

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
June 23, 2025**

**Board Room
5:30 p.m.**

Present: Vice President Stephanie Kim, Treasurer Ije Dike-Young, Secretary Casey Wilson; Members Rosie Foulke, John Williams, Xiao Ou Yuan; Director Bob Swanay; Assistant Director Beth Meyer; Manager Lisa Dick;

Guests: Ann O'Hara, Kari Woodard

CALL TO ORDER/WELCOME

Vice President S. Kim called the meeting to order at 5:30 p.m. All in attendance were welcomed.

AGENDA

X. Yuan moved to adopt the agenda, seconded by C. Wilson, and the motion carried unanimously.

CONSENT AGENDA

The consent agenda included Minutes from May 19, 2025 Board of Trustees meeting, Claims and Warrants, and May 19, 2025 Building and Grounds Committee Meeting Minutes.

X. Yuan moved to approve the consent agenda, seconded by R. Foulke, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

B. Swanay referred to a press release regarding the roundabout art that is currently being installed at the Main and Richland. There will be an unveiling of the sculpture on July 11, 2025. CCPL set up a camera on the second floor of the northwest corner of the building to capture the progress of the installation of the sculpture. The interior of the sculpture will be lit from the interior by LED.

TRUSTEE LIAISON REPORT

There were no reports.

STAFF REPORTS

There were no staff reports.

TEEN LIBRARY COUNCIL REPORT

There were no reports.

RENOVATION UPDATE

B. Swanay stated that there is a Special Called Meeting on Wednesday, June 25 at 5:00 pm. The board will receive a recommendation for the contractor for the Branch project. B. Swanay

**Minutes of the Board of Trustees Meeting
June 23, 2025
Page 2**

said we had a bid opening today and received three bids. B. Swanay said that at the main library, we have moved on to other building issues outside of the scope of the project. The south parking lot was resealed and restriped, and permanent speed bumps were added. In addition, B. Swanay said we are experiencing trouble with the two new elevators, particularly the one inside next to the staircase. American Elevator has tried many repairs to fix it, but so far nothing has worked. They will continue to troubleshoot to figure out the issue. A heater needs to be added to the elevator shaft of the garage elevator to make sure that the variance of outdoor temperatures stays under control.

STRATEGIC PLANNING

Cindy Fesemyer, a consultant with Fast Forward Libraries, engaged in strategic planning discussion with the board of trustees.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

Resolution 2-2025: Annual Review of Non-Resident Fee – It was recommended that the fee remain \$100.00.

J. Williams moved to approve Resolution 2-2025 Annual Review of Non-Resident Fee, seconded by X. Yuan, and the motion passed unanimously.

2026 Holidays and Library Closure – The list was included in the board packet.

C. Wilson moved to approve the 2026 Holidays and Library Closures, seconded by R. Foulke, and the motion passed unanimously.

2026 Board of Trustees Meeting Dates – The dates were included in the board packet.

X. Yuan moved to approve the 2026 Board of Trustee Meeting Dates, seconded by J. Williams, and the motion carried unanimously.

Proposed Policy Updates – S. Kim said the Personnel and Policy Committee met last week and recommends the proposed updates. The specific language of the proposed changes is included in the board packet, but includes the tuition reimbursement policy, the sick leave policy, bereavement leave policy, and jury duty policy.

X. Yuan moved to adopt the changes, seconded by C. Wilson, and the motion carried unanimously.

**Minutes of the Board of Trustees Meeting
June 23, 2025
Page 3**

ADJOURN

S. Kim adjourned the meeting at 6:34 p.m.

Casey Wilson, Secretary
Board of Trustees

/jrm