



MINUTES
Henderson District Public Libraries
Board of Trustees

Date: May 20, 2021

Place: Paseo Verde Library
 280 S. Green Valley Parkway, Henderson, Nevada

Also accessible via Zoom

Time: 7:45 a.m.

PLEASE NOTE THAT DUE TO THE COVID-19 RELATED PUBLIC GATHERING RESTRICTIONS
THERE WILL BE LIMITED IN-PERSON ATTENDANCE AT THIS MEETING.

Click here for information on accessing the video conference:

<https://hendersonlibraries.com/board-of-trustees-769>

Notice is given that items on the agenda may be taken out of order. Two or more agenda items may be combined for consideration; items may be removed from the agenda or discussion delayed relating to an item on the agenda at any time. Public comment will be taken on each item as it is heard. There will be a 3 minute per person time limit during the public comment portion of the meeting.

Call to Order

Board Chair, Mark McGinty, called the meeting to order at 7:45 a.m.

Roll Call

Board present: Mark McGinty, Kip Noschese, David Ortlipp, Bette Silverman

Board present (via Zoom): Angela Brommel, James Green, Patricia Iannuzzi

Board absent: None

Staff present: Debbie Englund, Dana Friesen, Viveca Grinstead, Sean Hill, Betsy Johnson, Heela Naqshband, Kate Peraza, Lisa Phelan, Marcie Smedley

Staff present (via Zoom): Lauren Dahlgren, Joy Gunn, Caroline Hoover, Shakita Kirkland, Bethany Lafferty, Michelle Mazzanti, Melissa LaPorte, Carol Miller, Kate Peraza, Lori Richardson, Vivian Tufano, Justin Viskoc, Leona Vittum-Jones, Kristina Wang

Others present: None

Approval of Agenda

Kip Noschese made a motion to approve the agenda. Bette Silverman seconded the motion. The vote was unanimous.

Consent Agenda

These items are not expected to be controversial and will be considered together and approved in a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda. Items pulled from the Consent Agenda will be considered separately. All other consent items will be approved as one item.

CA-1 Approval of Minutes

March 18, 2021

CA-2 Review of Paid Invoices

March 2021

David Ortlipp made a motion to approve the consent agenda. Bette Silverman seconded the motion. The vote was unanimous.

Director's Report

Possible Board discussion of the Director's report or various staff reports highlighting various administrative and staff activities since the last meeting

Marcie Smedley introduced Henderson Libraries' newest board member, Patricia (Patty) Iannuzzi, who joins Henderson Libraries with much library experience having served in various academic libraries – Yale, Berkley, and UNLV. Patty most recently retired as Dean of Libraries at UNLV. With all the experience amassed in academic libraries, a conversation with Patty shows her commitment to support our goals and visions as a public library serving the community. Mark McGinty, David Ortlipp and Marcie Smedley met with Patty last week for Board orientation. Patricia Iannuzzi said she looks forward to working with the board and supporting our Henderson public library.

Community partner highlight: The Las Vegas Hawaiian Civic Club received a \$2,500 grant from Cox Communications, in honor of Asian American and Pacific Islander Heritage Month, to support their literacy project. The club plans to use some of the funds to purchase and

donate books about Hawaii to Henderson Libraries. Marcie Smedley said the library district is excited to work with the club to promote cultural awareness through their literacy project and looks forward to partnering with the Las Vegas Hawaiian Civic Club.

In reopening the libraries, staff continue to follow federal, state, and local guidelines. The CDC [Center for Disease Control] guidelines now state that adults who have been fully vaccinated do not need to wear a mask, books are no longer being quarantined (science has shown that transmission of the disease on surfaces is very low), seating and computers have been added. As of June 1st there is no longer a mitigation plan for Clark County and libraries can return to pre-pandemic standards. At that point capacity limits will be removed. The plexiglass and PPE [personal protective equipment] for our team will remain in place. Patrons will be encouraged to social distance.

The *Summer Reading Challenge* will be virtual again this year, but most programming is expected to move to a hybrid of in-person and online in the fall. We look forward to being more fully open while working to ensure the library team and community are protected. There has been a lot of success with the reopening and Marcie Smedley thanked the library team for adapting to the unprecedented situation and doing a great job. There have been a lot of happy people coming in.

Marcie Smedley announced that this is Mark McGinty's last board meeting and thanked him for the last 8 years of service. Mark McGinty was very instrumental in the district's growth coming out of the recession and has been a champion for the team, and very supportive of the strategic plan as the district innovates and moves forward. Marcie Smedley said Mark McGinty helped her a great deal as she transitioned into the director position. He will be missed by the board and staff. David Ortlipp added that Mark McGinty has been a great help to everyone on the board. During the last 8 years the board has been through 3 directors. There have been several bumps in the road. Mark McGinty has been a great leader, able to lead us through that. Everyone will miss him, but we will keep Mark McGinty around for unofficial duties. Thank you very much, Mark.

