



Regular Board Meeting

January 21, 2026 ♦ 6:30 p.m.

AGENDA

6:30 – 6:40 Call to Order

Minutes

- Records Retention Meeting: December 17, 2025
- Regular Meeting: December 17, 2025
- Special Board Meeting: January 8, 2026

Communications

- Received to Date:
- Public comments (if any)
- Awards – Billy Rogers, *I Made a Difference Award*
- Staff Members

6:40 – 7:30 Administrative Reports

- Amendments to Administrative Reports
- Manager’s Report – Guy Turner, Safety and Security Manager
- PR/Marketing
- Assistant Director
- Financial/HR
- Director

7:30 – 7:45 Board Reports

- Board President

7:45 New Business

- Other

Executive Session: appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Adjournment

Upcoming Events

February 18, 2026: Regular Board Meeting
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The Board of Trustees Minutes

Records Commission Meeting:

Date: December 18, 2025

Attendees:

	<i>Trustees</i>	<i>Staff</i>
Tianyi Krupka	Peter Schindler	Andrew Mangels
Jason Nolde	Elizabeth Sheehe	CJ Lynce
Will Perry		Heather Feenaughty
		Karen Hunt

The Board met in the Board Room of Westlake Porter Public Library. Will Perry called the meeting to order at 6:25

The Assistant Director explained we are required to hold a Records Commission Meeting each year to review the records retention schedule.

We are asking to revise the Records Retention Schedule to reflect the addition of the Makerspace User Agreement, which covers patron liability.

Jason Nolde moved to approve Resolution of the revised Records Retention Schedule reflecting the addition of Makerspace User Agreement. Peter Schindler seconded the motion.

All present were in favor.

Adjourn

The meeting adjourned at 6:29 pm.

Recorded by: Karen Hunt, WPPL Sr. Administrative Associate

Attested by:

Will Perry, WPPL Board President Tianyi Krupka, WPPL Board Secretary



The Board of Trustees Minutes

Regular Meeting:

Date: December 17, 2025

Attendees:

	<i>Trustees</i>		<i>Staff</i>
Tianyi Krupka	Peter Schindler	Andrew Mangels	Bruce Collins
Jason Nolde	Elizabeth Sheehe	CJ Lynce	
Will Perry		Heather Feenaughty	
		Karen Hunt	

The Board met in the Board Room of Westlake Porter Public Library. Will Perry called the meeting to order at 6:30 pm.

Minutes

Elizabeth Sheehe moved to approve the minutes from the Regular Meeting of November 12, 2025. Tianyi Krupka seconded the motion. All present were in favor.

Communications

There were no new communications.

Public Comments

There were no public comments.

Administrative Reports

There were no amendments to the Administrative reports.

PR/Marketing Report

The PR/Marketing Report for November was delivered with the agenda. Heather Feenaughty, PR/Marketing Manager, reported she attended a library marketer’s conference and spent two days of sessions specific to her work. She also presented at the OLC conference the following week. She suggested the Board read *Bite by Bite*, the county-wide reading initiative book.

Assistant Director’s Report

The Assistant Director’s Report for November was delivered with the agenda.

CJ Lynce, Assistant Director, reported the AV renovation is set to begin the Monday after Christmas and should take four weeks for the entire project which encompasses six meeting rooms. The Porter Room will have a hearing loop installed that is compatible with most hearing aids.

The new access control system has been activated so all staff members have a new badge.

We can now successfully request and receive items from Search Ohio. There were many issues involved as the system was down for four to six months. Many libraries are unhappy with paying for a service that has been down so long. The relaunch should officially be in January or February.

Financial/HR Reports

The HR and Financial Reports for November were delivered with the agenda.

The Director reported it has been a challenge since May to complete all necessary financial reports and it would not have happened without CJ Lynce, Shelly Waryk and Julie Hulver. They have been amazing and remarkable.

