

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
March 23, 2026**

**Board Room
5:30 p.m.**

Present: President Ranj Puthran, Vice President Stephanie Kim, Secretary Casey Wilson; Members Rosie Foulke, Anne Poindexter, John Williams, Xiao Yuan; Director Bob Swanay; Assistant Director Beth Meyer; Manager Christy Walker

Guests: Ann O'Hara, Micah Abbott, Greg Perkins, Phil Strack

CALL TO ORDER/WELCOME

President R. Puthran called the meeting to order at 5:31 p.m. All in attendance were welcomed.

AGENDA

A. Poindexter moved to adopt the amended agenda, seconded by R. Foulke, and the motion carried unanimously.

CONSENT AGENDA

The consent agenda included Minutes from February 23, 2026 Board of Trustees meeting, Minutes from February 23, 2026 Executive Session, and the Claims and Warrants.

A. Poindexter moved to approve the consent agenda, seconded by J. Williams, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

B. Swanay said he was contacted by Andrew Bryant from the Historical Society. B. Swanay was invited to submit a letter for a time capsule to be opened in the year 2076. The letter gets engraved in bronze and put in a time capsule. B. Swanay said he wrote about the history of the library and explained what we are currently doing at the library.

B. Swanay stated that Library after Dark was a successful event. More tickets were sold this year than ever before.

B. Swanay will be away from the library from April 6 – April 15, returning on April 16.

C. Wilson moved to approve the Director's Report, seconded by S. Kim, and the motion carried unanimously.

TRUSTEE LIAISON REPORT

There were no reports.

STAFF REPORTS

B. Meyer reminded the board that there is a QR code for all board members to scan if you would like a summer reading t-shirt.

TEEN LIBRARY COUNCIL REPORT

There were no Teen Library reports.

RENOVATION UPDATE

Phil Strack provided an update on the renovation at the branch. During the second shut down period, exterior and interior were completed. The exterior work included solar panels, parapet cornice, louvered screen wall, roof house bibs and receptacles, and roof hydrant. The interior tasks completed include removing residual caulk from window replacement and painting exposed lintels to match window framing. New lettering above the main door and an emergency control switch for the solar array were installed. P. Strack showed pictures of the repairs to the inside and the outside. In addition, all the thermostats had to be replaced. The HVAC units needed fine tuning. The bad news is that the solid surface countertop on the circulation desk has been rejected due to it easily scratching and not holding a finish. A new one will be installed to ensure the previous one was from a bad batch. There is no timeline currently for replacement as negotiations are still going on with the manufacturer. At this time, the manufacturer has not agreed to replace the solid surface. The solar panels will be live next week after the surge protector is installed.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ADJOURN

R. Puthran adjourned the meeting at 5:55 p.m.

Casey Wilson, Secretary

Board of Trustees