



WESTLAKE
Porter Public Library

27333 Center Ridge Road
Westlake, Ohio 44145
440-871-2600 • westlakelibrary.org

Regular Board Meeting October 28, 2026 - 6:30 pm AGENDA

6:30 – 6:40 Call to Order

Minutes

- Regular Meeting: September 16, 2026

Communications

- Received to Date
- Public Comments
- Retirements and Awards

6:40 – 7:30 Administrative Reports

- Amendments to Administrative Reports
- PR/Marketing
- Assistant Director
- Financial/HR
- Director

7:30 – 7:45 Board Reports

- Board President

7:45 – 8:10 New Business

- Resolution 13-26: Transfer of Funds from General Fund 101 to Permanent Improvement Fund 450 and Automation Fund 475
- Resolution 14-26: Adjustment to General Fund 101 budget
- Motion to Approve Then and Now Certificate for PO 265061
- Resolution 15-26: Adjustment to Friends Fund 420 budget
- Motion to Approve Adding Policy 1.14 Hours of Operation and Modify 7.1.4 Hours/Fees

Executive Session

Upcoming Events

November 18, 2026: Regular Board Meeting

Mission Moment

The Marketing Department welcomed a new intern that will be with us during the school year. With her help, WPPL was able to launch a TikTok channel which has already reached the older school-age youths that are not on Facebook or Instagram. Once we have more content this will be promoted more.

Projects

WPPL in the News

- [News stories attached]

Internal Communications

- Staff received a Board Digest on September 17 with a summary of New Business discussed at the September 16 Board Meeting.
- Staff received monthly Calm App emails on September 30 titled "When You're Feeling Down, Calm Can Help." This also went on Behind the Stacks (BTS).
- Staff received monthly Safety Brief emails on October 2 about keeping your property safe during vacation. These communications were written by Safety and Security Manager, Guy Turner. These also went on Behind the Stacks (BTS).
- Staff received weekly editions of "What's Happening" every Monday at 11 a.m. This weekly email advises staff on upcoming events inside the library, meetings, fundraisers, etc.

PR inside and outside the library

- Promoted the Friends Annual Book Sale. Printed two large stand-up banners, promoted on web, social media, slideshow, and newsletter. Updated the electronic sign outside daily during the sale to reflect the hours and anything special about that day.
- Promoted the Surplus Sale on social media, Notes, newsletter, slideshow, and web. Also promoted unsold furniture the day following.
- Worked with Adrien to print custom trophies for the World at War Forum program trivia winners. These featured a colonial soldier on top of a pedestal.
- The Marketing Department recently acquired an intern from Westlake High School. Her title is Digital Storyteller Intern and her primary duties are centralized around social media. She is with us 6-8 hours a week and will be with us for the duration of the school year. She is the first intern we've had, and we hope to create a formalized program for those that want to intern from the high school. As she creates content for us, we hope to mentor her and give her great experience to take to college and her career.

Community, Ads and Sponsorships

- Committed to the 2027 Connecting for Kids Resource Fair for \$1000. This is an event we have participated in annually.
- Hosted a webinar for NEO-RLS on October 8 about editing video for social media. Had follow-up conversations from staff from other NEO libraries about the webinar's content and information.
- Submitted a scarecrow for the Westlake Rec Center's scarecrow competition. This year's theme is "Headless Librarian." Special thanks to Andrew and Duane for crafting the horse.

Web

- Create Migration Update:
- *Background: Our website is moving to a new tool within Communico called Create. We created a roadmap of the migration process from February through its live date in October.*

This project will allow us to reduce redundant content, update outdated pages, and meet accessibility standards by the mandated deadline of 2027.

- o All pages are created and will undergo quality checks for the next month.
- Added closed dates for next year to the website as well as Google Business and Yelp. Responded to Google Reviews.

Print

- Notes for December/January in progress and will go to print early November. This issue will feature the library anniversary.

Email

- Sent a World at War Forum email to the WaWF specialized list on September 29. It went to 153 recipients and had 99 opens (64.71%).

Digital Marketing Stats:

Email Blasts

- 4 emails in September– Avg 37.28% open rate (decreased 0.09% from August)

New Book Emails

- 5 emails in September– Avg 50.3% open rate (increased 2.23% from August)

Social stats for the month of September

- **Facebook:** 5,775 page likes
- **Instagram:** 1,718 followers
- **TikTok:** 20 followers

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Celebrate Library Card Sign-Up Month at Westlake Porter Public Library

This September Westlake Porter Public Library (WPPL) invites you to celebrate National Library Card Sign-up Month and discover everything the library offers, no matter what your interests are.

This year's theme, "A Library Card Hits All the Right Notes," is a reminder that libraries are for everyone, regardless of age, background, or goals. Whether you're exploring a new hobby, searching for your next great read, brushing up on technology skills, or helping your child succeed in school, it all starts with a library card.

At WPPL you can explore STEAM (Science, Technology, Engineering, Arts, and Mathematics) programs, enjoy family storytimes and maker programs, use devices in the Makerspace, examine the stars in the Space Exploration Lab, and stream or download media. From classes and job resources to cultural events, WPPL connects the Westlake community to information, inspiration, and one another.

With a WPPL library card you access the materials, services and programs the library offers. Getting a library card is free, easy, and empowering. For students, it can be a key to academic success. For adults, it's a gateway to lifelong learning. For everyone, it's a smart way to stay connected to the community.

This September, B sharp and sign up for a library card. Stop by Westlake Porter Public Library or register online for a card by filling out the application form found at westlakelibrary.org/welcome. Applicants need a valid photo ID showing their current address to complete the application process and receive a card. Anyone who lives, works, owns property or attends school in Ohio is eligible for a library card at any Ohio library.

Whether you're getting new card or a replacing an old one, you can choose from three designs: a Snoopy-themed card, a READ card, or a custom WPPL design.



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Porter Public Library

25 YEARS OF REMEMBRANCE

Honoring the Lives Lost and Remembering the Heroes

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About Christina

Christina was taken from us on September 11, 2001 at the young age of 25, while working on the 104th floor of the North Tower of the World Trade Center.

She touched the hearts of every soul who was lucky

enough to be in her life, with her unforgettable love, caring & kindness.

She always remembered her friends' and family members' birthdays. Always.

Sometimes the smallest acts of generosity in life, repeated over time, take on a larger meaning. Christina, who at the age of 25 was taken from us on September 11, 2001, while working on the 104th floor of the North Tower of the World Trade Center, made this vividly clear.

Christina was born November 15, 1975 in Seoul, Korea. She immigrated to the United States with her parents at the age of four, soon settling in Westlake. Christina had no brothers or sisters, so she treated the world like family instead. After attending Bassett Elementary School and Lee Burneson Middle School, Christina spent much of her time at Westlake High School participating in such civic-minded organizations as PRIDE, SADD, and Teen Institute.

After school, she spent innumerable hours helping people as a candy-striper at St. John Westshore Hospital. To top it all off, she was an active member of the Concert Band, Jazz Band playing the mellophone and clarinet, and maintained strong grades and membership in the National Honor Society.

After graduating high school in 1994, Christina attended University of Michigan, where she continued to find avenues through which to express her generosity and love toward others. She worked daily as an assistant teacher at a local daily care center, Jack and Jill. On campus, Christina served as President of the Asian American Association. Furthermore, as Cultural Arts Chair of the Korean Students Association, she successfully organized the annual cultural program for adopted Korean children.

Christina graduated with a degree in psychology in 1998, and then continued her education at Eastern Michigan University pursuing additional degrees in history and education.

Christina took a break from education, but not from her generosity, when she moved to New York City in the fall of 2000. In her brief time there, she made numerous friends, called her parents daily, and continued to send birthday gifts-always arriving right on time-to her friends and family in Ohio, Michigan, and elsewhere. Few have made love seem so effortless, generosity so routine.



Avon City Officials during 9/11 ceremony closing prayer.



Avon Police Honor Guard



Avon High Choir presents the National Anthem



21-Gun Salute at the City of Avon 9/11 observance.

In the Porter Room of the library, guests viewed a projection TV presentation of 9/11 tributes live from New York City.

In the City of Avon, the annual 9/11 observance took place at the Veterans Memorial behind the Fire Station. Chief David Swope recounted the sacrifice of the nearly 3,000 victims who lost their lives in the day of infamy.

None of us will ever forget the shock of the day. Avon Mayor Bryan Jensen recounted, as many of us have, where we were and what we were doing when we learned of the attacks.

Mayor Jensen remind all that the heroes of the day were those who ran towards the danger to save others, instead of away from it.

May their memories be an inspiration to us all.

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Westlake Porter Library hosted a livestream of the Commemoration Ceremony held in NYC.

Michael
r Losses
hey don't
www.saintraphaelparish.com
elparish.com
sell P. Friedman

Friends of Porter Public Library Book Sale

The Friends of Porter Public Library Annual Book Sale will be held October 15 thru 18, with preview night on Oct 14 for Friends members (memberships available at the door). Hours

are: Wednesday 4 to 7 p.m., Thursday 10 a.m. to 8 p.m., Friday 10 a.m. to 4 p.m., Saturday (half-price sale) 10 a.m. to 3 p.m., and Sunday (bag sale) 1:30 to 4 p.m. For the bag sale, bring your own bags and make a donation of whatever amount you think your purchases are worth. Books for all ages, DVDs, CDs, puzzles and more. Porter Public Library, 27333 Center Ridge Rd, Westlake.



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Library opens door to resources

By SAMANTHA ANN ILLIUS

Everyone knows a library card will let you borrow a book, but at Westlake Porter Public Library, it can also get you a mobile internet hotspot, a guitar, a ghost-hunting kit, access to professional training and research databases, or even the equipment needed to make a 3D-printed car part.

While books remain a cornerstone of WPPL, the library has increasingly become a place where residents can learn, create, work, meet and access resources that might otherwise be expensive or difficult to obtain.

"You're getting access to so many resources," said Heather Feenaughty, PR/Marketing Manager at Westlake Porter Public Library. "Everything from LinkedIn Learning, Wall Street Journal subscriptions and even meeting room spaces."

Among WPPL's less traditional offerings are mobile hotspots, which Feenaughty said are among the library's most frequently circulating items. The library has 39 hotspots available for borrowing, allowing residents to take internet access with them where coverage is available, including on camping trips or other places without reliable internet.

The library also lends items including guitars, projectors, a thermal camera, a ghost-hunting kit and a radon detector.

For those who need access to information rather than equipment, the library can provide access to research databases, including resources that might otherwise require paid subscriptions. Some databases can be accessed remotely, while others require patrons to use them inside the library.

A library card can also unlock WPPL's Makerspace, where residents can move beyond consuming information and create things. Patrons can use equipment for 3D printing and laser engraving, and Feenaughty recalled one patron using the space for 3D printed car parts for a vehicle he was building.

"You could laser engrave at the library now," Feenaughty said. "You can host meetings, and the library serves as a 'third place' for school-age kids—they come here after school."

A "third place" is a space that exists

somewhere outside one's home, workplace or school where people can gather. Third places allow people to come and go as they desire without obligation. These spaces are also important for fostering socialization.

At the library, children can participate in early literacy programs and storytimes, while teens use the library as a social space. Adults can return to reading, learn new skills or use the Makerspace, and older adults can receive one-on-one help with technology.

WPPL's innovation specialist can help patrons troubleshoot phones, tablets and other devices or learn programs such as Microsoft Word.

The library also offers practical resources for community groups. Girl Scout groups, homeowners associations, book clubs and other organizations can reserve meeting rooms, which are subject to availability and usage limitations.

Even getting materials from the library is becoming increasingly convenient. WPPL's hold pickup lockers are available 24 hours a day, allowing patrons to retrieve reserved materials using their library card information even when the library itself is closed.

Feenaughty said library usage also reflects changing habits. Electronic books and audiobooks are becoming increasingly popular as residents' schedules get busier, while interest in hands-on activities and making things has grown as well.

Sometimes, the library just serves as a place where residents can get help navigating everyday life, from finding community information to printing tax forms or figuring out unfamiliar technology.

"We are your third place, and we are happy to serve you and help you," Feenaughty said.

Library cards are free. Westlake residents can apply at WPPL or online at westlakelibrary.org/welcome. Applicants need a valid photo ID showing their current address. Anyone who lives, works, owns property or attends school in Ohio is eligible for a library card at any Ohio library.

Contact this reporter at sillius@westlife-news.com

Adult Services

Mission Moments:

Katie Cooley asked a wandering patron if he needed any help. He said it was his first time here. He is a bus driver for field trips, and any time he drives to a new area he always visits the library. He was so impressed with Westlake Porter Public Library, and said the library was unrivaled in all his travels.

Programming:

Adult Services hosted 23 regular programs with 425 attendees, and 19 Outreach programs with 295 attendees.

We had 2 Bloodmobile sessions with 142 donors.

This month's 4 Library Speaker Consortium programs had a total of 62 views.

Program title + attendance	Hosted by	Program Survey Comments
Horror Film Club - 19	Erin Manning	
Let's Learn Libby - 7	Erin Manning & Katie Cooley	
Google Gemini – 20 (at Community Center)	Chad Statler	
American Red Cross Bloodmobile: 9/3 - 70; 9/21 - 72	Red Cross – coordinated by Andrea Tarolli	
Storytelling Showcase - 7	Katie Cooley & Frances Brawner	
Nonprofit Open House - 30	Katie Salis	"Thank you for taking the time to share such vital information!" "Excellent panel!! Thank you!"
One Big Beautiful Bill & What it Means to You – Cancelled due to speaker emergency	Katie Salis with Dave Herwerden of WestPoint Wealth Management	
Bone, Muscle, and Hormone Health in Women - 35	Evelyn Finley with Chrissy Frey	"Very informational. Lots to evaluate."
Foundations of Healthy Aging for Women - 24	Evelyn Finley with Chrissy Frey	"Good material and overview on helpful things to do."
Medicare/Medigap Presentation: Weiss Financial Ratings Series Online - 11	Katie Salis	"Yes, very informative, excellent presentation!"
Becoming a Better Photographer - High/Low - 16	Frances Brawner with Ed Aghajanian	Many participants requested more hands-on practice.

Let's Talk! Spanish Language Social Hour - 9	Frances Brawner	
Earth"Kind" Meetup Group - 12	Katie Salis and Andrea Tarolli	
Sustainable Fashion & You - 6	Elyse Kaderli	
Jewelry Junction: Fall Bracelet & Earrings – High/Low - 13	Evelyn Finley	
A Look Back with Sarah: History of Wizard of Oz - 11	Sarah Beebe	
World at War Forum: The Blitzkrieg Myth & the Fall of France - 100	Chad Statler with Steve Pettyjohn	"Clear presentation and well organized." "Great detail ... I learned so much!"
Women in History Presents: Molly Pitcher - 38	Chad Statler with Women in History	"Phenomenal presentation. She was outstanding!" "Another wonderful presentation! Thank you Ruth and Westlake Library!"
Adult Creative Writing Group: Learn Something New Edition - 6	Victoria Vogel	
Tuesday Evening Book Club: "Go As a River" by Shelley Read - 15	Alyssa Alcorn	
Wednesday Afternoon Book Discussion: "The Art Spy" by Michelle Young - 15	Katie Salis	
True Crime Book Club: "Framed" by John Grisham & Jim McCloskey - 4	Chad Statler	
Thursday Night Book Club: "Theo of Golden" by Allen Levi - 21	Diane Dillon	
Environmentalism Book Club: "No New Things" by Ashlee Piper - 6	Elyse Kaderli	
Virtual Author Talk: David O. Stewart "The Democracy We Keep" - 29	Library Speakers Consortium	
Virtual Author Talk: Daniel Kraus "The Sixth Nik" - 13	Library Speakers Consortium	
Virtual Author Talk: Priya Parker "The Art of Fighting" - 15	Library Speakers Consortium	
Virtual Author Talk: Lucky Diaz "Paletero Man" - 5	Library Speakers Consortium	
Outreach Programs: "Amish Country" - 17 sessions, 254 attendees; "Cowboys" at	Sarah Beebe	See below for narrative report.

Community Center – 30 attendees; “Wizard of Oz” at WPPL – 11 attendees = 294		“Very good program. Great presentation and speaker!” - Wizard of Oz attendee
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Dear Elder Submissions

Sarah Beebe delivered 24 notes to seniors throughout the community during September as part of the Dear Elders project. The Love for Our Elders campaign encourages connection throughout the community by encouraging letter-writing and sending cards to seniors to combat isolation. To date we have delivered 125 notes to seniors in Westlake.

Study Room Usage

School is back in session! The study rooms had 481 individual bookings for September, with 742 people using the spaces.

Outreach

For the last 3 years, Sarah has been bringing DVDs every month, mostly musicals, to a homebound patron. The patron let Sarah know that her daughter isn't doing well, and the DVDs have been a “lifesaver,” bringing them enjoyment as they watch together. The patron stated Sarah has “become part of the family” with her monthly visits.

Sadly, one of Sarah's homebound patrons passed away this month at 102 years-old. Sarah would visit him and his wife Joan monthly to deliver books. He enjoyed books about history, especially WWII, since he was a veteran and a POW. The patron's wife thanked Sarah for the deliveries over the last 2 years, and that he really appreciated the visits and that it “greatly improved his life and he told every person he talked to on the phone about you and how great the service is.”

This month's program topic was about the Amish Country in Ohio. The program was presented 17 times with a total of 254 participants. Almost all participants had been to Amish country in Ohio, or other surrounding states. There was much talk of their visits, especially the food.

Sarah has begun hosting monthly programs ‘in house’ at WPPL, and her first one was on the Wizard of Oz. There were 11 attendees, who all enjoyed reminiscing about the movie at the end of the program, many stayed after to continue to talk with Sarah about what future programs will bring. Sarah also facilitated a program about Cowboys and the old west at the Westlake Community Center with 30 participants.

