

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
July 24, 2023**

**Board Room
5:30 p.m.**

Present: Vice President Stephanie Kim, Treasurer Ije Dike-Young, Secretary Casey Wilson; Members Rosie Foulke, Anne Poindexter, John Williams, Xiao Ou Yuan; Director Bob Swanay; Assistant Director Beth Meyer; Managers Sara O'Sha, Ashley Brauchla

Guests: Micah Abbott, Ann O'Hara, Marc Griffith, Tyler Barker, Victor Landfair, Antone Sgro

CALL TO ORDER/WELCOME

Vice President S. Kim called the meeting to order at 5:30 p.m. All in attendance were welcomed.

AGENDA

S. Kim requested adding an item to the agenda: Carmel High School use of West parking lot. A. Poindexter moved to adopt the amended agenda, seconded by X. Yuan, and the motion carried.

MIKE REUTER – FINANCIAL CONSULTANT

Mike Reuter presented the Fiscal Plan. A summary of the presentation is included.

CONSENT AGENDA

The consent agenda included Minutes from the June 26, 2023 Board of Trustees meeting, Claims and Warrants, and Minutes from the Building and Grounds Committee Meeting.

A. Poindexter moved to approve the consent agenda, seconded by C. Wilson, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

Director B. Swanay stated he had nothing to add to the Director Report.

TRUSTEE LIAISON REPORTS

There were no reports.

STAFF REPORTS

A. Brauchla introduced herself to the board. She was welcomed.

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RENOVATION UPDATE

M. Griffith said the solar panels are 75 percent operational. One breaker is still needed, which should be here in early August. Some production numbers were received. M. Griffith will compare the production numbers with the utility bills from this time last year. Once the breaker is received, the dashboard can be installed.

Victor Landfair and Tyler Barker from Skillman provided an update on the punch list items. V. Landfair said the GFCI issues have been resolved. There are still nine out of eighteen items left to resolve. The remaining issues should be resolved next week. The more complex items include the landscaping and irrigation system. The Building and Grounds committee will meet again in August to follow up. B. Swanay said a shade fell in the reading room. All the shades were taken down today. We are now working with a new shade company that will recommend how to fix them. There will be no additional cost to the library to fix the shades. The next Building and Grounds Committee meeting will be on Monday, August 14th at 2:00 pm.

OLD BUSINESS

Construction cost updates were included in the board packet.

NEW BUSINESS

B. Swanay stated he was contacted by the Carmel High School Assistant Principal who requested an extension to use of the library's west lot another school year for students with medical matters requiring them to park close to the high school.

J. Williams moved to extend the parking agreement with the high school until June 15, 2024, seconded by A. Poindexter, and the motion passed unanimously.

Rosie Foulke introduced herself to the board. The board welcomed her.

ADJOURN

S. Kim adjourned the meeting at 6:22 p.m.

Casey Wilson, Secretary
Board of Trustees

/jrm