



MINUTES

**Henderson District Public Libraries
Board of Trustees**

Date: December 19, 2019

Time: 7:45 a.m.

Place: Paseo Verde Library, 280 S. Green Valley Parkway, Henderson, Nevada

Notice is given that items on the agenda may be taken out of order. Two or more agenda items may be combined for consideration; items may be removed from the agenda or discussion delayed relating to an item on the agenda at any time. Public comment will be taken on each item as it is heard. There will be a 3 minute per person time limit during the public comment portion of the meeting.

Call to Order

Chair Mark McGinty called the meeting at 7:45 a.m.

Roll Call:

Board Present: Angela Brommel, Jim Frey, Mark McGinty, Kip Noschese, David Ortlipp, Bette Silverman, Dan Doherty

Board Absent: None

Staff Present: Debbie Englund, Dana Friesen, Viveca Grinstead, Joy Gunn, Sean Hill, Candace Kingsley, Michelle Mazzanti, Heela Naqshband, Edson Navarro, Lisa Phelan, Lori Richardson, Marcie Smedley, Vivian Tufano, Leona Vittum-Jones

Approval of Agenda

Kip Noschese made a motion to approve the agenda. Angela Brommel seconded the motion. The vote was unanimous.

Consent Agenda

These items are not expected to be controversial and will be considered together and approved in a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda. Items pulled from the Consent Agenda will be considered separately. All other consent items will be approved as one item.

CA-1 Approval of Minutes

November 21, 2019

CA-2 Review of Paid Invoices

November 2019

Kip Noschese made a motion to approve the consent agenda. Bette Silverman seconded the motion. The vote was unanimous.

Director's Report

Possible Board discussion of the Director's report or various staff reports highlighting various administrative and staff activities since the last meeting.

Marcie Smedley said the Library Tree Lane Gala took place on December 6th. It was a great event and the Friends' really appreciate the board's support. The total raised will be announced at the end of January.

Green Valley Library opening on Monday will be delayed by 1 or 2 weeks as computers are moved out of the computer lab onto the library floor. The computer lab will become a programming space. The extra staffing required to man the computer lab will be used to facilitate opening on Monday. There are great benefits to shifting spaces around. There will be more room for programming and the creation of a STEAM center.

Marcie Smedley said this is Jim Frey's last meeting. He began his term in January of 2012 and has served for 8 years. Marcie Smedley appreciated his leadership on the library board for his experience and professional guidance as she moved into the role of director. Jim Frey's service is appreciated. The board has ordered an acorn for the Giving Tree in Jim Frey's honor. A book, *Las Vegas and Clark County Memories*, was presented to Jim Frey. Some of the photos

in the book are from Henderson Libraries' digital collection. There will be coffee and bagels after the meeting to thank Jim Frey for his service. Mark McGinty commented that he and Jim Frey have served together for 6 years and Jim Frey is always the calming voice in the storm. Jim Frey has seen the library district through good and bad times. Jim Frey corrected that to "up and down times".

The meeting adjourned momentarily to take a picture of the Board. Jim Frey said thank you, he has enjoyed serving on the board, it has been a very professional and positive experience. Jim Frey added he appreciates the work accomplished over the years and he knows this work will continue.

New Business

1. Discussion and possible board action regarding reclassifying position 00079 to an ABS Librarian

Michelle Mazzanti, Head of Acquisitions and Bibliographic Services, explained there is a staff member retiring soon that has been here almost 18 years. Various needs have changed over the years, with the initiatives, and the position is being repurposed to librarian to allow greater flexibility and to streamline back end processes. It is hoped this will free up some of the public service initiatives and staff can work on those while ABS brings more into its department to ease the burden on those initiatives.

Mark McGinty asked for public comment. There was none.

Jim Frey asked what the changes in qualifications are. Michelle Mazzanti said the position will require a Master's Degree and the person in the position can do higher-level work. Marcie Smedley said, since the retiring staff person has been here so long, there will no financial impact now, and possibly not for up to 3 years. It is a cost that will be sustainable and be a benefit to the district as a whole. Mark McGinty called for a motion. Jim Frey made a motion to approve reclassifying position 00079 to an ABS Librarian. The vote was unanimous.

Old Business

None

Announcements

The next Board meeting will be **January 16, 2020** at the Paseo Verde Library, 280 S. Green Valley Parkway, Henderson, Nevada.

Public Comment

Note: Pursuant to Nevada's Open Meeting Law, action may not be taken on matters presented during this period until included on a future agenda as an action item.

Mark McGinty asked all attendees to have a sane and safe holiday season.

Adjournment

Adj at 7:55 a.m.

Pursuant to NRS 241.020, written notice of the meeting of Henderson District Public Libraries' Board of Trustees was posted by December 13, 2019. Details of the agenda may be obtained by calling the administrative offices at 702-207-4298.

Posted at Green Valley Library, James I. Gibson Library, Paseo Verde Library, City of Henderson-City Clerk's Office, and the Henderson Libraries website.