Blogs

- America 250: Sports and Recreation in Ohio – Clare Neubert
- A Manga for Every Mood - Erin Manning
- Adult Books About Magic Schools – Julia Kreeger
- September is National Translation Month – Julia Kreeger

Displays

- Nora Ephron & Rom Coms – Julia Kreeger
- Dinosaurs – Elyse Kaderli
- International Food & Cooking – Julia Kreeger
- 9/11, 25 Years Later – Clare Neubert
- National Yoga Month – Clare Neubert
- Constitution Day – Katie Salis

- Give These Titles a Spin – Alyssa Alcorn
- Library Speaker Consortium – Erin Manning
- Language Tools (Display Case by Ask Us) - Diane Dillon
- Get a Library Card (Book Club in a Bag Display Case) - Clare Neubert
- Library Card Sign-up Month (Bulletin Board) - Alyssa Alcorn
- Ohio Plays: Sports & Recreation – Clare Neubert, Andrea Tarolli, & others (USA 250-themed Lobby Case)

Makerspace

Mission Moments:

A patron at Tech Bytes told Adrien and Alyssa that "You empower us!" and was especially glad that they could do so without being condescending or making the patrons feel foolish for what they do not know how to do.

The Westlake Photography Club regularly visits to print their photos with the photo printer and large format printer. Last week, one member was overheard saying "This library is the best!"

Makerspace Activities

The Makerspace welcomed 240 attendees to 237 appointments during the month of August 121, with 1-on-1 guidance and instruction. The staff processed 236 3D prints through the queue. The space also had 54 new users register to use the Makerspace.

There was a total of 8 Makerspace programs in August with a total attendance of 27 adults and 7 tweens. There were 2 Technology Training classes for adults with a total attendance of 20.

Program Spotlight

Remembering 9/11 (9/11): With the help of the Makerspace staff, Chad recorded memories from both the public and staff about where they were on the morning of September 11. There were 8 different recordings between staff and patrons. He will compile them into a blog post for others to listen to.

After School in the Space (9/9): Victoria, Rose and Karen assisted a group of 9 tweens in creating a custom design in Canva and printing it on sublimation paper. Staff used the heat press to put the designs on drawstring tote bags. 2 adults helped with the program.

Tinkering with Tinkercad (9/14): Adrien showed a group of 3rd-6th graders the basics of 3D modeling for 3D printing using Tinkercad, and directed them to begin or continue an ongoing project they can work on at home or at later sessions. The kids were extremely excited and engaged, asking questions and helping each other, and several had models they felt ready to print but insisted on multicolor, so Adrien explained their grownups would need to help them make an appointment to 3D print in the Makerspace. 6 patrons attended, including 1 parent.

Laser Engraved Acrylic Lamps (9/22): In this hands-on, interactive program, patrons designed and laser engraved their own RGB LED acrylic lamps, using their own images or the clip art and frames Adrien had prepared. Adrien began with the Laser Engraver Safety Checklist and a sample lamp, then called patrons up one at a time to design while another lamp was being engraved. 5 patrons attended, and many expressed interest in purchasing more lamps and coming in to design completely from scratch in the Makerspace.

Paper Flower Bouquets (9/26): Participants were introduced to the Cricut and Cricut Design Space through a demonstration of preparing shapes and operating the machine. They selected six flowers to cut, curled them using 3D printed quilling tools, then glued them onto stems and decorated them with leaves pre-cut by the Cricut. Participants took home their bouquets along with written instructions, and 4 adults attended.

Makerspace Outreach

Westlake High School Varsity Cheerleaders, 9/9 (14)-Victoria Vogel presented an overview of the equipment in the Makerspace to the Westlake High School Varsity Cheerleading team. At the coach's request, she provided an overview of the space, and how the Cricut can be used to cut HTV and adhesive vinyl.

Program title + attendance	Hosted by	Program Survey Comments
CNC Orientation 9/1 (4)	Adrien Krajnik	Adrien was great at explaining the reason for each choice in design and operation.
Meet Your Makerspace 9/2 (5)	Rose White and Karen Argie	
Tech Bytes: iPhone and iPad Help Session 9/3 (11)	Adrien Krajnik and Alyssa Alcorn	I learn new features and uses for my iPhone at each session. Adrien + Alyssa are awesomely smart and patient!
After School in the Space: Make a Custom Backpack! 9/9 (11)	Rose White, Karen Argie, Victoria Vogel	
Remembering 9/11 (8)	Chad Statler, Adrien Krajnik, Victoria Vogel, Rose White	
Tinkering with Tinkercad 9/14 (7)	Adrien Krajnik	
Craft Club 9/15 (1)	Mary Kay Palazzo, Karen Argie	
Tech Bytes: Android Help Session 9/17 (9)	Adrien Krajnik	Learned many tips + info about my phone. Thank you, ADRIAN.
Laser Engraved Acrylic Lamps 9/22 (5)	Adrien Krajnik	
Paper Flower Bouquets 9/26 (4)	Mary Kay Palazzo	Great program! Teachers were very helpful!

Circulation

Mission Moment:

The 3rd graders were excited to visit the auto-sorter and see it at work. They were engaged and asked many questions.

I helped Gen Dietz today and she said our library is the absolute best. She goes to North Olmsted too but prefers WPPL since our customer service is so excellent.

Maggie Eaton called to renew her item and wanted to let us know that WPPL does an awesome job and that she attributes her daughter's love of reading to WPPL and Story Time.

Passports: 81 Passport applications were accepted along with 118 passport pictures taken.

After-Hours Lockers were used by 71 users to pick up 89 items.

Technical Services

Mission Moment:

A mom of three young children stopped by the Youth Services Desk this afternoon to let us know how impressed she is with our collection of books for children. She said we have the best collection! Great job, Carolyn!

Information Technology

- Installed a second computer explicitly for public use in the Board Room and removed public access to the existing computer in the room, installed a switch to switch between the computers.
- On Wednesday 09/02 our CC reader in Adult Services went out of order. I swapped the kiosk with the Youth Services kiosk to get a working credit card reader in Adult Services. Upon getting the replacement reader I replaced the one in Youth Services to get the CC reader working again.
- Provided Training on the hearing loop system installed in the Porter Room.
- On Wednesday September 8th we experienced a disruption in our print provider and supplier's automated toner supply which left us without replacement toner for one of our public printers. They rushed out replacement toner and fully re-stocked our in-house toner supply.
- On Monday 09/14 the postage machine in Circulation went down, upon troubleshooting with the servicer it was determined it needed to be replaced. Coordination of the replacement was handed over to the Circulation Manager.
- On 09/17 our IDF4, IDF3, and Director's battery backup all began malfunctioning, the director's office ups would not power on. Upon investigation the UPSs in both the closets were tested thoroughly and did not display any further issues. The one in the Director's office was no longer operational and could not be powered on. Upon reviewing logs from our network connected UPS at the time we were experiencing high input voltages. Upon testing further strange voltage fluctuations were found in the Director's office from the UPS connected outlet. Building Services and the Fiscal Officer were alerted and contacted appropriate specialists to investigate a possible electrical issue. The UPS in the Director's office was replaced under warranty with the manufacturer.

- The sound adjustment for the HDMI ports in the Porter Room began malfunctioning, iVideo was called out who promptly fixed it as well as lowered the initial volume that the system turns on at.
- The ABC mouse stations began experiencing issues where they kept consistently rebooting, after troubleshooting with the manufacturer of the kiosk software, a change was made to the configuration that stopped this behavior.
- Our Admin copier kept prompting for paper type upon trying to print to the bypass tray, upon calling our copier vendor that came out and resolved the problem.

Youth Services

Mission Moments: *From Gabby:*

This month we started the Smash Brothers Tournament at the library with Games Done Legit. We reminded Teens/Tweens to show up for this program, and many regulars attended the program. There were highs and lows, a fun and competitive nature between the whole group. Overall, this program was a hit. It was a real moment that as a community everyone played and socialized together even if they were not interested in the game. Many of the teens signed up who had never played before but wanted to be part of the experience. Some of the teens/tweens who do not normally interact with one another were cheering each other on, sharing food, and really just showcasing a great moment on how games can bring anyone together.

Programming Highlights:

Cat hosted 2 new-to-us but popular programs **Community Doodle Day Crafts**, where crafts were set out in the department and patrons could make one or all depending on their interest, and Bear Storytime and Crafts hosting read alouds and crafts all related to Bears!

Natalie, Rachel, and Jessica hosted **Grandparents Day** celebrating all the ways grandparents come to us through various activities and crafts in the department bringing in 79 participants.

Jessica with support from Jamie hosted our annual **Let's Make Ice Cream** at the Friends Pavilion. Many families came and played at the Pavilion while making their own ice cream – it is hard work shaking the ingredients enough to solidify but it is a popular program sure to come back in the future.

Jamie and Holly hosted **Sunny Day Fun and Play**, an open night of crafts and activities that were Sesame Street™ themed. Some friends immediately joined in the fun as they were setting up for the program.

Gabby has officially taken over hosting **Teen Hang Out** (the new name for the program Teen Lounge, not to be confused with the space the Teen Lounge). She has taken to it well and is starting to get to know our kids. From Jamie: The new school year has been running relatively smoothly in the Teen Lounge. In my opinion, we have seen a greater sense of camaraderie among the tweens and teens using the space compared to previous years. Recently, three of our regular teens cheered on a younger player during an intense round of Fortnite. When the younger player's round ended, they congratulated him on how far he had made it and offered tips and tricks to help him advance to the next round.

Rachel and Fran continue to host our monthly **Craft Kits** and this month was the first High-Interest / Low-Capacity registration for these kits. We had a full slate of registrants and while we are working to figure out all the ins and outs of this new registration system, so far so good in September.

Holly hosted **Dot Day Celebration** recognizing International Dot Day with a variety of round materials and circular supplies. Participants rotated through three different art stations after reading *The Dot* by Peter Reynolds. Everyone enjoyed the opportunity to express themselves using a creative display of colors and circles.

Jessica brought back **Snacktivity** for this school year (also along with Cat and Gabby in later months). This time the kids made dirt cups and Jessica reported that, "a tween, on the phone, told his friend, "Yo! You're missing out on a big thing right now – you can make dirt cups!". All our supplies were enjoyed.

Fran with support from Jessica hosted our annual **Teddy Bear Picnic** at the Friends Pavilion for many excited attendees! She shared teddy bear stories, the kids got to hold their teddy bears and the Fran special of always having a parachute activity was definitely included.

Natalie is hosting **Next Chapter Book Club** as they continue to read *Bite by Bite*, this month enjoying learning about and tasting vanilla, in ice cream, and figs, in fig newtons.

Jamie supported **Little Yogis**, with our outside presenter Jen. This program continues to be a well sought after monthly event and we look forward to her next visit with us.

Fran with support from Rachel, Holly continues our **Bow Wow Books** program with Stella and Abhi.

Program survey comments this month included the following:

- It was amazing, mini golf set up was awesome and my child loved the crafts. (Grandparents Are Grand)
- An attendee said they strongly agree that the program "STEAM Ahead: Dinosaurs" met their expectations, but left no comments.
- That was great. Keep up the good work. (Hand Sewing for Literacy)
- My son loves these programs and learning new skills. Miss Emily does a great job teaching the kids. (Hand Sewing for Literacy)

Total programs hosted: 64 in-library + 3 outreach = 60 programs

Total attendance: 1583 in-library + 98 outreach = 1681 participants

School Partnerships

Natalie scheduled **2026/2027 school year outreach visits** to 10 classrooms, created the outreach calendar for the school year and communicated with teachers and Rebecca her schedule. Visits begin in October.

Jamie scheduled **2026/2027 school year outreach** visits to 11 locations and 20 classrooms, created the outreach calendar for the school year and communicated with teachers and Rebecca her schedule. Visits begin in October.

Jamie scheduled 2026/2027 **school year Book Bin Deliveries** to 7 locations, scheduling those deliveries with Rachel.

Jamie put together 3 **book bins** to be delivered by Rachel to 3 locations circulating 75 books.

Jamie created **preschool outreach newsletters** for October visits.

Gabby began working with teachers at **DIS/LBMS** to support their **book club**.

3rd Grade Field Trips

10 classes, 285 participants; 18 new library cards

Topics this month included Westlake History, a short tour of the library and a presentation of new library cards, along with browsing and check-out/reading time.

Thank you to circulation staff for helping showcase “the beast” and working with us for the kids as they toured their department. They always do such a great job of explaining the work and answering questions, and the kids love the behind the scenes.

Rachel submitted programs and events for inclusion in the **eBlasts** to WES, DIS/LBMS, WHS PTA newsletters.

Holly, Emily, and Fran hosted September **LINK Outreach** at WES. 3 sessions, 98 participants.

Porter Express Stats, handled by Rachel:

- 36 deliveries of 329 items + 3 book bins
- 20 pick ups + 3 book bins

Other Partnerships

Connecting for Kids

Natalie updated program rooms and spaces due to new staff members requiring different program dates for Inclusive Playgroup.

Cuyahoga County Board of Developmental Disabilities Partnership

Natalie scheduled and communicated programs through January 2027 with Grace, our facilitator.

Natalie and Rebecca attended a luncheon to meet and share successes and program ideas at CCPL Parma-Snow branch hosted by the Cuyahoga County Board of Developmental Disabilities. They saw the Sensory Room that is open now at that branch and got to see past facilitator Brigid.

Literacy Initiatives

100 Books Before Graduation

- 14 completions
- 163 registrants

Genre Challenge

- 36 completions
- 332 registrants

Reading is Elementary

- 0 new registrants via Beanstack
- 4 children received a milestone sticker reward (308 total)
- 1 child received Mini Zara or Backpack AND a book (31 total)
- 0 child(ren) earned a WPPL Lanyard (61 total)
- 285 total registrations

Little Sprouts (previously known as Myrna Chelko Early Literacy Initiative)

- 6 new registrants via Beanstack
- 1 new completion (75 total)
- 488 total registrations

1000 Books Before Kindergarten

- 8 new registrants via Beanstack
- 13 children received (a) milestone rewards
- 2 new completions
- 1067 total registrations

Blogs

- Folklore Fun: Nigeria updated (Jessica)
- Jessica created a blogging style guide for common issues about images and linking, that has been sent to PR for approval before sending out to the blogging team

Displays

- ArtWalk updated to book recommendations and family activities (Rachel)
- Coloring Page Maintenance (on behalf of Bethany et. al.) 85 participants
- Communico Maintenance (Rachel, Natalie, Rebecca)
- Created October Calendar (Cat)
- Displays filled (all)
- Displays this month included but not limited to: Numbers/Counting; Things That Fly; Things That Fly (Nonfiction); Bet ya haven't READ these books (books with red covers); National Hispanic Heritage Month; 9/11; Football; Space; Fall; Dolly Parton
- Flyers created and rotated (all)
- Genre Challenge Bibliography Updates: Realistic Fiction, Fantasy, Poetry, Science Fiction, Adventure, Informational (Cat)
- Juvenile Bibliography Updates: Animals, Dragons, Princesses, Video Games, Halloween (Cat)
- Kindergarten Literacy Packet (Rachel, Jamie) 140 packets taken.
- Scavenger Hunt (National Chicken Month – on behalf of Bethany) 115 participants
- Skills Packet Grades 3-5 (Rachel) 90 packets taken.
- Skills Packet Grades K-2 (Rachel) 110 packets taken.

Monthly Activity Highlights

Attended the Guild of Library Makers Conference in Southfield, MI, on 9/18.

Met individually with managers during the weeks of 9/21, 10/5, and 10/19.

Met with the Admin team on 9/22, 10/6, and 10/20.

Met with managers during the weeks of 9/21 and 9/28 to discuss budget requests.

Attended the Manager's meeting on 10/6.

Attended Budget meetings with Admin, Finance, and Managers on 10/7.

Attended the Board of Trustees Fall Retreat on 10/10.

Attended Staff Development and Application Day on 10/12. Presented two breakout sessions. *Cutting the Cord: Alternatives in Home Entertainment*, and *Artificial Intelligence 101*.

Prepared Square readers and terminals for the Surplus sale on 10/14.

Attended the Quality Council Meeting, guest led by Rebecca and Katie C. on 10/15.

Met with Admin and Jane on 10/16 to discuss the 2027 Materials Budget.

Agenda Items

- **Resolution 13-26: Transfer of Funds from the General Fund 101 to Permanent Improvement Fund 450 and Automation Fund 475:** Transfer \$550K to the Permanent Improvement fund and \$100K to the Automation fund, which is what was included in the 2026 budget
- **Resolution 14-26: Adjustment to General Fund 101 budget:** An additional \$14,043.15 is needed to cover the Second Half Real Estate Settlement Fee and October Rollback Fee.
- **Resolution to Issue Then and Now Certificate for PO 265061 Treasurer and Auditor Fees in the amount of \$23,356.66:** The Second Half Real Estate Settlement fee was incurred prior the Board approving the budget adjustment, a “then and now certificate” needs to be approved.
It is hereby certified that the amount required to meet the payment or expenditure for the above, both at the time that the contract or order was made (then) and at the time I complete this certification (now), was available (or in the process of collection) to the credit of a proper fund, properly appropriated and free from any previous encumbrances.
- **Resolution 15-26: Adjustment to Friends Fund 420 budget:** Moving funds from Silent Disco PO into Adult Services Program Supplies PO.

Financial Highlights

- 2026 YTD Revenue of \$6,465,097 is 1% lower than YTD September 2025 revenue, due to the delay in receiving the second homestead rollback payment.
- 2026 YTD general fund Expenses of \$4,165,373 are 15.76% lower than YTD September 2025 expenses. There were large transfers out to permanent improvement and automation in 2025; if we exclude those transfers, our YTD expenses are about 3% lower compared to YTD August 2025.
- We had several informational transfers in October. Adjustment details have been included after the financial statements.

