

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
January 29, 2026**

**Board Room
5:30 p.m.**

Present: President Ranj Puthran, Treasurer Ije Dike-Young, Secretary Casey Wilson; Members Rosie Foulke, Xiao Yuan; Director Bob Swanay; Assistant Director Beth Meyer;

Guests: Ann O'Hara, Michael Wylie

CALL TO ORDER/WELCOME

President R. Puthran called the meeting to order at 5:00 p.m. All in attendance were welcomed.

AGENDA

C. Wilson moved to adopt the amended agenda, seconded by X. Yuan, and the motion carried unanimously.

CONSENT AGENDA

The consent agenda included Minutes from December 22, 2025 Board of Trustees meeting and the Claims and Warrants.

X. Yuan moved to approve the consent agenda, seconded by R. Foulke, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

B. Swanay stated he will discuss Senate Bill 4, Senate Bill 8, and SEA1 in the Board of Finance Meeting. In addition, he said we will work with the schools to see what we can do better to avoid situations like the altercation that took place during ACE Days last December. B. Swanay had an initial meeting with Dr. Oestreich who stated they are planning changes for future ACE Days. One of the possible options is to keep the students at school for the entire day. The school personnel are also looking at alternate options at which time B. Swanay, B. Meyer, and school officials will meet again. B. Swanay said having the school resource officers at the library could have been helpful as well. B. Swanay pointed out to Dr. Oestreich that the trouble of students being released before transportation to their homes is not limited to the library. There have been issues with students in Midtown and downtown businesses as well. B. Swanay is optimistic that there will be positive changes to address the problem. B. Swanay will address the school board to discuss the issue. In addition, the students who were involved should be suspended from the library until the end of the school year, but B. Swanay does not have their names. He has asked the school to share the names of the students. Also, after the incident there have been inquiries about how we handle our camera system. B. Swanay asked A. O'Hara to write a recommendation letter to address the release of patron information. She stated that pursuant to the library's privacy policy, it specifically states that any patron information cannot be released without a subpoena or a court order. The reason for this is because patron information is protected by the First Amendment. For the December altercation, the footage was subpoenaed, and we turned it over to the police.

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X. Yuan moved to approve the Director's Report, seconded by C. Wilson, and the motion carried unanimously.

TRUSTEE LIAISON REPORT

There were no reports.

STAFF REPORTS

There were no reports.

TEEN LIBRARY COUNCIL REPORT

There was no report.

RENOVATION UPDATE

B. Swanay said the West Branch is back in operation. The project is not finished, but the board voted to close the branch during the last week of February to finish the renovation. An alternate date has been chosen in case of inclement weather. We are still working through a punch list on things. All the HVAC equipment is in place waiting for some configuring to be completed. B. Swanay said the new desk matches the look we have at the main library and fits the space much better. There is an issue, however, with the surface material of the desk. The surface scratches too easily. A meeting is set up with the manufacturer. The desk is functionally an improvement over what we had before.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Resolution 1-2026: Adoption of Encumbrances: I. Dike-Young stated this is for orders we at the end of the year that have not been paid for, so we will move over the 2025 budget into 2026. A list of encumbrances was attached.

X. Yuan moved approval of Resolution 1-2026, seconded by C. Wilson, and the motion carried unanimously.

B. Swanay showed a video he made of an interview with Mandy Lehman, manager of Youth Services. He made the video in the DML.

ADJOURN

R. Puthran adjourned the meeting at 5:24 p.m.

Casey Wilson, Secretary
Board of Trustees
/jrm