

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
June 26, 2023**

**Board Room
5:30 p.m.**

Present: President Patti Napier, Vice President Ranj Puthran, Treasurer Ije Dike-Young, Secretary Casey Wilson; Members Stephanie Kim, Anne Poindexter, John Williams, Xiao Ou Yuan; Director Bob Swanay; Managers Lisa Dick, Sara O'Sha, and Johnna Mishelow

Guests: Steve Smith, Ann O'Hara

CALL TO ORDER/WELCOME

President P. Napier called the meeting to order at 5:30 p.m. All in attendance were welcomed.

AGENDA

S. Kim moved to adopt the amended agenda, seconded by A. Poindexter, and the motion carried.

CONSENT AGENDA

Consent agenda included Minutes from the May 22, 2023 Board of Trustees meeting, Claims and Warrants, and Personnel Changes.

R. Puthran moved to approve the consent agenda, seconded by C. Wilson, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

Director B. Swanay provided some project updates saying that the Discovery Room wall was stuck down, the third or fourth time the wall has broken down. Central Indiana Hardware is working to find a time to fix it. B. Swanay voiced concern over the extensive landscaping problems. The grounds are brown because the sprinklers are not operating properly. For this reason, B. Swanay stated that it is important to activate the Buildings and Grounds Committee so that discussions regarding the building and grounds could take place in the meeting instead of during board meetings. Some deadlines need to be set to get issues resolved. B. Swanay stated we will be looking at the 2023 – 2024 officer committee slate this evening. The subcontractor handling the landscaping is still responsible for the grounds; therefore, they are supposed to pull the weeds. We are also paying Providence to do our landscaping. B. Swanay suggested the Building and Grounds committee meet before the next board meeting. B. Swanay mentioned that something is wrong with the second-floor exterior door which is scheduled to be fixed tomorrow morning. There was a delay in the shipment of materials for the solar panels. Once the parts arrive, the solar panels will go live. Then the display kiosk will be set up. When we are sure it is working, we will schedule a ribbon cutting ceremony. B. Swanay said he is also concerned about the restroom GFCI issues. This morning, almost all outlets had to be reset. B. Swanay mentioned the shades in the Community Room that are not working. He suggested getting a different shade company to fix the shades. A. Poindexter suggested that

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the Building and Grounds Committee compile a comprehensive list of issues that need to be fixed and set some deadlines for those to be completed. B. Swanay will send A. O'Hara the Skillman contract.

P. Napier welcomed Ashley Brauchla, new Human Resources Manager

S. Kim moved to accept the Director's Report, seconded by J. Williams, and the motion carried unanimously.

TRUSTEE LIAISON REPORTS

There were no reports.

STAFF REPORTS

Johnna Mishelow provided an overview of the Meeting Room usage for the first half of the year.

RENOVATION UPDATE

Update was included in the board packet.

OLD BUSINESS

Construction cost updates were included in the board packet.

NEW BUSINESS

B. Swanay stated we were advised that S. Kim needs to be reappointed to the Cable and Telecommunication Commission. S. Kim reported that the committee has been discussing small cell towers going up in Carmel. This situation primarily impacts Brookshire by the clubhouse. Some homeowners are concerned that the tower may produce radiation. They are also concerned that it may affect the resale value of homes. S. Kim stated the radiation exposure is minimal.

J. Williams moved to approve Stephanie Kim as the library representative to the committee, seconded by A. Poindexter, and the motion carried unanimously

Authorizing the Investment of Public Funds: Resolution 4-2023 – I. Dike-Young stated this is an action we take every year to authorize us to invest in CDs that have been approved by the State Board of Accounts.

A. Poindexter moved to approve Resolution 4-2023, seconded by R. Puthran, and the motion carried unanimously.

Annual Review of Non-Resident Fee: Resolution 3-2023 – There was no discussion.

R. Puthran moved to approve Resolution 3-2023, seconded by A. Poindexter, and the motion carried unanimously.

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Slate of Officers – Casey Wilson, Ranj Puthran, and Anne Poindexter will be on the Building and Grounds Committee. A list of other committees and slate of officers is included in the board packet.

C. Wilson moved to approve the Slate of Officers, seconded by S. Kim, and the motion carried unanimously.

P. Napier was thanked for the 16 years she served on the board.

ADJOURN

P. Napier adjourned the meeting at 6:22 p.m.

Casey Wilson, Secretary
Board of Trustees

/jrm