External Meetings/Trainings

- Andrew and I attended the Annual Cuyahoga County Budget Commission on October 19th.
- I attended the 2026 Ohio Auditor Fall Fiscal Officer Training in Akron on October 21st.

Library Meetings/Trainings

- Attended weekly **Admin meetings** with Andrew and CJ.
- Andrew and I held budget meetings with Department heads the week of October 5th.

Finance

- The library received its annual **credit card reward rebate** in the amount of **\$4,124.94**.
- A **surplus sale** was held on **Wednesday, October 14th** to sell furniture and equipment that had been previously approved for disposal.

Human Resources

- **Open Enrollment** for benefits eligible employees will be held Monday, November 2nd through Friday, November 20th.
- **Susan Smith**, 20 hour Building Services Senior Assistant II, resigned on September 15th.
- **Rose White**, 24 hour Makerspace Associate, resigned on September 30th.

EAC Update

- The EAC meetings held on September 2nd and September 30th were spent finalizing the details of Staff Day on October 12th.
- Staff Day was on October 12th and the feedback has been overwhelmingly positive!
- The EAC also had a meeting on October 28th.

EAC Suggestions/Comments submitted for discussion:**Bed Bugs****Description:**

I would like to suggest that we hire bed bug detection dogs to ensure that there are no further infestations in the building. Rocky River Public Library has quarterly inspections by detector dogs. Recently, a patron who volunteers at a Family Genealogy center has had to have her meetings at our library because the center has been closed for three weeks due to bed bugs.

Values:

Accountability

Potential Benefits:

Stop/prevent the spread of bed bug infestation to patrons and staff and the community at large

Impact on Departments:

Good building hygiene, peace of mind.

AI presentation by CJ on staff day**Description:**

Would it be possible for CJ to give the presentation to all library employees? I think it would be very relevant for all of us, not just as an option at the staff day. Could it be recorded and offered as a viewable option on BTS for those of us that don't get to see it on staff day?

Values:

Communication, Growth

Potential Benefits:

Education of a new and useful tool we could use in our day to day activities

Impact on Departments:

All departments would find this useful.

WESTLAKE PORTER PUBLIC LIBRARY

General Fund Financial Summary

As of: September 30, 2026

	<u>Projected</u>	<u>Actual</u>	<u>Difference</u>	<u>Notes</u>
Revenue				
Property Tax	3,864,504	5,163,186	1,298,682	
PLF	1,068,466	1,061,765	(6,701)	
Other	148,425	240,146	91,721	
TOTAL	5,081,395	6,465,097	1,383,702	
Expenses				
Salaries & Benefits	3,198,468	2,967,757	(230,711)	
Supplies	76,538	53,104	(23,433)	
Contracted Services	646,681	575,022	(71,659)	
Library Materials	639,050	501,374	(137,676)	
Capital	95,372	45,510	(49,863)	
Miscellaneous	17,644	22,606	4,962	
Other Expenses	502,500	-	(502,500)	
TOTAL	5,176,253	4,165,373	(1,010,880)	

WESTLAKE PORTER PUBLIC LIBRARY

YEAR TO DATE BANK REPORT

As of: September 30, 2026

BANK DESCRIPTION	BEGINNING BALANCE	YTD REVENUE	YTD EXPENSE	TRANSFERS IN	TRANSFERS OUT	CURRENT BALANCE
FFL - CREDIT CARD	\$ 929.54	\$ 51,145.48	\$ 2,144.56	\$ -	\$ 49,500.00	\$ 430.46
FFL - RETAINAGE (CONSTRUCTION)	\$ -	\$ -	\$ -	\$ -		\$ -
FFL - GENERAL CHECKING	\$ 103,110.28	\$ 92,243.10	\$ 4,297,316.99	\$ 4,324,327.96		\$ 222,364.35
PETTY CASH & CHANGE	\$ 1,343.50	\$ -	\$ -	\$ -	\$ -	\$ 1,343.50
TOTAL	\$ 105,383.32	\$ 143,388.58	\$ 4,299,461.55	\$ 4,324,327.96	\$ 49,500.00	\$ 224,138.31
FFL - MONEY MARKET	\$ 258,257.54	\$ 4,359.65	\$ -	\$ -	\$ 24,827.96	\$ 237,789.23
US BANK	\$ 4,655,408.40	\$ 126,340.03	\$ 5,892.25	\$ -	\$ -	\$ 4,775,856.18
STAR PLUS	\$ -					\$ -
STAR OHIO	\$ 1,405,505.98	\$ 6,286,135.86	\$ 81,783.60	\$ -	\$ 4,250,000.00	\$ 3,359,858.24
TOTAL	\$ 6,319,171.92	\$ 6,416,835.54	\$ 87,675.85	\$ -	\$ 4,274,827.96	\$ 8,373,503.65
TOTAL - ALL BANKS	\$ 6,424,555.24	\$ 6,560,224.12	\$ 4,387,137.40	\$ 4,324,327.96	\$ 4,324,327.96	\$ 8,597,641.96

WESTLAKE PORTER PUBLIC LIBRARY
STATEMENT OF CASH POSITION

As of: September 30, 2026

FUND DESCRIPTION	BEGINNING BALANCE	Y-T-D REVENUE	Y-T-D EXPENSE	UNEXPENDED BALANCE	OUTSTANDING ENCUMBERANCE	ENDING BALANCE
101 GENERAL FUND	\$ 4,631,343	\$ 6,465,097	\$ 4,165,373	\$ 6,931,066	\$ 943,752	\$ 5,987,315
410 DEVELOPMENT FUND	\$ 56,706	\$ 9,193	\$ 13,553	\$ 52,346	\$ 48,487	\$ 3,860
420 FRIENDS OF THE LIBRARY	\$ 3,308	\$ 47,945	\$ 30,864	\$ 20,389	\$ 18,030	\$ 2,359
450 PERMANENT IMPROVEMENT	\$ 1,427,383	\$ 30,850	\$ 40,069	\$ 1,418,165	\$ 168,488	\$ 1,249,676
475 AUTOMATION FUND	\$ 277,626	\$ 6,646	\$ 137,279	\$ 146,993	\$ 9,801	\$ 137,192
703 FRANCIS EGGER TRUST	\$ 28,190	\$ 493	\$ -	\$ 28,683	\$ -	\$ 28,683
TOTAL:	\$ 6,424,555	\$ 6,560,224	\$ 4,387,137	\$ 8,597,642	\$ 1,188,558	\$ 7,409,084

WESTLAKE PORTER PUBLIC LIBRARY

REVENUE REPORT - GENERAL FUND

As of: September 30, 2026

% through the year:

75%

<i>Revenue Accounts</i>	<i>Budgeted Revenue</i>	<i>Month-to- Date Revenues</i>	<i>Year-to-Date Revenue</i>	<i>Uncollected Balance</i>	
Property Tax	4,771,957	2,074,176	4,963,536	(191,579)	104.0%
Homestead Rollback	380,715	-	199,651	181,064	52.4%
Subtotal	5,152,672	2,074,176	5,163,186	(10,514)	100.2%
PLF	1,424,621	120,938	1,061,765	362,857	74.5%
Grants	1,000	-	-	1,000	0.0%
Patron Fines & Fees	6,600	584	7,461	(861)	113.0%
Interest	100,000	18,978	153,895	(53,895)	153.9%
Contributions	250	-	1,005	(755)	402.0%
Refunds/Reimbursements/Misc	90,050	6,465	77,785	12,265	86.4%
Transfers	-	-	-	-	0.0%
TOTAL	\$ 6,775,193	\$ 2,221,142	\$ 6,465,097	\$ 310,097	95.4%

WESTLAKE PORTER PUBLIC LIBRARY

EXPENSE REPORT - GENERAL FUND

As of: September 30, 2026

% through the year: 75%

<i>Expenditure Accounts</i>	<i>Combined Appropriations</i>	<i>Combined Month-to-Date Expenses</i>	<i>Combined Year-to-Date Expenses</i>	<i>Combined Encumbrances</i>	<i>Combined Unexpended Balance</i>	<i>% Combined Expended Balance</i>
<u>Salaries & Benefits</u>						
Salaries	3,191,125	237,148	2,256,922	-	934,203	70.7%
OPERS	442,978	49,020	294,976	-	148,002	66.6%
Insurance	621,521	47,954	410,495	195,470	211,026	66.0%
Other Employee Benefits	9,000	500	5,364	3,636	3,636	59.6%
Subtotal	4,264,624	334,622	2,967,757	199,106	1,296,867	69.6%
<u>Supplies</u>						
Administrative Supplies	62,727	3,864	35,147	25,050	27,580	56.0%
Maintenance Supplies	35,323	1,861	14,725	19,727	20,598	41.7%
Vehicle Fuel & Supplies	4,000	245	3,232	768	768	80.8%
Subtotal	102,050	5,970	53,104	45,545	48,946	52.0%
<u>Contracted Services</u>						
Travel & Training	37,091	855	11,847	19,718	25,244	31.9%
PR/Postage/Phone	110,713	287	73,289	37,182	37,423	66.2%
Maintenance	296,600	6,617	145,482	151,118	151,118	49.0%
Insurance	41,000	2,033	40,116	884	884	97.8%
Leases	7,000	-	6,445	555	555	92.1%
Utilities	170,839	13,986	113,014	57,551	57,825	66.2%
Professional Services	134,499	28,843	127,172	20,649	7,327	94.6%
Library Material Control	51,000	-	45,745	5,210	5,255	89.7%
Interlibrary Delivery Service	13,500	-	11,914	1,586	1,586	88.2%
Subtotal	862,242	52,622	575,022	294,454	287,219	66.7%
<u>Library Materials</u>						
Books	305,295	18,462	181,033	116,976	124,262	59.3%
Periodicals	20,196	180	2,981	17,180	17,216	14.8%
Audio/Visual	106,830	8,265	55,757	46,862	51,073	52.2%
Portable Audio	14,214	920	6,790	7,210	7,424	47.8%
Electronic Data	379,329	16,369	237,845	128,777	141,484	62.7%
Interlibrary Loan Fees	450	60	224	226	226	49.7%
Library Material Repair	22,363	1,571	13,788	4,600	8,575	61.7%
Library Material, Other	3,391	700	2,958	242	433	87.2%
Subtotal	852,067	46,527	501,374	322,073	350,693	58.8%
<u>Capital</u>						
Land Improvements	-	-	-	-	-	0.0%
Building Improvements	7,484	932	2,852	4,632	4,632	38.1%
Furniture/Hardware/Software	119,679	4,609	42,658	77,021	77,021	35.6%
Subtotal	127,163	5,541	45,510	81,654	81,654	35.8%
<u>Miscellaneous</u>						
Dues/Memberships	20,925	750	20,385	663	540	97.4%
Special Assessments	2,250	-	2,127	-	123	0.0%
Refunds/Reimbursements	350	14	94	256	256	26.8%
Other Misc Expenses	-	-	-	-	-	0.0%
Subtotal	23,525	764	22,606	919	919	96.1%
<u>Other Expenses</u>						
Contingency Fund	20,000	-	-	-	20,000	0.0%
Transfers	650,000	-	-	-	650,000	0.0%
Subtotal	670,000	-	-	-	670,000	0.0%
Grand Total	\$ 6,901,671	\$ 446,047	\$ 4,165,373	\$ 943,752	\$ 2,736,298	60.4%

WESTLAKE PORTER PUBLIC LIBRARY

EXPENSE REPORT - OTHER FUNDS

As of: September 30, 2026

				% through the year: 75%	
<i>Expenditure Fund/Accounts</i>	<i>Combined Appropriations</i>	<i>Combined Year-to-Date Expenses</i>	<i>Combined Encumbrances</i>	<i>Combined Unexpended Balance</i>	<i>% Combined Expended Balance</i>
<u>410 - Development Fund</u>					
Supplies	12,494	4,782	8,155	7,712	38.28%
Contracted Services	5,750	-	5,750	5,750	0.00%
Library Materials	8,496	8,496	-	1	99.99%
Capital Outlay	35,000	-	35,000	35,000	0.00%
Miscellaneous	300	275	-	25	0.00%
Interfund Transfers	-	-	-	-	0.00%
Total	\$ 62,040	\$ 13,553	\$ 48,905	\$ 48,487	21.85%
<u>420 - Friends of Library Fund</u>					
Supplies	24,490	14,910	10,573	9,580	60.88%
Contracted Services	24,475	15,954	9,840	8,521	65.18%
Library Materials	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	0.00%
Interfund Transfers	-	-	-	-	0.00%
Total	\$ 48,965	\$ 30,864	\$ 20,412	\$ 18,101	63.03%
<u>450 - Permanent Imp. Fund</u>					
Contracted Services	-	-	-	-	0.00%
Capital Outlay	208,557	40,069	170,268	168,488	19.21%
Interfund Transfers	-	-	-	-	0.00%
Total	\$ 208,557	\$ 40,069	\$ 170,268	\$ 168,488	19.21%
<u>475 - Automation Fund</u>					
Supplies	-	-	-	-	0.00%
Contracted Services	-	-	-	-	0.00%
Capital Outlay	148,755	137,279	10,630	11,476	92.29%
Total	\$ 148,755	\$ 137,279	\$ 10,630	\$ 11,476	92.29%

Westlake Porter Public Library
Public Library Fund
 2022 - 2026

	2022	2023	2024	2025	2026
Original Estimate	1,277,952.48	1,530,593.60	1,445,423.31	1,453,574.23	1,424,621.48
<i>Revised Estimate</i>			<i>1,411,391.00</i>	<i>1,476,248.78</i>	<i>1,416,082.00</i>
Actual	1,476,595.82	1,499,516.02	1,414,324.34	1,453,080.21	1,416,082.00
<i>Difference</i>	<i>198,643.34</i>	<i>(31,077.58)</i>	<i>(31,098.97)</i>	<i>(494.02)</i>	<i>(8,539.48)</i>

Change from previous year:			
2023	2024	2025	2026
Dollar amount change:			
\$ 22,920	\$ (85,192)	\$ 38,756	\$ (36,998)

Month	2022	2023	2024	2025	2026
Jan	117,102.76	120,175.88	104,198.13	126,996.91	114,880.81
Feb	131,419.43	139,969.12	130,863.11	140,607.44	118,494.80
Mar	98,612.84	105,518.63	109,366.22	110,383.43	118,494.80
Apr	96,222.48	96,910.92	82,756.60	95,266.42	114,880.81
May	169,367.26	140,652.68	123,957.56	131,826.71	118,494.80
Jun	129,742.03	141,690.29	132,530.00	143,624.71	118,494.80
Jul	138,955.50	140,296.37	133,099.48	115,856.15	118,001.80
Aug	104,169.09	107,297.70	107,552.90	116,942.88	119,084.45
Sep	127,626.25	135,110.50	130,648.57	118,799.71	120,937.81
Oct	119,181.99	118,617.65	106,615.33	115,176.43	
Nov	117,142.59	123,511.26	119,302.36	118,799.71	
Dec	127,053.60	129,765.02	133,434.08	118,799.71	

	2023	2024	2025	2026
	2.62%	-13.30%	21.9%	-9.5%
	6.51%	-6.51%	7.4%	-15.7%
	7.00%	3.65%	0.9%	7.3%
	0.72%	-14.61%	15.1%	20.6%
	-16.95%	-11.87%	6.3%	-10.1%
	9.21%	-6.47%	8.4%	-17.5%
	0.96%	-5.13%	-13.0%	1.9%
	3.00%	0.24%	8.7%	1.8%
	5.86%	-3.30%	-9.1%	1.8%
	-0.47%	-10.12%	8.0%	-100.0%
	5.44%	-3.41%	-0.4%	-100.0%
	2.13%	2.83%	-11.0%	-100.0%

**Difference
(2026 vs 2025)**
(12.116.10)

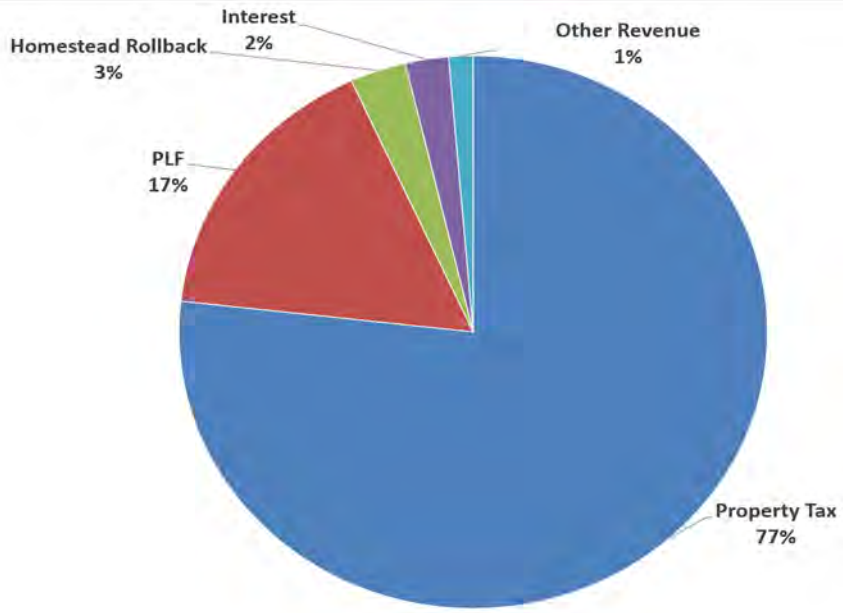
TOTALS	\$ 1,476,595.82	\$ 1,499,516.02	\$ 1,414,324.34	\$ 1,453,080.21	\$ 1,061,764.88
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January 2025 PLF distribution includes \$6,400.98 from 2024 Sales Tax Holiday

*****quarterly cash transfer from the PLF to the Ohioana Library Association Fund, the Regional Library Systems Fund, and the State Library Operating Expenses Fund***

