

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
February 23, 2026**

**Board Room
5:30 p.m.**

Present: President Ranj Puthran, Vice President Stephanie Kim, Treasurer Ije Dike-Young, Secretary Casey Wilson; Members Rosie Foulke, Anne Poindexter, John Williams (via Zoom), Xiao Yuan; Director Bob Swanay; Managers Lisa Dick, Sara O'Sha, and Christy Walker

Guests: Ann O'Hara, Micah Abbott, Charlotte Moser, and Amelia Primason

CALL TO ORDER/WELCOME

President R. Puthran called the meeting to order at 5:31 p.m. All in attendance were welcomed.

AGENDA

R. Foulke moved to adopt the amended agenda, seconded by C. Wilson, and the motion carried unanimously.

CONSENT AGENDA

The consent agenda included Minutes from January 29, 2026 Board of Trustees meeting and the Claims and Warrants.

C. Wilson moved to approve the consent agenda, seconded by S. Kim, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

B. Swanay stated today is the first day of the two-week closure of the West Branch for final renovations. We are trying to leave the book return and the book locker unobstructed so patrons can use them during the closure.

S. Kim moved to approve the Director's Report, seconded by R. Foulke, and the motion carried unanimously.

TRUSTEE LIAISON REPORT

There were no reports.

STAFF REPORTS

Adult Services Manager Sara O'Sha presented a report on our digital collection. The Overdrive/Libby collection had 552,999 circulations in 2025, a 10 percent increase from 2024. There were 5,678 new patrons in 2025 with the average cost per circulation \$1.40, a 3 percent decrease from 2024. Libby changed how holds are delivered to patrons. When a patron suspends a hold, they have to manually go into the app to reinstate the hold. The change impacted our wait times from 24 days average wait time to 16 days for holds at the end of last year. In November of 2025, Overdrive adult circulations had higher circulation than the adult physical materials for the first time. In August of 2025, we circulated more fiction audiobooks

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than eBooks. The change has budget implications. Last year we paid on average about \$70 for audiobooks on Overdrive, whereas eBooks cost about \$40. For comparison, print books are on average \$16. The increase in audiobooks increases our costs. S. O'Sha showed specific Overdrive data on some current most in-demand titles. The second most popular digital service is Hoopla. There were 112,978 total circulations in 2025, an increase of 13 percent, with 2,226 new patrons. The amount spent was \$260,007, a 17 percent increase from 2024, with the average cost per circulation of \$2.28, a 7 percent increase. Once again, the increase in cost per circulation is because the cost for audiobooks is more expensive. S. O'Sha stated later this year they plan to sunset the audiobooks on CD collection due to lack of use. In addition, it is difficult to get new materials in this format. New furniture will replace the space where CD audiobooks were shelved. Another digital service the library provides is Kanopy, a streaming video service. Kanopy had 15,001 total "tickets" used, a 29 percent increase with 524,000+ minutes watched. There were 79,697 visits and 842 active users, a 3 percent increase from 2024. The library spent \$15,871, a 15 percent increase from last year.

TEEN LIBRARY COUNCIL REPORT

Charlotte Moser and Amelia Primason reported that the library hosted an all-ages winter craft carnival on January 31st, which the Teen Library Council planned. Over 300 people attended the carnival themed crafts event where they produced friendship bracelets, origami animals, decorated snowflakes, bookmarks, as well as collaborative community writing activities. There was also a photo booth, a temporary tattoo station, cards games, and Jenga. Teen Library Council met the first week in February to help plan the Nerdfest event.

RENOVATION UPDATE

B. Swanay said they are finishing the work on the roof at the West Branch, completing the parapet wall. There is configuration with the HVAC that still needs to happen. The new desk that was installed provides many improvements to the previous desk, but the desk countertop was rejected because the surface that is very easily scratched and smudged. The desk was sanded and refinished, but it did not help. We are working on what can be done to remedy the problem. Either we get a new countertop fabricated or a credit, so we can replace it with a different material.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Board appointments – Anne Poindexter was reappointed to the library board by the Hamilton County Commission. R. Puthran will roll off the board of trustees at the end of June. B. Swanay said to recommend anyone who might be a good candidate.

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ADJOURN

R. Puthran adjourned the meeting at 6:08 p.m.

Casey Wilson, Secretary
Board of Trustees

/jrm