

Creating Your Family Photo Archive

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Storage & Backups

- Don't rely on any single storage location or media type
 - Many copies, stored in many places, keeps things safe!
- External Hard Drives
 - I prefer SSD (solid state drive), but HDD (Hard Disk Drives) can be adequate too. It depends on your storage needs.
- The cloud - What I currently use:
 - DropBox
 - Google Photos
 - Google Drive
 - I mainly use Google Drive for my research related photographs.

Organization Tips

- File Naming
 - Be concise, unique, & consistent.
- Folder Organization
 - The simpler, the better.
 - Try not to create too many subfolders because this can affect how well your computer can search for specific images.

Photo Organization Apps for Family Historians

Both of these apps are things I am currently testing out for my own family's collection, but I am in no way instructing everyone to rush out and subscribe to these apps.

- MemoryWeb: <https://www.memoryweb.me/>
- Collectionaire: <https://collectionaire.com/>

ACPL Program on Scanning - “Scanning and Beyond”

- YouTube:<https://www.youtube.com/watch?v=krVbyhjwOO8&list=PL8AE558B5D8661B31&index=7>
- Handout:https://acpl.libnet.info/images/pdfs/acpl/Genealogy/Miscellaneous_Photography_Websites_Two.pdf

For more information on digitizing records:

- Federal Agencies Digitization Guidelines Initiative website
 - www.digitizationguidelines.gov
- American Society for Media Photographers Best Practices
 - <http://dpbestflow.org/>
- Universal Photographers Digital Imaging Guidelines
 - www.updig.org/
- Wilhelm Imaging Research
 - www.wilhelm-research.com/
- Image Permanence Institute
 - www.imagepermanenceinstitute.org/