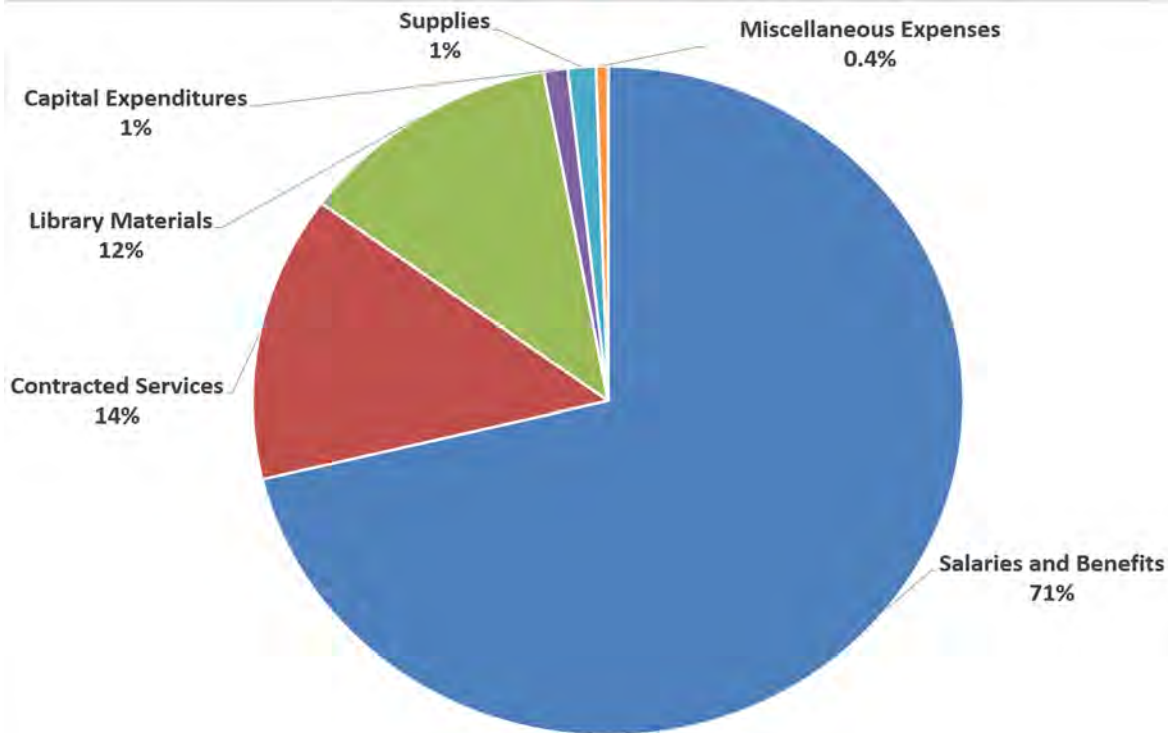
2026 Year-to-Date Compared to 2025	
2025	1,100,304.36
2026	1,061,764.88
\$ Difference	(38,539.48)
% Difference	-3.50%

Where the Money Comes From...



Porter Public Library's general fund revenue sources include property taxes (77%), Public Library Fund (17%), and the Homestead Rollback (3%). Other revenue includes contributions, refunds, and reimbursements.

Where the Money Goes...



Salaries and Benefits (71%) includes OPERS and Insurance expenses. Contracted Services (14%) include computer and maintenance expenses, utility charges, printing and publicity, and other professional services. Miscellaneous expenses include state sales tax, dues/membership fees and refunds.

Westlake Porter Public Library
Check Register 9/1/26 - 9/30/26

Payment Date	Check Number	Vendor	Description	Payment Amount
9/11/2026	43669	Cengage Learning Inc	Adult Books	203.25
9/11/2026	43670	CENTER POINT PUBLISHING	Adult Books	204.96
9/11/2026	43671	Corporate Screening Services	Background Checks (5)	938.86
9/11/2026	43679	Rotary Club of Westlake/Bay Village	2026 Rotary Golf and Clambake Tee Box Hole Sponsor	150.00
9/11/2026	43683	UNIQUE MANAGEMENT SERVICES INC	ILS Notices Services- August 2026 & Collection Agency - Aug 2026	284.20
9/11/2026	43682	TREASURER OF STATE OF OHIO	State Audit of 2025	1,075.00
9/11/2026	43668	CAVENDISH SQUARE PUBLISHING LLC	Juvenile/YA Books	204.44
9/11/2026	43673	Jennifer L Nebraska	Little Yogis	80.00
9/11/2026	43676	MESSINA FLOOR MAINTENANCE LLC	Carpet Cleaning- Aug 2026	875.00
9/11/2026	43677	Nela Reyes	Refund of payment for lost item	14.12
9/11/2026	43675	Kanopy Inc	Kanopy Videos	511.20
9/11/2026	43667	BAY SHORE INSURANCE	Cyber Liability Insurance	2,032.65
9/11/2026	43681	Tech Logic Corporation	Shelf Mgmt System and Wand License 10/1/26-9/30/27	468.18
9/11/2026	43680	Nancy Abrahamson	items purchased for Staff Appreciation	19.13
9/11/2026	43674	Jessica Meek	Tuition Assistance-Meek	500.00
9/11/2026	43672	Edmond Aghajanian	Becoming a Better Photographer	150.00
9/11/2026	43666	Ball State University, Office of Student Financial Services	ILL Fees (Reading and writing accessories)	60.00
9/11/2026	43678	Psalm Services LLC	Aug Cleaning Services	1,134.00
9/11/2026	2026000007	COUNTY AUDITOR	Treasurer & Auditor Fees	466.75
9/16/2026	2026000110	AMAZON.COM	Library Materials and Supplies	VOID
9/17/2026	2026000111	AMAZON.COM	Library Materials and Supplies	4,377.73
9/18/2026	2026000008	COUNTY AUDITOR	Treasurer & Auditor Fees	23,356.66
9/22/2026	43684	Blue Technologies	Blue Tech Copiers 7/22-8/21/26	1,262.94
9/22/2026	43686	Games Done Legit	Super Smash Tourney	400.00
9/22/2026	43685	Cengage Learning Inc	Adult Books	573.00
9/22/2026	43687	Kiwanis Club of Westlake Ohio	Owen & Mangels -Kiwanis dues 2026-2027	310.00
9/22/2026	43690	SUSAN ALDRICH & ASSOCIATES, LLC	Everything Pumpkin with Susan	150.00
9/22/2026	43689	PLAIN DEALER	Plain Dealer- August 2026	180.00
9/22/2026	43688	MARK STROK	Juvenile/YA Books	424.00
9/23/2026	2026000112	PNC BANK N.A.	CC Payment	26,467.49
9/30/2026	2026000027	Nayax Copy Services	Bank & Investment Fees	62.55
9/30/2026	2026000028	PayPal	Bank fees	8.26
9/30/2026	2026000017	Meeder Investment Management	Investment Management fee	625.00
9/30/2026	2026000018	U S Bank	Trust fees	29.85
9/30/2026	2026000029	Square Inc	Credit card fees	124.65
9/30/2026	2026000121	PAYCHEX INC	Payroll fees and Onboarding	1,480.85
9/30/2026	2026000122	FIRST FEDERAL OF LAKEWOOD	Bank & Investment Fees	40.00
9/30/2026	2026000030	Nayax Copy Services	Credit card fees - public printing	10.45
9/30/2026	2026000113	Stark County Educational Service Center	Medical, Dental and Life Insurance - September 2026	44,725.65
9/30/2026	2026000114	OverDrive, Inc	Downloadable Video, e-Audio, Juvenile/YA eBooks, Adult eBooks & e-Periodicals	6,501.53
9/30/2026	2026000115	Ingram Book Company	World Languages Collection, Materials Processing, Juvenile/YA Books, Adult Books	17,810.64
9/30/2026	2026000116	The Illuminating Company	Lighting 7/28-8/26/26 & Electricity 7/31-8/31/26	13,152.78
9/30/2026	2026000117	City of Cleveland Division of Water	Fireline 8/4-9/1/26 & Water Usage 7/22-8/21/26	540.66
9/30/2026	2026000118	Columbia Gas	Natural Gas 7/23-8/21/26	292.48
9/30/2026	2026000119	MIDWEST TAPE	Hoopla Downloadable Videos	9,356.12
9/30/2026	2026000120	Porteus Solutions	Porteus Kiosk - 12 months	724.00
			TOTAL	162,359.03

Visa Payment Detail
for Check #2026000112 Dated 9/23/2026

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE NUMBER	PO #	TOTAL VALUE
8/24/2026	Flower Port	Christina's Corner- flowers for 9/11	71493	262002	275.00
8/25/2026	4IMPRINT	Promotional Items- Hot/Cold Packs	32093686	262006	443.03
9/1/2026	GIANT EAGLE INCORPORATED	sheet cake for Karen's retirement	20260901	263001	69.99
8/8/2026	LITTLE CAESARS PIZZA	pizza	20260808	263002	19.38
8/25/2026	APPLE STORE	iCloud 200GB storage	MQVS6X3575	263003	2.99
8/19/2026	TARGET	1000 Books Completion Party	20260819	263003	8.44
9/3/2026	WALMART	YS Program Supplies- Fig Newtons a	20260903	263003	7.74
8/31/2026	GIANT EAGLE INCORPORATED	popcorn for Book Club	20260831	263009	4.59
8/31/2026	MARC'S	soda for Book Club	20260831	263009	4.25
8/13/2026	ALDI	AS Program Supplies-cumin	20260813	263010	2.97
8/5/2026	COSTCO	AS Program Supplies- chips and cho	20260805	263010	39.88
8/10/2026	GIANT EAGLE INCORPORATED	AS Program Supplies	20260810	263010	40.40
8/11/2026	GIANT EAGLE INCORPORATED	AS Program Supplies	20260811	263010	2.99
8/8/2026	GIANT EAGLE INCORPORATED	Teen Wrap-Up Party- ice cream	20260808	263028	12.98
8/8/2026	LITTLE CAESARS PIZZA	Teen Wrap-Up Party-pizza	20260808	263028	64.50
8/25/2026	MEternally.com	Silent Disco Initiative-playing and a	12711ME	263032	538.34
8/20/2026	Heinlein Supply Co	Roof mounted exhaust fan replacer	SA026185	264002	1,780.00
9/1/2026	Snapmaker	Snapmaker U1 3D Printer	SMUS2026498069	264015	829.00
8/26/2026	OHIO LIBRARY COUNCIL	Shook-Reg- 2026 OLC Convention a	80289	265001	490.00
9/1/2026	OHIO LIBRARY COUNCIL	Reg- Bota- OLC Conference	80339	265001	245.00
8/11/2026	EBAY	Phiips LED Driver Xitanium	27-14990-30767	265012	110.33
8/7/2026	LOWES	Electric weatherproof box for Artfe	20260807	265012	69.90
8/26/2026	MENARD'S	Wooden dolly, water hose, storage	20260826	265012	77.93
8/5/2026	SHERWIN WILLIAMS	4 gallons of paint	36291134520826	265012	279.51
8/24/2026	Team Plastics Inc	Acrylic clear sheet	63797	265012	228.00
8/3/2026	HD SUPPLY	Restroom disinfectant	9252319114	265013	47.50
7/29/2026	Karcher North America, Inc	Repair work on Chariot iVacuum	5335897340	265013	439.23
8/21/2026	W B MASON	Mfold towels	263949648	265013	249.90
8/19/2026	EBAY	Front driver side fender liner	17-15041-5211	265014	34.28
8/16/2026	Sgt Clean Car Wash	Monthly car wash fee	20260816	265014	33.00
8/17/2026	Sgt Clean Car Wash	Monthly car wash fee	20260817	265014	33.00
8/5/2026	SPEEDWAY	gasoline for old van	20260805	265014	60.77
8/21/2026	SPEEDWAY	gasoline for new van	20260821	265014	83.79
8/20/2026	Bugs Bee Gone Exterminating	Exterminator Service	14746	265015	355.00

Visa Payment Detail
for Check #2026000112 Dated 9/23/2026

9/2/2026	RUMPKE	Waste and recycling Aug 2026	1840700	265015	383.65
8/17/2026	CARL Manufacturing USA Inc	Cutting Mat	34376	265018	36.14
8/12/2026	Grimco Inc	Sihl Poster Paper	35911924-01	265018	155.55
8/14/2026	Grimco Inc	Roland ink	35924807-01	265018	1,100.99
8/27/2026	HARBOR FREIGHT	20V 2AH Battery Gen	20260827	265018	37.99
8/20/2026	MICHAELS	Basting adhesive	20260820	265018	22.99
9/1/2026	GO GREEN LANDSCAPING LLC	Landscaping Maintenance Aug 2026	67386	265021	2,606.87
8/10/2026	DELL MARKETING L P	Lithium ion replacement battery	10887274554	265043	96.34
8/29/2026	Microsoft Corporation	Online Services 7/29-8/28/26	E07010IMI3	265043	15.00
8/20/2026	Paypro Global	Deep Freeze Enterprise Maintenance	43877570	265043	23.10
8/11/2026	STAPLES BUSINESS ADVANTAGE	toner cartridge replacements	7685226154	265043	81.94
8/22/2026	STAPLES BUSINESS ADVANTAGE	Laminating fill roll	7685905550	265043	67.56
8/28/2026	STAPLES BUSINESS ADVANTAGE	Laminating fill roll	7686351725	265043	67.56
9/14/2026	Adobe Inc	Creative Cloud Pro (12) 9/14-10/13	3580403609	265047	599.58
8/10/2026	Bitwarden Inc	Bitwarden 8/10/26-8/10/27	FA312CB9-0024	265047	2,205.00
8/11/2026	CANVA PTY LTD	Canva Pro Subscription	04970-35972878	265047	538.56
7/21/2026	Paypro Global	refund of tax-Deep Freeze Enterprise	43493311	265047	(3.75)
7/21/2026	Paypro Global	refund of tax-Deep Freeze Enterprise	43493301	265047	(49.14)
8/4/2026	anypromo.com	large mesh totes	SA7177864	265062	282.45
8/5/2026	MICHAELS	Balloons for Space Opening Night	20260805	265062	25.99
9/2/2026	W B MASON	white paper	264202481	265065	599.80
8/26/2026	ASCAP	ASCAP Music License 9/1/26 - 8/31	305004665470	265071	466.67
9/1/2026	Creative Safety Supply	Hearing Loop sign	SR00285109	265079	79.57
3/27/2026	FASTSIGNS	Donation plaques	141-8876	265079	565.75
4/20/2026	FASTSIGNS	Lobby donor signs	141-8843	265079	286.76
8/26/2026	OHIO LIBRARY COUNCIL	Reg- Lynce- OLC Conference	80291	265080	275.00
8/26/2026	OHIO LIBRARY COUNCIL	Staff Library Organizational Dues-Ka	80287	265080	75.00
8/27/2026	OHIO LIBRARY COUNCIL	Staff Library Organizational Dues- B	80301	265080	90.00
8/16/2026	Breezeline	Breezeline phone services 7/26-8/2	8335 50 108 0060250	265083	67.57
7/29/2026	T-Mobile USA Inc	Tmobile cell phone 6/29-7/28/26	981225743	265083	69.87
8/4/2026	Northeast Ohio Regional Library Sys	Manning-Reg-Elevating Book Clubs	E14904	265092	40.00
8/19/2026	Northeast Ohio Regional Library Sys	Alcorn-Reg-Elevating Book Clubs	E14932	265092	40.00
8/6/2026	Northeast Ohio Regional Library Sys	Ward-Reg-Elevating Book Clubs	20260806	265096	40.00
8/14/2026	Playaway Products LLC	Audiobooks	545405	266006	398.94
8/27/2026	Playaway Products LLC	Audiobooks	546726	266006	63.64

Visa Payment Detail
for Check #2026000112 Dated 9/23/2026

9/3/2026	Playaway Products LLC	Audiobooks	547765	266006	71.24
8/6/2026	MIDWEST TAPE	Music CDs	509217397 509217896	266007	(26.24)
8/6/2026	MIDWEST TAPE	Music CDs	509217397 509217896	266007	79.29
8/13/2026	MIDWEST TAPE	Music CDs	509258393 509258407	266007	68.20
8/20/2026	MIDWEST TAPE	Music CDs	509281853 509281854	266007	208.36
8/27/2026	MIDWEST TAPE	Music CDs	509340208 509340281	266007	267.55
8/6/2026	MIDWEST TAPE	DVDs	509217397 509217896	266008	1,133.60
8/13/2026	MIDWEST TAPE	DVDs	509258393 509258407	266008	1,073.37
8/20/2026	MIDWEST TAPE	DVDs	509281853 509281854	266008	1,427.05
8/27/2026	MIDWEST TAPE	DVDs	509340208 509340281	266008	1,617.69
7/29/2026	T-Mobile USA Inc	Hotspots 6/29-7/28/26	981225743	266009	1,092.51
8/5/2026	Playaway Products LLC	Playaways/Launchpads	544170	266010	347.94
8/5/2026	Playaway Products LLC	Playaways/Launchpads	544171	266010	125.23
8/10/2026	Playaway Products LLC	Playaways/Launchpads	544700	266010	24.99
8/13/2026	Playaway Products LLC	Playaways/Launchpads	545119	266010	26.24
8/19/2026	Playaway Products LLC	Playaways/Launchpads	545741	266010	121.48
8/25/2026	Playaway Products LLC	Playaways/Launchpads	544169	266010	98.98
8/25/2026	Playaway Products LLC	Playaways/Launchpads	546398	266010	114.72
9/2/2026	Playaway Products LLC	Playaways/Launchpads	547660	266010	60.74
8/6/2026	WALMART	Full HD 5G Wifi Projector	2000151-49894328	266019	98.00
					26,467.49