PUBLIC HEARING

Open Public Hearing time: 7:53 a.m.

1. Discussion and possible board action regarding approval of the 2021-2022 (FY 22) final budget

Debbie Englund said the board has been briefed and provided a synopsis of the FY 22 final budget. Funds carried over from FY 21 are just over \$8 million. The ad valorem tax came in at \$7.2 million, 5% higher than last year; the consolidated taxes came in a \$2.6 million, about the same as 2020. Other revenues are down \$100,000 due to the pandemic. Overall available funds are just under \$18 million. Salaries are budgeted at \$4.5 million, a 1% decrease from last year. Merit increases and a 2% cost of living adjustment [COLA] are included in the budget. The salary savings is a result of not filling some positions and reorganization for the neighborhood libraries, some positions were eliminated. Benefits are budgeted at \$1.8 million. That is an increase of 1% and is due to a PERS [Public Employee Retirement System] rate increase. Services and supplies are budgeted at \$2.7 million, up 35%. This includes an increase to pre-pandemic spending limits, anticipated expenses for the West Henderson Library, and painting for the Paseo Verde Library and the Green Valle Library.

The capital outlay budget is at \$1.9 million, a 15% increase. The increase is due to tenant improvements for West Henderson, AMH [automated materials handling] units for the remaining libraries and some remodel for the Gibson Library and Green Valley Library. Total expenses are just under \$11 million. This leaves the ending fund balance at just over \$7 million.

Mark McGinty asked for public comment. There was none.

Mark McGinty said he is glad there is room for raises for staff and COLA.

Patty Iannuzzi commended the leadership. It is remarkable how resources were reallocated and reinvested in some strategic directions especially in the capital improvements, staff protection, salaries, and COLAs. Kudos to the administration because it has been a difficult time.

Kip Noschese made a motion to approve the FY 22 final budget. Bette Silverman seconded the motion. The vote was unanimous.

Close Public Hearing time: 7:58 a.m.

New Business

1. Discussion and possible board action regarding nominations of board officers (election to take place at June meeting)

Mark McGinty said, keeping with the tradition used for several years, nominations will be in order of time serviced on the board, and nominated the following: David Ortlipp, Chair; Kip Noschese, Vice Chair; and Bette Silverman,

Secretary. Mark McGinty asked if there were any other nominations. There was not. James Green seconded the nomination. The vote was unanimous. David Ortlipp commented the official vote on the slate of officers will take place in June [per the bylaws].

2. Discussion and possible board action regarding biennial review of board bylaws

David Ortlipp said he reviewed the bylaws, and no changes are really needed. One consideration may be adding a part about having the ability to meet online. Preferences need to be clarified – does the board want to always meet in person? Have hybrid meetings? Set a maximum number of online meetings per year? There will be times when a board member is out of town and could attend online. David Ortlipp wants to look at some other entities’ bylaws and bring some language to address the reality of meeting by electronic means and proposed bringing this back next month to look at suggestions.

Mark McGinty asked for public comment. There was none.

Marcie Smedley suggested forming a subcommittee to review the matter. Angela Brommel, James Green and David Ortlipp volunteered to serve on the bylaw subcommittee.

Bette Silverman made a motion to form a subcommittee (consisting of Angela Brommel, James Green and David Ortlipp) to research the bylaws. Kip Noschese seconded the motion. The vote was unanimous.

Old Business

1. Discussion and possible board action regarding the Executive Director’s evaluation due June 26, 2021

Angela Brommel said the personnel committee set a deadline of May 28th for the board and admin staff surveys to be completed. Once the results are received, the committee will meet.

Announcements

The next Board meeting will be **June 17, 2021**, at the Paseo Verde Library, 280 S. Green Valley Parkway, Henderson, Nevada.

Public Comment

Note: Pursuant to Nevada’s Open Meeting Law, action may not be taken on matters presented during this period until included on a future agenda as an action item.

Kip Noschese expressed appreciation for Mark McGinty’s time on the board. Speaking more as a member of the public, Kip Noschese said Mark McGinty has been such an important part of the success of the library district. Mark McGinty helped the district weather the storm through the pandemic and the library district is well positioned for growth. Kip Noschese said he is grateful for Mark McGinty’s time and for Mark being so gracious to Kip Noschese personally.

Mark McGinty said he is truly blessed to have worked with the board and such talented staff members and director of Henderson Libraries. It has been a pure pleasure for 8 years.

Adjournment time: 8:06 am.

Pursuant to NRS 241.020, written notice of the meeting of Henderson District Public Libraries’ Board of Trustees was posted by May 13, 2021.

For details of the agenda, or to leave public comment before the meeting, please call the administrative offices at 702-207-4298.

Posted at hendersonlibraries.com and the State of Nevada Public Notice Website pursuant to Nevada Emergency Directive 006 which modifies the rules for open meeting law, extended indefinitely under Directive 018, Section 23, until the emergency is over or otherwise specifically addressed in a future directive.