

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
January 27, 2025**

**Board Room
5:30 p.m.**

Present: President Ranj Puthran, Vice President Stephanie Kim, Treasurer Ije Dike-Young, Secretary Casey Wilson (via Zoom); Members Rosie Foulke, Anne Poindexter, John Williams (via Zoom), Xiao Ou Yuan; Director Bob Swanay; Assistant Director Beth Meyer; Managers Lisa Dick, Sara O'Sha, Christy Walker

Guests: Ann O'Hara, Kari Woodard

CALL TO ORDER/WELCOME

President R. Puthran called the meeting to order at 5:33 p.m. All in attendance were welcomed.

AGENDA

A. Poindexter moved to adopt the agenda, seconded by S. Kim, and the motion carried unanimously.

CONSENT AGENDA

The consent agenda included Minutes from the December 16, 2024 Board of Trustees meeting, and Claims and Warrants.

S. Kim moved to approve the consent agenda, seconded by R. Foulke, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

B. Swanay discussed Senate Bill 283. B. Swanay testified to the Senate Acts and Fiscal Policy Committee. No one testified in support of the bill. B. Swanay gave specific examples as to how the bill could impact the Carmel Clay Public Library. R. Puthran and B. Swanay met with Sue Maki to discuss the bill. She expressed the same concerns that we have. The bill would turn every public library in the state into a county department. The bill says the governing authority would be transferred to the county beginning July 1. Sue Maki invited B. Swanay to speak at Hamilton County Council on February 5th. I. Dike-Young will go with B. Swanay. B. Swanay stated he met with our newly elected representative, Danny Lopez, to discuss the proposed bill. Danny Lopez contacted Senator Baldwin to discuss how impactful the bill could be. Senator Baldwin does not support the bill, and he does not think the bill will make it out of committee. B. Swanay said there were other bills we need to watch that could affect the library.

A. Poindexter moved to receive the Director's Report, seconded by S. Kim, and the motion carried unanimously.

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TRUSTEE LIAISON REPORT

There were no reports.

STAFF REPORTS

There were no staff reports.

RENOVATION UPDATE

B. Swanay will schedule a Building and Grounds meeting before the February board meeting. B. Swanay stated that we have not solved the hot water problem to the Youth Services area. This issue must be solved. An independent evaluation will be done by a different team to see what can be done to solve the problem. It is possible a hot water heater may need to be installed for that area. The renovation project cannot be closed until the hot water issue is resolved. B. Swanay stated we are working on the West Branch project. The project encompasses evaluating the air system, so the heating and cooling zones are consistent. The front face of the building needs work, including new windows. We are hoping to add solar panels and book lockers. B. Swanay said we are on track for the West Branch project to be completed this year. B. Swanay stated it would be beneficial for the branch to purchase the building next to it if we ever have the opportunity so we can create more space for programming. The garage elevator is currently out of order. We are waiting for a part before it can be repaired. We might need a heater in the elevator to keep this from happening again. B. Swanay reported that we had a power outage last week.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

I Dike-Young referred to the list of encumbrances included in the board packet. These are items we ordered in 2024, but we have not paid yet. We will carry over 2024 budget into 2025.

A. Poindexter moved approval of the List of Encumbrances, seconded by S. Kim. The motion was individually approved by all board members.

A. Poindexter made a motion to increase the director's compensation by 4 percent retroactive to January 1st, the same as the staff's increase in compensation, seconded by R. Foulke. The motion was individually approved by all board members.

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ADJOURN

R. Puthran adjourned the meeting at 6:00 p.m.

Casey Wilson, Secretary
Board of Trustees

/jrm