Westlake Porter Public Library

Investment Report

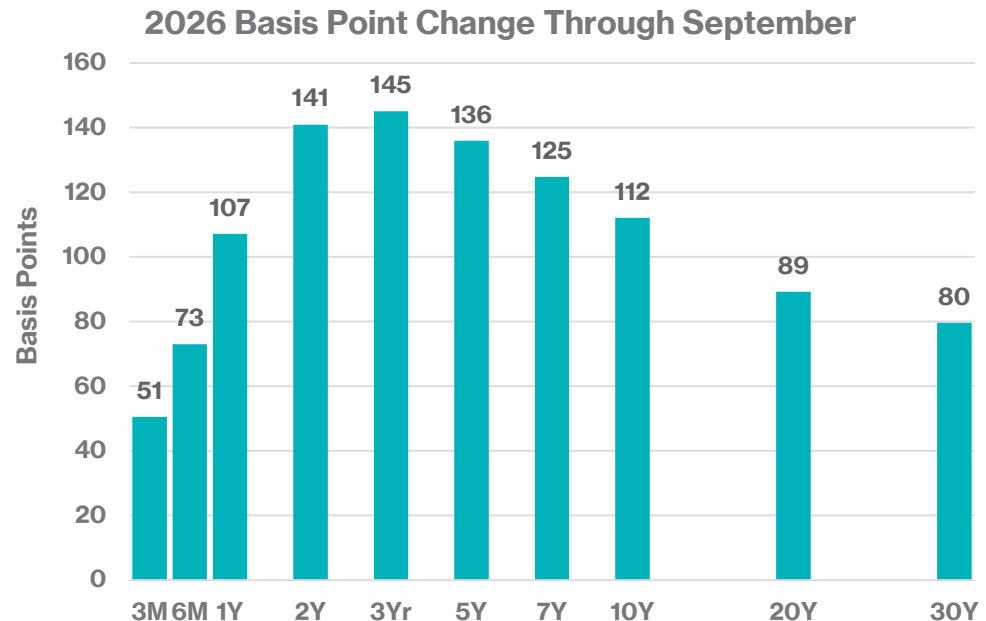
As of September 30, 2026



OBSERVATIONS AND EXPECTATIONS

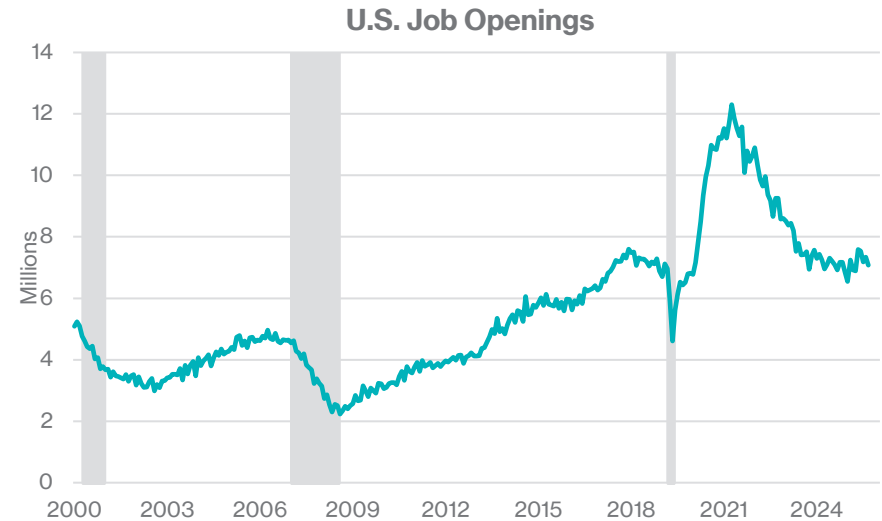
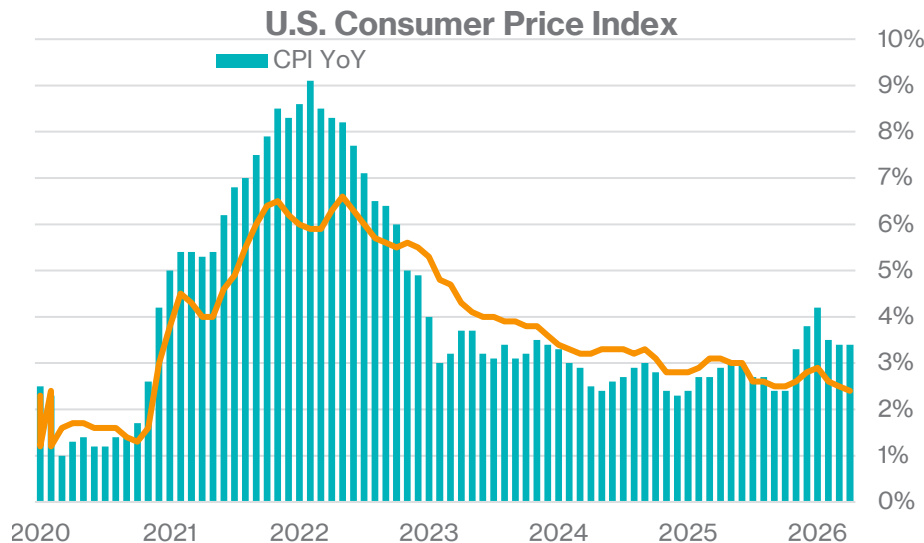
- Interest rates rose materially during September as inflation remains elevated
- The Federal Reserve hiked the Fed Funds rate .25% in September, with more projected
- Labor market continued its generally not too hot, not too cold posture
- The 30-year U.S. Treasury bond hit its highest rate in 24 years on debt/inflation worries

- All U.S. Treasury rates have increased during 2026.
- The highest YTD rate of change has occurred in the shorter-term tenors of the yield curve.
- Persistent inflation, all-time high Federal debt, and increased corporate bond issuance have been primary contributors to rates pushing higher in 2026.



- Job openings are back to the range before COVID era.
- This labor market metric skyrocketed during the COVID pandemic due to a rapid economic rebound, massive shifts in consumer spending, and permanent structural changes to the workforce.
- The labor market is currently at an equilibrium between job seekers and the unemployed, as some have described it as “low fire, low hire.”

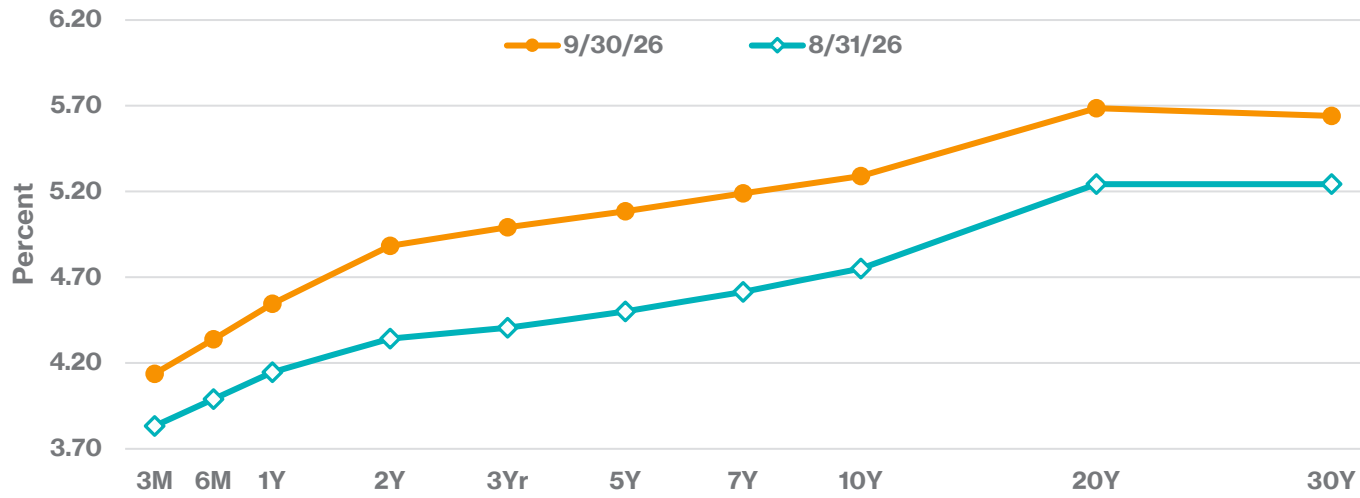
SOURCE: BLOOMBERG



- U.S. inflation data released in May 2026 accelerated to the fastest pace since 2023.
- A surge in energy prices accounted for most of the recent advance.
- Inflation's YoY rate of change has slowed from earlier this year, but cumulative inflation since the start of the pandemic (~6.5 years ago) remains well above historic averages.

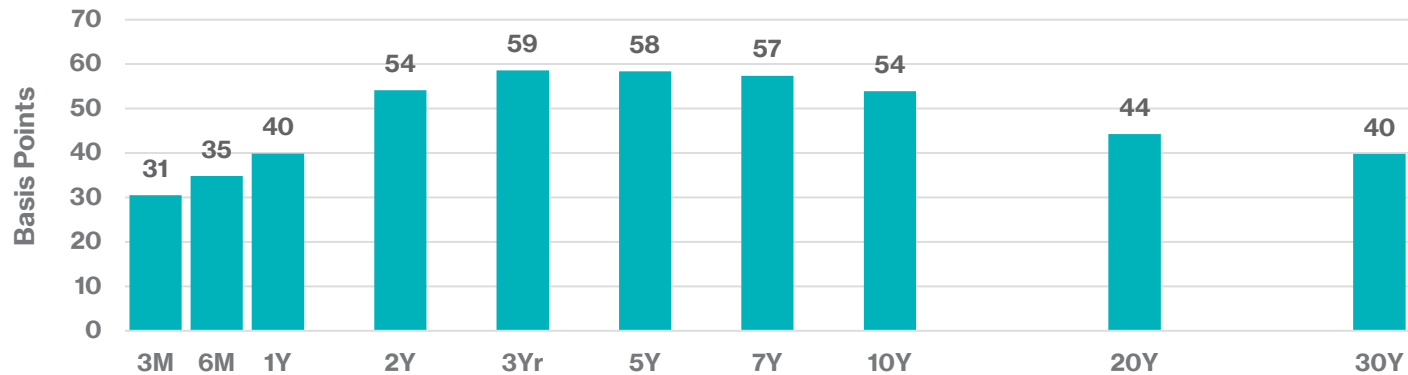
SOURCE: BLOOMBERG

U.S. Treasury Yield Curve Change



SOURCE: BLOOMBERG

Basis Point Change



SOURCE: BLOOMBERG

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Contribution/Withdrawals and Expenses	13
Projected Income	14

Portfolio Summary

3.97

Weighted Average Yield to Maturity

2.27

Weighted Average Maturity (Years)

2.09

Portfolio Effective Duration (Years)

2.27

Weighted Average Life (Years)

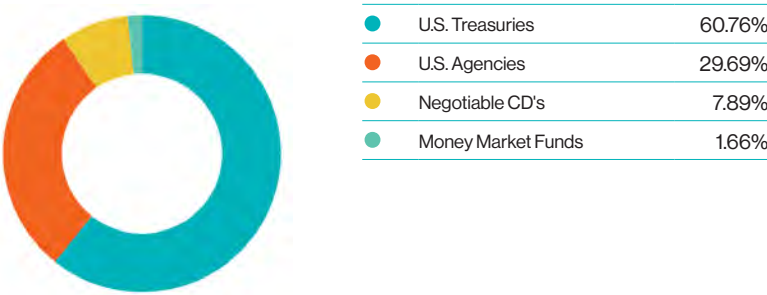
AA+

Average Credit Rating

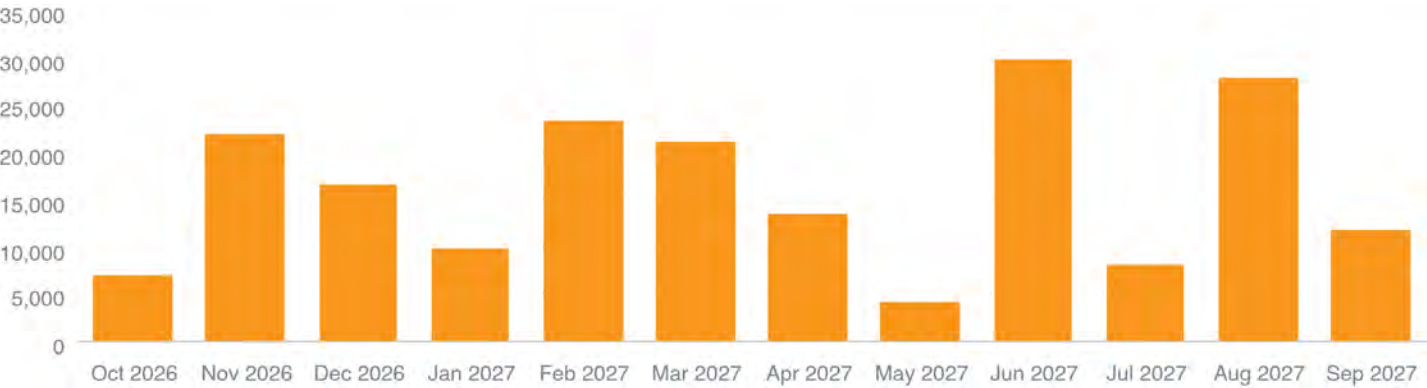
Maturity Distribution



Sector Allocation



Projected Monthly Income Schedule



	CURRENT MONTH
Beginning	4,762,528.03
Contributions/Withdrawals	0.00
Management Fees	(625.00)
Custodian Fees	(29.85)
Realized Gains Losses	(345.90)
Purchased Interest	(38.67)
Interest Received	14,367.57
ENDING	4,775,856.18

