

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
October 27, 2025**

**Board Room
5:30 p.m.**

Present: President Ranj Puthran, Vice President Stephanie Kim, Treasurer Ije Dike-Young, Secretary Casey Wilson; Members Rosie Foulke (online), Anne Poindexter, Xiao Ou Yuan; Director Bob Swanay; Assistant Director Beth Meyer; Managers Lisa Dick, Katherine Huddle, Sara O'Sha, Christy Walker

Guests: Ann O'Hara, J. Hiles, Greg Perkins

CALL TO ORDER/WELCOME

President R. Puthran called the meeting to order at 5:30 p.m. All in attendance were welcomed.

AGENDA

A. Poindexter moved to adopt the agenda, seconded by S. Kim, and the motion carried unanimously.

CONSENT AGENDA

The consent agenda included Minutes from September 29, 2025 Board of Trustees meeting, Minutes from the October 15, 2025 Personnel and Policy Committee meeting, Personnel Changes, and the Claims and Warrants.

A. Poindexter moved to approve the consent agenda, seconded by C. Wilson, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

B. Swanay had nothing further to add to the Director's Report.

A. Poindexter moved to approve the Director's Report, seconded by X. Yuan, and the motion carried unanimously.

TRUSTEE LIAISON REPORT

There were no reports.

STAFF REPORTS

There were no reports.

TEEN LIBRARY COUNCIL REPORT

There were no reports.

RENOVATION UPDATE

B. Swanay stated Phil Strack, the owner's representative from JS Held, was at the Building and Grounds meeting. P. Strack reported that the progress of the West Branch renovation is

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mostly on track. We had to do some additional work on the sprinkler system. The roof hatch was installed. All the concrete core drilling and cutting are completed. The existing cornice has been removed, and it is being reworked. The book lockers will be installed during the week of November 12th. We are hoping for all work to be completed by mid-December.

STRATEGIC PLANNING

B. Meyer reported that strategic planning has been very successful. Twenty-two staff members attended the sessions; Fifteen community members attended the sessions. The plan is to have a rough plan for the November board meeting. There will be more staff input on November 11th during Staff Day.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

Resolution 9-2025: Adoption of 2026 Budget

A. Poindexter moved approval of Resolution 9-2025, seconded by X. Yuan, and the motion carried unanimously. A. Poindexter stated R. Foulke's vote did not count since she was online, but there was still a majority, and there was a quorum present.

Proposed Policy Updates – B. Swanay stated there was an assortment of updates to some of our policies. The proposed updates were discussed in the Personnel and Policy committee. The updates are included in the board packet.

A. Poindexter moved approval of the proposed policy updates, seconded by C. Wilson, and the motion carried unanimously.

ADJOURN

R. Puthran adjourned the meeting at 5:37 p.m.

Casey Wilson, Secretary
Board of Trustees

/jrm