

**Carmel Clay Public Library  
Minutes of the Board of Trustees Meeting  
September 29, 2025**

**Board Room  
5:30 p.m.**

Present: President Ranj Puthran, Vice President Stephanie Kim, Treasurer Ije Dike-Young; Members Rosie Foulke, Anne Poindexter, John Williams; Director Bob Swanay; Assistant Director Beth Meyer; Managers Lisa Dick, Katherine Huddle, Christy Walker;

Guests: Ann O'Hara, Kari Woodard, Greg Perkins

**CALL TO ORDER/WELCOME**

President R. Puthran called the meeting to order at 5:36 p.m. All in attendance were welcomed.

**AGENDA**

A. Poindexter moved to adopt the agenda, seconded by R. Foulke, and the motion carried unanimously.

**CONSENT AGENDA**

The consent agenda included Minutes from August 25, 2025 Board of Trustees meeting, Minutes from the August 25, 2025 Building and Grounds Committee meeting, and the Claims and Warrants.

A. Poindexter moved to approve the consent agenda, seconded by J. Williams, and the motion carried unanimously.

**ITEMS REMOVED FROM CONSENT AGENDA**

No items were removed from the consent agenda.

**CONVENE A PUBLIC HEARING FOR BUDGET**

A Public Hearing was convened at 5:38 pm. I. Dike-Young and B. Swanay presented a PowerPoint presentation regarding the budget and budget priorities. The Fiscal Plan is included in the board packet.

Public comment from the audience was requested.

Upon hearing no comments from the audience, A. Poindexter moved to close the Public Hearing, seconded by R. Foulke and the motion carried unanimously.

The Board of Trustees meeting was reopened.

**DIRECTOR'S REPORT**

B. Swanay had nothing further to add to the Director's Report.

A. Poindexter moved to approve the Director's Report, seconded by J. Williams, and the motion carried unanimously.

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**TRUSTEE LIAISON REPORT**

There were no reports.

**STAFF REPORTS**

There were no reports.

**TEEN LIBRARY COUNCIL REPORT**

Reports will begin in October.

**RENOVATION UPDATE**

Jason Larrison from J.S. Held, our owner's representative, stated the carpet is pushing to get here on time. November will be busy as things are coming in, but overall things are going well. If we have all the materials, we need by the 1<sup>st</sup> of November, then we should make the target date. If any materials are delayed, we could have a delayed target date of reopening.

I. Dike-Young stated that the Budget to Actual report was included in the board packet.

**STRATEGIC PLANNING**

Because of the previous meeting, nothing was discussed.

**OLD BUSINESS**

There was no old business discussed.

**NEW BUSINESS**

Resolution 7-2025: Internet Policy Review

A. Poindexter moved to approve Resolution 7-2025, seconded by J. Williams, and the motion carried unanimously.

Resolution 8-2025: Budget Reduction

I. Dike-Young stated the resolution gives her and B. Swanay permission to adjust the budget if needed.

A. Poindexter moved to approve Resolution 8-2025, seconded by S. Kim, and the motion carried unanimously.

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**ADJOURN**

R. Puthran adjourned the meeting at 6:05 p.m.

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Ranjit Puthran, President  
Board of Trustees

/jrm