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
WESTLAKE PORTER PUBLIC LIBRARY												
LGIP												
139999999	STAR Ohio	09/30/2026 09/30/2026	3,359,858.24	3,359,858.24 0.00	3,359,858.24	4.05		1	1.00 3,359,858.24	0.00 3,359,858.24	41.49	AAA
LGIP TOTAL			3,359,858.24	3,359,858.24 0.00	3,359,858.24	4.05		1	1.00 3,359,858.24	0.00 3,359,858.24	41.49	AAA
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	09/30/2026 09/30/2026	78,803.30	78,803.30 0.00	78,803.30	3.73		1	1.00 78,803.30	0.00 78,803.30	0.97	Aaa AAA
MONEY MARKET FUNDS TOTAL			78,803.30	78,803.30 0.00	78,803.30	3.73		1	1.00 78,803.30	0.00 78,803.30	0.97	AAA
U.S. TREASURIES												
91282CDG3	US TREASURY 1.125 10/31/26	01/10/2022 01/11/2022	55,000.00	53,990.23 0.00	53,990.23	1.52	10/31/2026	31	99.75 54,860.35	870.12 53,990.23	0.68	Aa1 AA+
91282CLY5	US TREASURY 4.250 11/30/26	10/03/2025 10/06/2025	100,000.00	100,656.25 0.00	100,656.25	3.66	11/30/2026	61	100.01 100,007.81	(648.44) 100,656.25	1.24	Aa1 AA+
91282CDQ1	US TREASURY 1.250 12/31/26	01/07/2022 01/10/2022	55,000.00	54,355.47 0.00	54,355.47	1.50	12/31/2026	92	99.28 54,604.69	249.22 54,355.47	0.67	Aa1 AA+
912828Z78	US TREASURY 1.500 01/31/27	07/12/2023 07/13/2023	70,000.00	63,639.84 0.00	63,639.84	4.29	01/31/2027	123	99.09 69,362.89	5,723.05 63,639.84	0.86	Aa1 AA+
91282CEF4	US TREASURY 2.500 03/31/27	06/27/2023 06/28/2023	60,000.00	56,432.81 0.00	56,432.81	4.23	03/31/2027	182	99.13 59,479.69	3,046.88 56,432.81	0.73	Aa1 AA+
91282CET4	US TREASURY 2.625 05/31/27	07/13/2023 07/14/2023	70,000.00	66,303.13 0.00	66,303.13	4.11	05/31/2027	243	98.83 69,179.69	2,876.56 66,303.13	0.85	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	03/13/2026 03/16/2026	40,000.00	39,770.31 0.00	39,770.31	3.71	06/30/2027	273	99.12 39,646.88	(123.43) 39,770.31	0.49	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	06/29/2023 06/30/2023	60,000.00	57,707.81 0.00	57,707.81	4.30	06/30/2027	273	99.12 59,470.31	1,762.50 57,707.81	0.73	Aa1 AA+
9128282R0	US TREASURY 2.250 08/15/27	04/17/2026 04/20/2026	40,000.00	39,250.00 0.00	39,250.00	3.71	08/15/2027	319	98.05 39,220.31	(29.69) 39,250.00	0.48	Aa1 AA+
9128282R0	US TREASURY 2.250 08/15/27	10/31/2022 11/01/2022	75,000.00	68,525.39 0.00	68,525.39	4.26	08/15/2027	319	98.05 73,538.09	5,012.70 68,525.39	0.91	Aa1 AA+
91282CGC9	US TREASURY 3.875 12/31/27	01/20/2023 01/23/2023	90,000.00	91,325.39 0.00	91,325.39	3.55	12/31/2027	457	98.98 89,082.42	(2,242.97) 91,325.39	1.10	Aa1 AA+
91282CGH8	US TREASURY 3.500 01/31/28	04/17/2026 04/20/2026	40,000.00	39,850.00 0.00	39,850.00	3.72	01/31/2028	488	98.40 39,359.38	(490.62) 39,850.00	0.49	Aa1 AA+
91282CGH8	US TREASURY 3.500 01/31/28	03/23/2023 03/24/2023	75,000.00	75,038.09 0.00	75,038.09	3.49	01/31/2028	488	98.40 73,798.83	(1,239.26) 75,038.09	0.91	Aa1 AA+
91282CHK0	US TREASURY 4.000 06/30/28	03/13/2026 03/16/2026	80,000.00	80,546.88 0.00	80,546.88	3.68	06/30/2028	639	98.61 78,887.50	(1,659.38) 80,546.88	0.97	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CHQ7	US TREASURY 4.125 07/31/28	12/16/2024 12/17/2024	75,000.00	74,698.24 0.00	74,698.24	4.24	07/31/2028	670	98.75 74,062.50	(635.74) 74,698.24	0.91	Aa1 AA+
9128284V9	US TREASURY 2.875 08/15/28	10/06/2023 10/10/2023	70,000.00	64,257.81 0.00	64,257.81	4.79	08/15/2028	685	96.48 67,536.33	3,278.52 64,257.81	0.83	Aa1 AA+
91282CJA0	US TREASURY 4.625 09/30/28	12/16/2024 12/17/2024	75,000.00	75,928.71 0.00	75,928.71	4.27	09/30/2028	731	99.52 74,636.72	(1,291.99) 75,928.71	0.92	Aa1 AA+
91282CJN2	US TREASURY 4.375 11/30/28	12/16/2024 12/17/2024	75,000.00	75,295.90 0.00	75,295.90	4.27	11/30/2028	792	98.92 74,191.41	(1,104.49) 75,295.90	0.92	Aa1 AA+
91282CJW2	US TREASURY 4.000 01/31/29	02/14/2025 02/18/2025	75,000.00	74,132.81 0.00	74,132.81	4.32	01/31/2029	854	97.97 73,476.56	(656.25) 74,132.81	0.91	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	05/20/2025 05/21/2025	45,000.00	42,866.02 0.00	42,866.02	4.00	02/15/2029	869	94.88 42,693.75	(172.27) 42,866.02	0.53	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	08/06/2024 08/07/2024	65,000.00	61,942.97 0.00	61,942.97	3.77	02/15/2029	869	94.88 61,668.75	(274.22) 61,942.97	0.76	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	05/20/2025 05/21/2025	40,000.00	38,345.31 0.00	38,345.31	4.02	04/30/2029	943	95.01 38,003.13	(342.18) 38,345.31	0.47	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	08/06/2024 08/07/2024	65,000.00	62,539.65 0.00	62,539.65	3.75	04/30/2029	943	95.01 61,755.08	(784.57) 62,539.65	0.76	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	10/03/2025 10/06/2025	50,000.00	48,480.47 0.00	48,480.47	3.65	05/31/2029	974	94.54 47,269.53	(1,210.94) 48,480.47	0.58	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	08/06/2024 08/07/2024	70,000.00	66,945.70 0.00	66,945.70	3.75	05/31/2029	974	94.54 66,177.34	(768.36) 66,945.70	0.82	Aa1 AA+
91282CLR0	US TREASURY 4.125 10/31/29	12/16/2024 12/17/2024	75,000.00	74,525.39 0.00	74,525.39	4.27	10/31/2029	1,127	97.54 73,154.30	(1,371.09) 74,525.39	0.90	Aa1 AA+
91282CFY2	US TREASURY 3.875 11/30/29	12/16/2024 12/17/2024	75,000.00	73,678.71 0.00	73,678.71	4.27	11/30/2029	1,157	96.73 72,544.92	(1,133.79) 73,678.71	0.90	Aa1 AA+
91282CMU2	US TREASURY 4.000 03/31/30	05/22/2025 05/23/2025	105,000.00	104,528.32 0.00	104,528.32	4.10	03/31/2030	1,278	96.77 101,603.91	(2,924.41) 104,528.32	1.25	Aa1 AA+
91282CMZ1	US TREASURY 3.875 04/30/30	05/22/2025 05/23/2025	105,000.00	103,892.58 0.00	103,892.58	4.11	04/30/2030	1,308	96.28 101,095.31	(2,797.27) 103,892.58	1.25	Aa1 AA+
91282CNG2	US TREASURY 4.000 05/31/30	05/29/2025 06/02/2025	105,000.00	104,958.98 0.00	104,958.98	4.01	05/31/2030	1,339	96.59 101,423.44	(3,535.54) 104,958.98	1.25	Aa1 AA+
91282CHJ3	US TREASURY 3.750 06/30/30	10/03/2025 10/06/2025	50,000.00	50,083.98 0.00	50,083.98	3.71	06/30/2030	1,369	95.64 47,820.31	(2,263.67) 50,083.98	0.59	Aa1 AA+
91282CHJ3	US TREASURY 3.750 06/30/30	07/18/2025 07/21/2025	60,000.00	59,435.16 0.00	59,435.16	3.96	06/30/2030	1,369	95.64 57,384.38	(2,050.79) 59,435.16	0.71	Aa1 AA+
91282CHR5	US TREASURY 4.000 07/31/30	09/02/2025 09/03/2025	105,000.00	106,173.05 0.00	106,173.05	3.75	07/31/2030	1,400	96.41 101,226.56	(4,946.49) 106,173.05	1.25	Aa1 AA+
91282CPA3	US TREASURY 3.625 09/30/30	02/20/2026 02/23/2026	35,000.00	34,976.76 0.00	34,976.76	3.64	09/30/2030	1,461	94.92 33,222.66	(1,754.10) 34,976.76	0.41	Aa1 AA+
91282CPA3	US TREASURY 3.625 09/30/30	12/04/2025 12/05/2025	60,000.00	59,868.75 0.00	59,868.75	3.67	09/30/2030	1,461	94.92 56,953.13	(2,915.63) 59,868.75	0.70	Aa1 AA+
91282CPD7	US TREASURY 3.625 10/31/30	02/09/2026 02/10/2026	85,000.00	84,598.24 0.00	84,598.24	3.73	10/31/2030	1,492	94.80 80,577.34	(4,020.90) 84,598.24	1.00	Aa1 AA+
91282CPN5	US TREASURY 3.500 11/30/30	12/05/2025 12/08/2025	65,000.00	64,367.77 0.00	64,367.77	3.72	11/30/2030	1,522	94.21 61,237.11	(3,130.66) 64,367.77	0.76	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CJQ5	US TREASURY 3.750 12/31/30	02/20/2026 02/23/2026	85,000.00	85,355.27 0.00	85,355.27	3.65	12/31/2030	1,553	95.04 80,783.20	(4,572.07) 85,355.27	1.00	Aa1 AA+
91282CKC4	US TREASURY 4.250 02/28/31	08/05/2026 08/06/2026	90,000.00	89,757.42 0.00	89,757.42	4.32	02/28/2031	1,612	96.81 87,131.25	(2,626.17) 89,757.42	1.08	Aa1 AA+
91282CQK0	US TREASURY 3.875 04/30/31	05/19/2026 05/20/2026	65,000.00	63,710.16 136.89	63,847.05	4.32	04/30/2031	1,673	95.18 61,866.80	(1,843.36) 63,710.16	0.76	Aa1 AA+
91282CQX2	US TREASURY 4.125 06/30/31	07/07/2026 07/08/2026	105,000.00	104,417.58 94.16	104,511.74	4.25	06/30/2031	1,734	96.05 100,857.42	(3,560.16) 104,417.58	1.25	Aa1 AA+
91282CRK9	US TREASURY 4.375 08/31/31	09/03/2026 09/04/2026	80,000.00	79,584.38 38.67	79,623.05	4.49	08/31/2031	1,796	97.02 77,612.50	(1,971.88) 79,584.38	0.96	Aa1 AA+
U.S. TREASURIES TOTAL			2,965,000.00	2,916,737.69 269.72	2,917,007.41	3.91		940	97.11 2,878,464.46	(38,273.23) 2,916,737.69	35.55	AA+
U.S. AGENCIES												
3130APB87	FHLBANKS 1.000 10/13/26	10/14/2021 10/15/2021	100,000.00	99,730.00 0.00	99,730.00	1.16	10/13/2026	13	99.90 99,896.00	166.00 99,730.00	1.23	Aa1 AA+
880591EU2	TVA 2.875 02/01/27	10/27/2023 10/30/2023	75,000.00	70,330.88 0.00	70,330.88	4.97	02/01/2027	124	99.51 74,633.25	4,302.37 70,330.88	0.92	Aa1 AA+
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	10/27/2023 10/30/2023	75,000.00	74,767.50 0.00	74,767.50	4.97	04/01/2027	183	100.12 75,087.75	320.25 74,767.50	0.93	NA NA
31422XA69	FARMER MAC 3.340 07/01/27 MTN	09/12/2023 09/13/2023	100,000.00	95,298.00 0.00	95,298.00	4.67	07/01/2027	274	99.00 99,004.00	3,706.00 95,298.00	1.22	NA NA
3130ATHW0	FHLBANKS 4.125 09/10/27	10/31/2022 11/01/2022	75,000.00	74,419.28 0.00	74,419.28	4.30	09/10/2027	345	99.55 74,660.25	240.97 74,419.28	0.92	Aa1 AA+
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/31/2022 11/01/2022	75,000.00	75,218.25 0.00	75,218.25	4.31	10/27/2027	392	99.63 74,718.75	(499.50) 75,218.25	0.92	Aa1 AA+
3130APTR6	FHLBANKS 1.320 11/23/27 '26	03/31/2023 03/31/2023	65,000.00	57,535.40 0.00	57,535.40	4.06	11/23/2027	419	96.00 62,398.05	4,862.65 57,535.40	0.77	Aa1 AA+
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/22/2022 11/29/2022	65,000.00	64,779.00 0.00	64,779.00	4.08	11/29/2027	425	99.13 64,436.45	(342.55) 64,779.00	0.80	Aa1 AA+
880591EZ1	TVA 3.875 03/15/28	03/28/2023 03/30/2023	70,000.00	69,736.10 0.00	69,736.10	3.96	03/15/2028	532	98.66 69,059.90	(676.20) 69,736.10	0.85	Aa1 AA+
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	12/16/2024 12/17/2024	75,000.00	74,054.77 0.00	74,054.77	4.27	05/30/2028	608	98.37 73,776.75	(278.02) 74,054.77	0.91	Aa1 AA+
3130AWMN7	FHLBANKS 4.375 06/09/28	07/28/2023 07/31/2023	55,000.00	55,144.65 0.00	55,144.65	4.31	06/09/2028	618	99.13 54,520.40	(624.25) 55,144.65	0.67	Aa1 AA+
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	08/06/2024 08/07/2024	69,000.00	66,209.98 0.00	66,209.98	3.83	12/20/2028	812	95.46 65,869.47	(340.51) 66,209.98	0.81	Aa1 AA+
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	12/16/2024 12/17/2024	60,000.00	59,596.80 0.00	59,596.80	4.30	03/20/2029	902	97.93 58,760.40	(836.40) 59,596.80	0.73	Aa1 AA+
3130AGDY8	FHLBANKS 2.750 06/08/29	08/06/2024 08/07/2024	65,000.00	62,004.08 0.00	62,004.08	3.80	06/08/2029	982	93.91 61,039.55	(964.53) 62,004.08	0.75	Aa1 AA+
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	12/16/2024 12/17/2024	75,000.00	74,524.56 0.00	74,524.56	4.28	07/05/2029	1,009	97.60 73,200.75	(1,323.81) 74,524.56	0.90	Aa1 AA+
3133ERN1C1	FED FARM CR BNKS 4.125 08/01/29	08/06/2024 08/07/2024	65,000.00	66,094.60 0.00	66,094.60	3.75	08/01/2029	1,036	97.58 63,425.05	(2,669.55) 66,094.60	0.78	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	12/16/2024 12/17/2024	75,000.00	72,494.63 0.00	72,494.63	4.29	09/10/2029	1,076	95.69 71,770.50	(724.13) 72,494.63	0.89	Aa1 AA+
3130ATUT2	FHLBANKS 4.500 12/14/29	12/16/2024 12/17/2024	75,000.00	75,716.63 0.00	75,716.63	4.29	12/14/2029	1,171	98.30 73,721.25	(1,995.38) 75,716.63	0.91	Aa1 AA+
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '26	02/25/2025 02/26/2025	75,000.00	67,697.25 0.00	67,697.25	4.26	02/01/2030	1,220	89.97 67,473.75	(223.50) 67,697.25	0.83	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	21,000.00	20,983.20 0.00	20,983.20	3.89	08/01/2030	1,401	95.79 20,116.53	(866.67) 20,983.20	0.25	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	30,000.00	29,877.90 0.00	29,877.90	3.97	08/01/2030	1,401	95.79 28,737.90	(1,140.00) 29,877.90	0.35	Aa1 AA+
U.S. AGENCIES TOTAL			1,440,000.00	1,406,213.46 0.00	1,406,213.46	4.05		637	97.72 1,406,306.70	93.24 1,406,213.46	17.37	AA+
NEGOTIABLE CD'S												
178180HL2	CITY NATIONAL BK 3.850 02/14/28	02/03/2026 02/13/2026	75,000.00	74,868.75 0.00	74,868.75	3.94	02/14/2028	502	98.85 74,139.75	(729.00) 74,868.75	0.92	NA NA
68405VGG8	OPTUM BNK 4.000 04/28/28	04/20/2026 04/29/2026	85,000.00	84,969.23 0.00	84,969.23	4.02	04/28/2028	576	99.97 84,975.76	6.53 84,969.23	1.05	NA NA
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/05/2023 10/17/2023	70,000.00	69,685.00 0.00	69,685.00	4.95	10/17/2028	748	99.82 69,871.21	186.21 69,685.00	0.86	NA NA
90355GJ56	UBS USA 3.950 02/19/30	02/12/2026 02/18/2026	75,000.00	74,718.75 0.00	74,718.75	4.05	02/19/2030	1,238	99.68 74,762.03	43.28 74,718.75	0.92	NA NA
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/12/2025 08/13/2025	70,000.00	69,860.00 0.00	69,860.00	4.04	08/06/2030	1,406	99.85 69,891.86	31.86 69,860.00	0.86	NA NA
NEGOTIABLE CD'S TOTAL			375,000.00	374,101.73 0.00	374,101.73	4.19		881	99.64 373,640.62	(461.11) 374,101.73	4.61	NA
WESTLAKE PORTER PUBLIC LIBRARY TOTAL			8,218,661.54	8,135,714.42 269.72	8,135,984.14	4.00		486	8,097,073.32	(38,641.10) 8,135,714.42	100.00	AA+
GRAND TOTAL			8,218,661.54	8,135,714.42 269.72	8,135,984.14	4.00		486	8,097,073.32	(38,641.10) 8,135,714.42	100.00	AA+

Transaction Statement

WESTLAKE PORTER PUBLIC LIBRARY									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	09/03/2026	09/04/2026	91282CRK9	US TREASURY 4.375 08/31/31	80,000.00	79,584.38	38.67	(79,623.05)	4.49
BUY TOTAL					80,000.00	79,584.38	38.67	(79,623.05)	4.49
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE		TOTAL	NET REALIZED GAIN/LOSS
MATURITY									
	09/30/2026	09/30/2026	912828YG9	UNITED STATES TREASURY 1.625 09/30/2026	(55,000.00)	55,345.90		55,000.00	(345.90)
MATURITY TOTAL					(55,000.00)	55,345.90		55,000.00	(345.90)

Income/Dividend Received

IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
STAR OHIO				
139999999	STAR Ohio	09/30/2026	09/30/2026	8,729.86
STAR OHIO - TOTAL				8,729.86
IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
US BANK				
31846V567	FIRST AMER:GVT OBLG;Z	08/31/2026	09/01/2026	81.56
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	09/10/2026	09/10/2026	1,312.50
3130ATHWO	FHLBANKS 4.125 09/10/27	09/10/2026	09/10/2026	1,546.88
880591EZ1	TVA 3.875 03/15/28	09/15/2026	09/15/2026	1,356.25
90355GJ56	UBS USA 3.950 02/19/30	09/18/2026	09/18/2026	251.61
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	09/20/2026	09/21/2026	1,237.50
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	09/29/2026	09/29/2026	1,828.13
91282CPA3	US TREASURY 3.625 09/30/30	09/30/2026	09/30/2026	1,721.88
91282CMU2	US TREASURY 4.000 03/31/30	09/30/2026	09/30/2026	2,100.00
912828YG9	UNITED STATES TREASURY 1.625 09/30/2026	09/30/2026	09/30/2026	446.88
91282CJA0	US TREASURY 4.625 09/30/28	09/30/2026	09/30/2026	1,734.38
91282CEF4	US TREASURY 2.500 03/31/27	09/30/2026	09/30/2026	750.00
US BANK - TOTAL				14,367.57
TOTAL				23,097.43

Contribution/Withdrawals and Expenses

	POST DATE	PAR VALUE	TOTAL
WESTLAKE PORTER PUBLIC LIBRARY			
CUSTODY FEE			
	09/24/2026	(29.85)	(29.85)
CUSTODY FEE TOTAL		(29.85)	(29.85)
MANAGEMENT FEE			
	09/22/2026	(625.00)	(625.00)
MANAGEMENT FEE TOTAL		(625.00)	(625.00)

Projected Income

For the Period October 01, 2026 to September 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3130APB87	FHLBANKS 1.100 10/13/26	10/13/2026	550.00
3130APB87	FHLBANKS 1.100 10/13/26	10/13/2026	270.00
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/19/2026	1,702.15
90355GJ56	UBS USA 3.950 02/19/30	10/19/2026	243.49
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/27/2026	1,640.63
68405VGG8	OPTUM BNK 4.000 04/28/28	10/29/2026	1,704.66
91282CDG3	US TREASURY 1.125 10/31/26	10/31/2026	1,009.77
OCT 2026 TOTAL			7,120.70
91282CQK0	US TREASURY 3.875 04/30/31	11/02/2026	1,259.38
91282CDG3	US TREASURY 1.125 10/31/26	11/02/2026	309.38
91282CPD7	US TREASURY 3.625 10/31/30	11/02/2026	1,540.63
91282CEM9	US TREASURY 2.875 04/30/29	11/02/2026	1,509.38
91282CMZ1	US TREASURY 3.875 04/30/30	11/02/2026	2,034.38
91282CLR0	US TREASURY 4.125 10/31/29	11/02/2026	1,546.88
90355GJ56	UBS USA 3.950 02/19/30	11/18/2026	251.61
3130APTR6	FHLBANKS 1.320 11/23/27 '26	11/23/2026	429.00
91282CNG2	US TREASURY 4.000 05/31/30	11/30/2026	2,100.00
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	2,125.00
91282CET4	US TREASURY 2.625 05/31/27	11/30/2026	918.75
91282CES6	US TREASURY 2.750 05/31/29	11/30/2026	1,650.00
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	11/30/2026	1,453.13
91282CPN5	US TREASURY 3.500 11/30/30	11/30/2026	1,137.50
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	(656.25)
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/30/2026	1,300.00
91282CJN2	US TREASURY 4.375 11/30/28	11/30/2026	1,640.63
91282CFY2	US TREASURY 3.875 11/30/29	11/30/2026	1,453.13
NOV 2026 TOTAL			22,002.48
3130AGDY8	FHLBANKS 2.750 06/08/29	12/08/2026	893.75

