

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
October 24, 2022**

**Board Room
5:30 p.m.**

Present: President Patti Napier, Vice President Ranj Puthran, Treasurer Ije Diké-Young; Members Stephanie Kim, Anne Poindexter, John Williams; Director Bob Swanay; Assistant Director Beth Myer; Managers Lisa Dick, Sara O'Sha

Guests: Marc Griffith, Daniel Fleming, Steve Smith, Hal Espey

CALL TO ORDER/WELCOME

President P. Napier called the meeting to order at 5:30 p.m. All in attendance were welcomed.

AGENDA

R. Puthran moved to adopt the agenda, seconded by A. Poindexter, and the motion carried.

CONSENT AGENDA

The consent agenda included Minutes from September 26, 2022, Board of Trustees meeting, Veridus Construction Update minutes, Budget Presentation minutes, Mike Reuter summary of fiscal plan presentation, and Claims and Warrants.

A. Poindexter moved to approve the consent agenda, seconded by S. Kim, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

B. Swanay said the only thing to add to the written Director's Report was that Java House passed the health inspection; therefore, they should be opening next week. In addition, B. Swanay stated there is a lot left to do in terms of the completion of the renovation/expansion, such as audiovisual equipment being installed and signage to name a few. Regardless of these unfinished items, the public is using every available space, especially after school. B. Swanay stated that he would find out how much more seating we have now in the general public areas compared to the amount of seating before the renovation. B. Swanay stated the new version of the library is working much better in terms of how people want to use the library. R. Puthran stated the authors of the Guided Leaf event all loved the library. B. Swanay said Liz Hamilton asked him to report that the Guided Leaf and Writers at the Pavilion events were both successful. The evening event had 200 attendees, and the luncheon had 400 attendees. P. Napier said they had the final meeting with the state auditor. He was very complimentary of the process of the library and of I. Dike-Young.

R. Puthran moved to approve the Director's Report, seconded by J. Williams, and the motion carried unanimously.

TRUSTEE LIAISON REPORTS

There were no reports.

**Minutes of the Board of Trustees Meeting
October 24, 2022
Page 2**

STAFF REPORTS

There were no staff reports.

RENOVATION UPDATE

Marc Griffith with Veridus included an update of the renovation and expansion project. This summary is included as a separate document.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

Resolution 8-2022: Budget Adoption

I. Dike-Young stated the amount on the resolution for the levy is a conservative amount. The tax rate will probably be .0663 when the DLGF reviews. The next step in the process is, after adopting the budget, will be to submit it to the DLGF within five days. They will respond with a notice and give us ten days to review it. We will probably have a final budget in January.

J. Williams moved approval of Resolution 8-2022: Budget Adoption, seconded by A. Poindexter, and the motion carried unanimously.

Veterans Day Holiday

B. Swanay stated the library is closed to the public for Veterans Day; however, we typically have a Professional Development Day for the staff. The staff has had an inordinate amount of training during the past two months. For this reason, B. Swanay said it would be nice to give the staff the day off. In addition, the transformer needs to be changed out for the solar panel which involves a power outage to the building. Veterans Day would be a good time for the electricity to be off.

A. Poindexter moved approval of the staff holiday, seconded by J. Williams, and the motion carried unanimously.

ADJOURN

P. Napier adjourned the meeting at 5:52 p.m.

Patti Napier, President
Board of Trustees

/jrm