Projected Income

For the Period October 01, 2026 to September 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3130AWMN7	FHLBANKS 4.375 06/09/28	12/09/2026	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	12/14/2026	1,687.50
90355GJ56	UBS USA 3.950 02/19/30	12/18/2026	243.49
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	12/21/2026	972.90
91282CQX2	US TREASURY 4.125 06/30/31	12/31/2026	2,165.63
91282CEW7	US TREASURY 3.250 06/30/27	12/31/2026	1,625.00
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2026	644.53
91282CHJ3	US TREASURY 3.750 06/30/30	12/31/2026	2,062.50
91282CHK0	US TREASURY 4.000 06/30/28	12/31/2026	1,600.00
91282CJQ5	US TREASURY 3.750 12/31/30	12/31/2026	1,593.75
91282CGC9	US TREASURY 3.875 12/31/27	12/31/2026	1,743.75
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2026	343.75
DEC 2026 TOTAL			16,779.67
31422XA69	FARMER MAC 3.340 07/01/27 MTN	01/04/2027	1,670.00
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	01/05/2027	1,546.88
90355GJ56	UBS USA 3.950 02/19/30	01/19/2027	251.61
912828Z78	US TREASURY 1.500 01/31/27	01/31/2027	6,360.16
JAN 2027 TOTAL			9,828.64
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	02/01/2027	1,340.63
91282CHR5	US TREASURY 4.000 07/31/30	02/01/2027	2,100.00
91282CJW2	US TREASURY 4.000 01/31/29	02/01/2027	1,500.00
880591FE7	TVA 3.875 08/01/30	02/01/2027	988.13
880591EU2	TVA 2.875 02/01/27	02/01/2027	1,078.13
912828Z78	US TREASURY 1.500 01/31/27	02/01/2027	525.00
91282CGH8	US TREASURY 3.500 01/31/28	02/01/2027	2,012.50
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '26	02/01/2027	768.75
880591EU2	TVA 2.875 02/01/27	02/01/2027	4,669.12
91282CHQ7	US TREASURY 4.125 07/31/28	02/01/2027	1,546.88

Projected Income

For the Period October 01, 2026 to September 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
795451DY6	SALLIE MAE BNK 4.000 08/06/30	02/08/2027	1,411.51
9128284V9	US TREASURY 2.875 08/15/28	02/16/2027	1,006.25
9128282R0	US TREASURY 2.250 08/15/27	02/16/2027	1,293.75
9128286B1	US TREASURY 2.625 02/15/29	02/16/2027	1,443.75
178180HL2	CITY NATIONAL BK 3.850 02/14/28	02/16/2027	1,455.62
90355GJ56	UBS USA 3.950 02/19/30	02/18/2027	251.61
FEB 2027 TOTAL			23,391.60
91282CRK9	US TREASURY 4.375 08/31/31	03/01/2027	1,750.00
91282CKC4	US TREASURY 4.250 02/28/31	03/01/2027	1,912.50
3130ATHW0	FHLBANKS 4.125 09/10/27	03/10/2027	1,546.88
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	03/10/2027	1,312.50
880591EZ1	TVA 3.875 03/15/28	03/15/2027	1,356.25
90355GJ56	UBS USA 3.950 02/19/30	03/18/2027	227.26
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	03/22/2027	1,237.50
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	03/29/2027	1,828.13
91282CJA0	US TREASURY 4.625 09/30/28	03/31/2027	1,734.38
91282CEF4	US TREASURY 2.500 03/31/27	03/31/2027	750.00
91282CPA3	US TREASURY 3.625 09/30/30	03/31/2027	1,721.88
91282CMU2	US TREASURY 4.000 03/31/30	03/31/2027	2,100.00
91282CEF4	US TREASURY 2.500 03/31/27	03/31/2027	3,567.19
MAR 2027 TOTAL			21,044.45
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	04/01/2027	20.31
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	04/01/2027	232.50
90355GJ56	UBS USA 3.950 02/19/30	04/19/2027	251.61
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	04/19/2027	1,692.85
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	04/27/2027	1,640.63
68405VGG8	OPTUM BNK 4.000 04/28/28	04/29/2027	1,695.34
91282CPD7	US TREASURY 3.625 10/31/30	04/30/2027	1,540.63

Projected Income

For the Period October 01, 2026 to September 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
91282CEM9	US TREASURY 2.875 04/30/29	04/30/2027	1,509.38
91282CMZ1	US TREASURY 3.875 04/30/30	04/30/2027	2,034.38
91282CLR0	US TREASURY 4.125 10/31/29	04/30/2027	1,546.88
91282CQK0	US TREASURY 3.875 04/30/31	04/30/2027	1,259.38
APR 2027 TOTAL			13,423.86
90355GJ56	UBS USA 3.950 02/19/30	05/18/2027	243.49
3130APTR6	FHLBANKS 1.320 11/23/27 '26	05/24/2027	429.00
91282CET4	US TREASURY 2.625 05/31/27	05/31/2027	3,696.87
MAY 2027 TOTAL			4,369.36
91282CJN2	US TREASURY 4.375 11/30/28	06/01/2027	1,640.63
91282CFY2	US TREASURY 3.875 11/30/29	06/01/2027	1,453.13
91282CNG2	US TREASURY 4.000 05/31/30	06/01/2027	2,100.00
91282CET4	US TREASURY 2.625 05/31/27	06/01/2027	918.75
91282CES6	US TREASURY 2.750 05/31/29	06/01/2027	1,650.00
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	06/01/2027	1,453.13
91282CPN5	US TREASURY 3.500 11/30/30	06/01/2027	1,137.50
3133EN3H1	FEDERAL FARM 4.000 11/29/27	06/01/2027	1,300.00
3130AGDY8	FHLBANKS 2.750 06/08/29	06/08/2027	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	06/09/2027	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	06/14/2027	1,687.50
90355GJ56	UBS USA 3.950 02/19/30	06/18/2027	251.61
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	06/21/2027	972.90
91282CQX2	US TREASURY 4.125 06/30/31	06/30/2027	2,165.63
91282CEW7	US TREASURY 3.250 06/30/27	06/30/2027	1,625.00
91282CHJ3	US TREASURY 3.750 06/30/30	06/30/2027	2,062.50
91282CHK0	US TREASURY 4.000 06/30/28	06/30/2027	1,600.00
91282CGC9	US TREASURY 3.875 12/31/27	06/30/2027	1,743.75
91282CJQ5	US TREASURY 3.750 12/31/30	06/30/2027	1,593.75

Projected Income

For the Period October 01, 2026 to September 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
91282CEW7	US TREASURY 3.250 06/30/27	06/30/2027	2,521.88
JUN 2027 TOTAL			29,974.51
31422XA69	FARMER MAC 3.340 07/01/27 MTN	07/01/2027	4,702.00
31422XA69	FARMER MAC 3.340 07/01/27 MTN	07/01/2027	1,670.00
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	07/06/2027	1,546.88
90355GJ56	UBS USA 3.950 02/19/30	07/19/2027	243.49
JUL 2027 TOTAL			8,162.37
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	08/02/2027	1,340.63
91282CHR5	US TREASURY 4.000 07/31/30	08/02/2027	2,100.00
91282CJW2	US TREASURY 4.000 01/31/29	08/02/2027	1,500.00
880591FE7	TVA 3.875 08/01/30	08/02/2027	988.13
91282CGH8	US TREASURY 3.500 01/31/28	08/02/2027	2,012.50
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '26	08/02/2027	768.75
91282CHQ7	US TREASURY 4.125 07/31/28	08/02/2027	1,546.88
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/06/2027	1,388.49
178180HL2	CITY NATIONAL BK 3.850 02/14/28	08/13/2027	1,431.88
9128282R0	US TREASURY 2.250 08/15/27	08/15/2027	7,224.61
9128284V9	US TREASURY 2.875 08/15/28	08/16/2027	1,006.25
9128282R0	US TREASURY 2.250 08/15/27	08/16/2027	1,293.75
9128286B1	US TREASURY 2.625 02/15/29	08/16/2027	1,443.75
90355GJ56	UBS USA 3.950 02/19/30	08/18/2027	251.61
91282CKC4	US TREASURY 4.250 02/28/31	08/31/2027	1,912.50
91282CRK9	US TREASURY 4.375 08/31/31	08/31/2027	1,750.00
AUG 2027 TOTAL			27,959.72
3130ATHW0	FHLBANKS 4.125 09/10/27	09/10/2027	1,546.88
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	09/10/2027	1,312.50
3130ATHW0	FHLBANKS 4.125 09/10/27	09/10/2027	580.72
880591EZ1	TVA 3.875 03/15/28	09/15/2027	1,356.25



Projected Income
For the Period October 01, 2026 to September 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	09/20/2027	1,237.50
90355GJ56	UBS USA 3.950 02/19/30	09/20/2027	251.61
91282CJA0	US TREASURY 4.625 09/30/28	09/30/2027	1,734.38
91282CPA3	US TREASURY 3.625 09/30/30	09/30/2027	1,721.88
91282CMU2	US TREASURY 4.000 03/31/30	09/30/2027	2,100.00
SEP 2027 TOTAL			11,841.70
GRAND TOTAL			195,899.09

Disclosure

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Account Adjustments - Informational
October 28, 2026

FROM:

TO:

101-00-57250 (State Sales Tax)	(123.08)	101-00-57120 (Businesses)	123.08
101-00-54530 (Downloadable Audio)	(3,000.00)	101-00-54520 (Ebook)	3,000.00
101-00-51242 (Facilitator/Assoc. Adult Services)	(6,000.00)	101-00-51159 (Sub Pool)	6,000.00
101-00-55530 (Operating Software)	(750.00)	101-00-55510 (Furniture & Equipment)	750.00
101-00-52120 (Library supplies)	(750.00)	101-00-52110 (Computer Supplies)	750.00
101-00-54530 (Downloadable Audio)	(42.49)	101-00-54220 (Other Periodicals)	42.49
101-00-53150 (Board External Training)	(100.00)	101-00-53120 (External Training)	100.00

MEDICAL BENEFITS

Welcome to the Stark County Schools COG open enrollment period for 2027. The following information is designed to keep you informed so you can make the best benefit decision for you and/or your family.

November is Open Enrollment – things you can change during this time:

1. For those of you who live in an area where the AultCare network is available, you have the choice of Medical Mutual SuperMed or AultCare for your medical insurance carrier. AultCare is typically available in Stark County and the five surrounding counties.
2. Add eligible dependents that are not currently on your plan.
3. Add coverage if you currently don't carry coverage and are eligible for coverage.
4. Enroll in a Flexible Spending Account (informational materials will be in a separate document). You don't have to carry insurance to carry Flexible Spending.

A complete electronic benefits booklet is available too. If you wish to have a copy of this booklet, please contact the benefits personnel at your district/entity.

REMEMBER, Stark County Schools COG is requiring that everyone go into Plansource and enroll or waive coverage. This will need to be done each year. You will also be enrolling in Flexible Spending Accounts (FSA) in PlanSource each year.

The Spousal Verification Form will also need to be completed each year.

Below you will find an overview of the benefits for your review.

DEDUCTIBLES - \$400/person \$800/family

Once you have met your deductible, claims will be paid at 90% (as long as you are in-network). Prescription claims do NOT go toward this deductible. You pay 20% for prescriptions all the time, they are not subject to the deductible.

OUT-OF-POCKET (OOP) - \$1,200/person \$2,400/family

After your deductible is met you will pay 10% for medical claims. This 10% automatically goes toward your OOP max. The 20% or 30% you pay for prescriptions also goes toward this OOP max. When the combination of the 10% you pay for medical claims and the 20% or 30% you pay for prescriptions meets the OOP max listed above, all claims (medical and prescription) are covered at 100% for the remainder of the calendar year (as long as you are in-network).

NON-EMERGENCY USE OF THE EMERGENCY ROOM

The Plan imposes a copay for members who use the Emergency Room for non-emergency issues. Copay for non-emergency use of the ER will be incurred even after a member meets their deductible and coinsurance limits. Members should utilize alternative treatment options such as Doctor's Office, Urgent Care, Convenience Clinics, Telehealth Services, and Nurse Lines for services that are not limb or life threatening. If you seek care and/or advice from one of the above and they recommend you go to the ER, there will not be a copay imposed.

All Non-Emergency usage of the Emergency Room - Eff. 7/01/2023 - \$250 Copay

A Symptom Reference Chart is located at the end of this document for you to look at when determining where to go for service.

DEPENDENTS

Dependents can be covered under the medical, dental, and vision plans until the end of the month they reach age 26. They do not have to be a student, they can be married or have a job that offers insurance. As long as they are your child, they can be covered.

PREVENTIVE CARE

The plan covers many eligible preventive care services. Remember preventive care services are covered at 100% with no deductible. Preventive visits should be an important part of your continued wellness plan. Routine covered services include but are not limited to:

Routine Physical Exam- adults and children – one per calendar year

Prostate Screening – one per calendar year

Adult and Child Immunizations

Routine Mammogram – one per calendar year

Pap Test – one per calendar year

Well Child Care (including immunizations)

Colon Cancer Screening (beginning at age 45)

Bone Density Testing

Prenatal Services, Breast Feeding Counseling and rental of equipment, Lactation Classes

Eye Exam under medical plan for dependents up to 21 years old. Need to see in-network Optometrist or Ophthalmologist.

HEARING AIDS

Hearing Aids are now covered for dependents through age 21. Hearing Aid exam is covered at 100%. Hearing Aids are covered at 100% up to a max of \$2,500 per ear, once every four years through age 21. There is no coverage for out-of-network providers.

SPOUSE/DEPENDENT COVERAGE

If you were hired after June 30, 2015 and your spouse is eligible for insurance through their own employer, they will be required to take their employer's insurance as primary. There are two ways your spouse can be on your insurance and not take their own employer's insurance:

- 1) They are required to pay 40% or more of the cost of the single premium of their employer's plan
- 2) The ONLY insurance offered is a High Deductible Health Plan with a HSA.

If your spouse is required to be primary on their employer's plan, you can cover them as secondary on your plan unless they have a HSA that will continue to be contributed to. Under IRS rules, you cannot be secondary on our plan if you have a HSA that is being contributed to either by your spouse or their employer.

You can carry your children as primary on your plan, regardless if your spouse has to carry their own insurance.

PROGRAMS AND SERVICES

This is also a good time to familiarize yourself with the programs and services available through Medical Mutual and AultCare. These programs are voluntary and are designed to support and educate our members. These are just some of the services available to you through the plans.

<u>MEDICAL MUTUAL</u>	<u>AULTCARE</u>
<u>Weight Watchers Reimbursement</u> Receive up to \$150 of the registration fees per calendar year. For information, call 866-204-2878	<u>Aultman WeightManagement</u> Receive a 30% discount on the initial screening at Aultman Weight Mgmt. and Free access to any Aultman Fitness Facility
<u>Smoking Cessation</u> Four- to eight-week supply of nicotine replacement therapy at no out-of-pocket expense. For information, call 866-845-7702	<u>Tobacco Cessation</u> 5 week free "Give it up" program at Aultman Hospital. For information, call 330-363-7848 or go to www.aultman.org
<u>Nurse Line</u> You can call a nurse 24/7 for medical advice – 888-912-0636	<u>Nurse Line</u> You can call a nurse 24/7 for medical advice – 866-422-9603 or 330-363-7620
<u>Hearing Aids</u> Beltone offers up to a 20% discount on all hearing aid models. Simply show your ID card at a participating Beltone location (found at Beltone.com) or call 800-235-8663	<u>Education & Support Services</u> <ul style="list-style-type: none">- Health Talks – Community educational sessions on a variety of topics
<u>MedMutual.Com Online Services</u> <ul style="list-style-type: none">- Locate SuperMed Plus network providers- Log onto <i>My Health Plan</i> to:<ul style="list-style-type: none">• Review claims status	<u>AultCare.Com Online Services</u> <ul style="list-style-type: none">- Locate AultCare network providers- Log onto <i>Manage My Account</i><ul style="list-style-type: none">• Review claims history• Access Explanantion of Benefits

<ul style="list-style-type: none"> • Order ID cards • Take a Health Assessment • Health Resource Center 	<ul style="list-style-type: none"> • Order ID Cards • Download Forms - Access to HealthFinder.gov -
<p><u>Disease Management Programs</u></p> <p>Help with managing the follow conditions:</p> <p>Asthma</p> <p><u>C</u>hronic <u>O</u>bstructive <u>P</u>ulmonary <u>D</u>isease</p> <p>Congestive Heart Failure</p> <p>Coronary Artery Disease</p> <p>Diabetes</p> <p>Call 800-861-4826, Option 2, to enroll in a program</p>	<p><u>Disease Management Programs</u></p> <p>Help with managing the follow conditions:</p> <p><u>C</u>hronic <u>O</u>bstructive <u>P</u>ulmonary <u>D</u>isease</p> <p>Congestive Heart Failure</p> <p>Diabetes</p> <p>Mental Health</p> <p>Complex Medical Conditions</p>
<p><u>Fitness Discounts</u></p> <p>Membership discounts at various fitness centers including Curves, Anytime Fitness, FitWorks Fitness Centers and Snap Fitness</p>	<p><u>Weight Management Discount</u></p> <p>If you join the Aultman Weight Management Program, you get a 30% Discount. Insurance does not cover the program, but if you join as an AultCare member, you would get this discount.</p>
<p><u>TeleMedicine</u></p> <p>You can have an online appointment with a Cleveland Clinic physician for non-emergency issues.</p>	<p><u>AultmanNow</u></p> <p>You can have an online appointment with a U.S. board certified physician for non-emergency issues.</p>
<p><u>My Care Compare</u></p> <p>Access to cost comparison tool to find estimates for medical services like lab work, x-rays, MRI, etc.</p>	<p><u>Medical Cost Estimator</u></p> <p>This tool can help compare the cost of a certain procedure with different providers.</p>
<p><u>Urgent Care Facilities</u></p> <p>Urgent care visits and Minute Clinic visits are covered under the plan just like regular office visits.</p>	<p><u>Urgent Care Facilities</u></p> <p>Urgent care visits and Minute Clinic visits are covered under the plan just like regular office visits.</p>

MOBILE APPS

Both AultCare and Medical Mutual have mobile apps. You can download your insurance card to the mobile app, check claims, obtain eligibility information, look at the provider directory, as well as deductible and out of pocket information.

PRESCRIPTION BENEFITS

The cost of filling prescriptions is as follows:

Generics	20% Coinsurance
Preferred Brands	20% Coinsurance, if medically necessary
Non-Preferred Brands	30% Coinsurance, if medically necessary

To see the list of medications that are on the Preferred Brand Formulary (Specialty medications included), go to [caremark.com](https://www.caremark.com), sign in, click on Pharmacy Benefits. Scroll down to Covered Drug Lists and look for Performance Drug List for Clients with Advance Control Specialty Formulary.

REMEMBER – Generic medications are still required if they are available. If you cannot take a generic medication, a letter of medical necessity from the provider will be required.

MAINTENANCE MEDICATIONS

Maintenance medications (medications that are taken on a regular basis) can be filled two times at a local pharmacy for 30-days each. After the two 30-day fills, the member has to get a 90-day prescription with refills and fill it through Caremark mail order or at one of the designated retail pharmacies. At this time, the only retail pharmacies where a 90-day prescription can be filled are Costco, CVS or Kroger. (These are subject to change per Caremark).

SPECIALTY MEDICATIONS

If you are prescribed a Specialty Medication, you will be contacted by CVS Caremark and/or The PrudentRX Solution. The PrudentRX Solution will assist you in obtaining copay assistance from drug manufacturers to reduce your cost share for eligible medications to \$-0-. You must register for the copay assistance program through PrudentRX to receive this benefit. Eligible members who fail to enroll in an available copay assistance program or who opt out of the PrudentRX Solution will be responsible for the full 30% coinsurance on specialty medications that are eligible for the PrudentRX Solution.

If a medication is not eligible for The PrudentRX Solution, the member will pay 30% until the maximum coinsurance is met, then the cost will be \$-0-.

DENTAL BENEFITS

As a Stark County Schools member, you have the freedom to choose any dentist you wish. You have the *option* to receive covered dental services from a dentist who participates in the Superior Dental Care Network (SDC). Choosing to receive dental services from a SDC provider protects you from balance bills (the difference between the amount billed by the provider and the amount allowed by Medical Mutual). SDC providers agree to accept Medical Mutual's payment and not bill for the balance.

If you want to look up eligible dentists in the SDC network, go to www.medmutual.com and click on Find a Provider, you can search without logging in. Follow the prompts. Once you click on Superior Dental Network, it will say that you are leaving the website – this is correct, click on Let's Go. You will be able to search by dentist's name, location (what city you want to look at) or dental specialty.

Coverage Information

Check-Ups – 2 per calendar year (they do not need to be six months apart) Paid at 100%

Deductible - \$25/person and \$75/family

Basic and Major Services – Paid at 80% of usual and customary charges after deductible

Annual Maximum - \$3,000 is the maximum paid for dental claims per person per year

Orthodontics – Lifetime Maximum of \$2,000 per person, any age

Dependents – Covered until end of the month they turn 26

**As always, please feel free to contact us with your questions or for help with insurance issues.
We can be reached at:**

Kim Sanford, Stark County ESC – 330-492-8136, ext. 1356 or kim.sanford@starkesc.org or

Betty Tyler, Stark County ESC – 330-492-8136, ext. 1390 or betty.tyler@starkesc.org

Kylee McKenna, Stark County ESC – 330-492-8136, ext. 1393 or kylee.mckenna@starkesc.org



FLEXIBLE SPENDING STARK COUNTY SCHOOLS COG

Flexible spending accounts (FSA) are offered through the Stark COG and since your employer is part of the COG, this benefit will be available to you. You do not have to be eligible for medical insurance to be able to participate.

The Stark County COG offers two types of FSA accounts:

- Healthcare FSA
- Dependent Care FSA

Starting January 1, 2027, Medical Mutual and AultCare will offer both FSA accounts.

FSA Account Options - If you have:

- Medical Mutual healthcare: Medical Mutual FSA
- AultCare healthcare: AultCare FSA
- Dental or vision only: Medical Mutual FSA
- No healthcare insurance: Medical Mutual or AultCare FSA

There are no fees to participate in this benefit. You determine how much money you want to contribute to the plan(s). The elected amount will be taken from your paycheck in 24 or 26 equal amounts throughout the year (depending on your pay schedule). All contributions will be deducted from your pay on a **PRE-TAX** basis. The more you contribute, the more you reduce your taxable income.

Changes during the plan year are allowed only if you experience a change of status such as:

- Change in your legal marital status- marriage, divorce, legal separation
- Adoption, birth, or gain custody of a dependent
- Death of a dependent
- Change in dependent(s) eligibility (when a dependent turns 13, they are no longer eligible for childcare)
- Change in employment status for you or your spouse

- Change in provider or cost of childcare
- Change in the number of tax dependents

You will need to re-enroll in these benefits every year during Open Enrollment through PlanSource.

Healthcare FSA Accounts:

Healthcare FSA is a pre-tax account used to cover medical expenses that are not covered by insurance. The maximum allowed for **2027** plan year per employee is **\$3,500**. You will receive a debit card. It is pre-loaded with the amount you have elected for the year. All the elected amounts are available from the start. You can carry over up to **\$700** to the next year.

Examples of how to use your FSA funds.

- Deductibles
- Co-Insurance
- Prescription Medication
- Eyeglasses/ Contact Lenses
- Dental Care
- GLP-1 medication (with a letter of medical necessity)

Over the Counter products such as:

- Pain relievers and anti-inflammatory medications
- Cold, cough and flu medicine
- Feminine products (tampons, pads, menstrual cups and liners)
- Allergy and sinus medicine
- Digestive aids, acid controllers and laxatives
- Baby rash ointments and creams
- Sleep aids (CPAP supplies included)
- Acne medications
- Contact solution
- Sunscreen
- Heating pads
- Weight scales and weight loss programs
- Nasal strips
- Hearing Aids
- Wigs

For a complete list, you may also search for specific services or items by going to the [FSA Store](https://fsastore). It will provide information if an item is eligible or ineligible, or if it requires a Letter of Medical Necessity to be eligible. <https://fsastore>. As you incur expenses that are eligible under the plan - you have options to access your FSA funds:

1. You can use the debit card at points of sale. You just swipe your card like any other debit card, and the funds are taken from the account.
2. You can pay invoices from a provider by entering the debit card information on the invoice.
3. If you have already paid a claim and want to request reimbursement, it can be done online through your health insurance portal. You will need to upload your Explanation of Benefits (EOB) or itemized receipts from the provider.
 - A. Medical Mutual FSA – My Health Plan Portal/My Spending Accounts
 - B. AultCare FSA – AultCare.wealthcareportal.com
4. You can use the debit card as the payment source with CVS Caremark mail order.

Dependent Care Accounts:

You can use pre-tax dollars to pay for care for your child, disabled spouse, elderly parent or other dependent, who is physically or mentally incapable of self-care, so you can work. The maximum allowed amount for the **2027** plan year is **\$7,500**. **There is no carryover with the Dependent Care accounts.**

Dependent Care funds are not available upfront. You will not be able to file for reimbursement for Dependent Care funds until you have had the funds deducted through payroll. For example, if the first payroll is Jan.15- you would not be able to get any funds reimbursed to you until after that date and you would only be able to get the amount that was deducted at that time.

Can be used for

- Daycare, nursery school and preschool
- Summer day camp
- Before/after school care
- Care for an adult dependent incapable of self-care

Dependent Care **DOES NOT** cover medical cost - you would use the HealthCare FSA for dependent's medical expenses

- Dependent care expenses must be used for care of dependents so you or your spouse can work, look for work, or attend school full-time.
- Child must be under 13 to have their expenses qualify.
- Spouse who is disabled must live with you for more than half the year.
- Any other disabled dependent or elderly person must live with you more than half a year and can be claimed as an exemption.

These funds need to be paid to someone who is a licensed day care provider or someone who is claiming the income through the IRS. They would have a TIN (taxpayer identification number), EIN (employer identification number) or SSN (social security number).

The money you run through this account is not eligible to be claimed when you file your taxes. However, if you spend more than the amount you put in the account (up to a max of **\$7,500**/ year) the remainder of the money you spend on daycare expenses **can** be claimed on your taxes.

Mission Moment

At a recent public event several members of the community made it a point to tell me how much they enjoy and appreciate the new Deep Space Sky Lab.

Community Group Meetings

Carolyn L. Farrell Foundation – Board Meeting
Adoption Network Cleveland – Board Meeting
Rotary – weekly meetings

Meetings/Training/Programs

Met with staff members from Cleveland State about a possible training program for staff
With the Fiscal Officer, met with all department managers to review 2027 budgets
Sustainability Team met to review presentation for Staff Day
Attended Staff Day
Attended County Budget Commission Meeting
Met with representative from Tri-C to discuss what partnership opportunities are available
Attended OLC Annual Conference

Friends/Foundation

Friends – Did not meet but held their annual Book Sale which went exceedingly well.

Foundation – Meets in November

Safety and Security

Eleven incident reports were written in September.

Two were for Illness/Accident (same occurrence)
Four for Disruptive Behavior
One for vandalism
One for Theft
Two for Patron Assist/Policy Issue,
One for other.

Three took place in the lobby, three in the parking lot, two in Youth Services, one in Circ, one in Reference, and one in Adult Public PC

Building Services

A meeting and walk-through was held with an HVAC engineering firm to assess and evaluate the entire HVAC system, focusing on problem areas and possible efficiency gains.

The Westlake fire inspector toured the building and gave a clean report for any violations. A few minor issues were cleared up from the last inspection.

The curved tiled wall in the Reading Garden was repaired and retiled where pieces have broken off.

Our electrical supplier called a Demand Response, which is a call to reduce our usage. We participate in this program, saving funds year-round through this program. This event lasted about 6 hours.

A dedicated lactation pod will be installed by the manufacturer in Youth Services. Shelving was moved to accommodate, and countertop will be modified as needed.

Budget requests were submitted for the fiscal year 2027.

An electrical monitor was installed on the main switchgear to provide information on power spikes, drops, or surges. It will be installed for 2 weeks to provide a report on electrical supply.

Other Projects/Planning

Installation of Mamava Pod

Working on quotes for adding new study counters in Adult Services

Dispatches From the Field - September 17 - Oct.

A patron mom stopped by the Youth Services Desk this afternoon to let us know how impressed she is with our collection of books for children. She said we have the best collection!

During the Super Smash Tourney in the Teen Lounge, someone ran by from the snacks area to play her round exclaiming, "this is the most fun I've ever had at the library".

I want to commend an outstanding associate of your beautiful library - she is Frances - how delightful my experience working with her was today. I laughed and learned and she was so kind. I brought my iPad and it was a very productive experience. Her supervisor was also very helpful. Just give her a [?] raise! Ha Ha

As patron was leaving Lap Sit Storytime, "You have a wonderful organization here. This whole space." Another patron with the group said, "seriously that whole play area is so updated and nice."

A patron exclaimed they love this library during our Snack-Tivity program, and it is the best.

The patron, a tween or young teen would like us to install "STEAM Launcher" on our computers.

Google Reviews - 5 STARS Rating with Comments

Dropped off my daughter for a club meeting and stopped into the Book Nook on my way out. One of the best library book sales I've been to! Fabulously organized and well stocked. 45-min from home but may try to make it over from time to time!

The librarians aren't hiding behind computers. They don't get annoyed when you ask for help. The programs are exceptional for all ages. The selection of books is incredible. I can find books from England that no other local library has. I do wish they would get the noisy middle school and older kids under control. They are obnoxious and loitering in the parking lot.

Thank you for the excellent review!

Excellent service

Great Service, especially help from Sarah! She assisted me when needing help with one of my residents and brought books to nursing facility where I worked! Very friendly and compassionate and caring!

Very friendly employee, so many new books to check out, very clean library, great resources from books to audios, films, and computer labs. As libraries go, it's one of a kind.

As libraries go, it's one of a kind. Great service, so much to do, see and wait for it...READ!

Very friendly employee, so many new books to check out, very clean library, great resources from books to audios, films, and computer labs.

WESTLAKE PORTER PUBLIC LIBRARY
Resolution 13-26
October 28, 2026
Transfers

101-00-59910 Transfers Out	(550,000.00)		450-00-49910 Transfers In	550,000.00
101-00-59910 Transfers Out	(100,000.00)		475-00-49910 Transfers In	200,000.00

WESTLAKE PORTER PUBLIC LIBRARY
Fund 101 - General Fund
October 28, 2026
Resolution 14-26

Account	Description	2026 Permanent Budget	Adjustment	2026 Revised Permanent Budget	Notes
REVENUE:					
41200	PROPERTY TAX	5,152,672		5,152,672	
42210	PLF	1,424,621	(8,539)	1,416,082	
42400	GRANTS	1,000		1,000	
43100	FINES & FEES	6,600		6,600	
44100	INTEREST	100,000	50,000	150,000	
46100	CONTRIBUTIONS	250		250	
48000	FEES/MISC	90,050		90,050	
49000	TRANSFERS	-	-	-	
REVENUE		6,775,193	41,461	6,816,654	
CARRY FORWARD		4,525,906			
		11,301,099			
EXPENSES:					
51000	PERSONNEL	4,264,624	-	4,264,624	
52000	SUPPLIES	97,845	-	97,845	
53000	SERVICES	832,055	14,043	846,098	Increase to pay for Second Half Real Estate Tax Settlement Fee and Homestead Rollback Fee
54000	MATERIALS	783,050		783,050	
55200	LAND IMPROVEMENT	-	-	-	
55300	CONSTRUCTION	-	-	-	
55410	BLDG IMPROVEMT/INSTALLATIONS	5,000		5,000	
55510	FURN/EQUIPMENT	19,065		19,065	
55520	OPERATING HARDWARE	-	-	-	
55530	OPERATING SOFTWARE	116,335		116,335	
CAPITAL TOTAL		140,400	-	140,400	
57000	MISCELLANEOUS	23,525	-	23,525	
58000	CONTINGENCY	20,000	-	20,000	
59000	INTERFUND TRANSFERS	650,000	-	650,000	
TOTAL OPERATING EXPENSES		6,811,499	14,043	6,825,542	

WESTLAKE PORTER PUBLIC LIBRARY
Fund 420 - Friends
October 28, 2026
Resolution 14-26

Account	Description	2026 Permanent Budget	Adjustment	2026 Revised Permanent Budget	Notes
REVENUE:					
420-00-46100	DONATIONS	45,657	500	46,157	
	REVENUE	45,657	500	46,157	
EXPENSES:					
420-00-52000	SUPPLIES	23,470	500	23,970	moving funds from Silent Disco to Supplies
420-00-53000	CONTRACTED SERVICES	24,475	(500)	23,975	
420-00-54000	MATERIALS	-	-	-	
420-00-55000	CAPITAL	-	500	500	
420-00-59000	TRANSFER	-	-	-	
	TOTAL EXPENSES	47,945	500	48,445	



Public Policy and Procedure Manual

Adding Policy 1.14 Hours of Operation and Modify 7.1.4 Hours/Fees

1.14 Hours of Operation

Westlake Porter Public Library is open to the public during the following hours:

- Sunday: 1pm to 5pm
- Monday to Thursday: 9am to 9pm
- Friday and Saturday: 9am to 6pm

Hours of the library may be extended by the Library Director, in consultation with the Board, in the case of exigent circumstances such as power outages or disaster scenarios in which the library can serve as a haven as well as for special programs and events approved by library administration.

Groups who would like to book a meeting room outside of normal operating hours may do so provided the library has the availability and staff to accommodate the request.

The library's Wi-Fi signal extends into our parking lot and the Friends Programming Pavilion to allow limited Internet use before the library is open and after closing.

Overnight parking or camping is not permitted without express permission from Library Administration.

Friend's Pavilion Hours:

The hours of the pavilion are 6:00 am to 11:00 pm.

The library maintains first rights for use of the pavilion for programming or any other official library use. Groups wanting to use the pavilion must book the space according to our meeting room policy.

If the pavilion is not in use for a scheduled meeting, individuals are welcome to be in the pavilion space between 6:00 am and 11:00 pm, especially to utilize the Wi-Fi signal and to charge devices.

7.1.4 Hours/Fees

~~On Monday through Thursday only, groups whose meetings begin while the library is open may continue to meet a maximum of two hours beyond the library's closing time, provided the time is scheduled and staffing is available.~~

Groups who would like to book a meeting room outside of normal operating hours may do so provided the library has the availability and staff to accommodate the request