Shelly Waryk, Deputy Fiscal Officer, reported the Board Packet includes informational transfers that are transfers in the same categories. An adjustment was needed to pay the electric bill which was considerably over the originally budgeted amount due to skyrocketing rates and an extremely hot summer and will require a Then and Now Certificate. An adjustment was also made to the Friends Budget to reflect additional money received from the Friends

Ms. Waryk commented Julie Hulver has been a great help in ending the year and she thanked the Board for their support and confidence in her and also thanked Mr. Mangels and Mr. Lynce for their help.

The proposed Temporary Budget is very straightforward and not much different from the Tax Budget passed in April.

Director's Report

The Director reported the Library just celebrated our 141st Anniversary!

OLC Updates

The Director reported on the state of taxing bills proposed in the Ohio legislature. Legislation is being put forth as a reaction to the grass roots organizations trying to abolish property taxes with nothing to replace it.

Friends Budget

The Friends budget has been finalized. Their donations go to programming and activities for staff. Tax payer money is not used for staff activities.

The new shelving in Youth Services has been installed and looks fantastic.

A film will be installed on twelve windows of the clerestory to cut down on the sun glare problem.

Elizabeth Sheehe moved to accept the Administrative Reports. Tianyi Krupka seconded the motion. All present were in favor.

Board Reports

Will Perry, Board President, reminded the Board they will need a slate of candidates that will be presented at the January Organizational Meeting.

New Business

Resolution 10-25 Adjustment to the General Fund 101 Budget

Tianyi Krupka moved to accept Resolution 10-25 Adjustment to the General Fund 101 Budget – Moving funds from contingency to cover larger than anticipated electric bills in 2025. Elizabeth Sheehe seconded the motion.

The Director explained this will cover the electric bills until the end of the year.

Roll call vote followed: Tianyi Krupka – yes; Jason Nolde – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Resolution to issue Then and Now Certificate for PO #255058 Electricity in the amount of \$17,515.47. It is hereby certified that the amount required to meet the payment or expenditure for the above, both at the time that the contract or order was made (then) and at the time I complete this certification (now), was available (or in the process of collection) to the credit of a proper fund, properly appropriated and free from any previous encumbrances.

Peter Schindler moved to accept Resolution to issue Then and Now Certificate for PO #255058 Electricity in the amount of \$17,515.47. Jason Nolde seconded the motion.

Roll call vote followed: Tianyi Krupka – yes; Jason Nolde – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Resolution 11-25 Adjustment to the Friends Fund 420 Budget – Adjust budget to reflect additional funds received from Friends for youth programming, and to allocate these funds

Jason Nolde moved to accept Resolution 11-25 Adjustment to the Friends Fund 420 Budget. Tianyi Krupka seconded the motion.

Roll call vote followed: Tianyi Krupka – yes; Jason Nolde – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Resolution 12-25 Temporary Budget

Elizabeth Sheehe moved to accept Resolution 12-25 Temporary Budget. Peter Schindler seconded the motion.

Jason Nolde asked if the Temporary Budget reflects the changes in the compensation adjustment. The Director explained it includes the revised salary schedule as well as plans for retirement payouts, if needed, and a significant increase for health insurance costs and potential additional employees/families on health insurance. It does not include a healthcare premium holiday which we have, historically received.

Transfers out are maintained in anticipation of a new roof and parking lot in several years. This represents a balanced budget. The Permanent Improvement Fund is budgeted for HVAC repairs, building maintenance, concrete replacement, a basin refresh and the pollinator project.

Roll call vote followed: Tianyi Krupka – yes; Jason Nolde – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Library Positions as of December 31, 2025

Peter Schindler moved to accept Library Positions as of December 31, 2025. Tianyi Krupka seconded the motion.

This list reflects positions at the end of the year. The only difference from 2024 is the addition of a 24 hour IT position.

All present were in favor.

Executive Session to discuss Executive Compensation and Hiring a Public Employee

Jason Nolde moved to go to Executive Session to discuss Executive Compensation and Hiring a Public Employee at 7:33 pm. Elizabeth Sheehe seconded the motion.

Roll call vote followed: Tianyi Krupka – yes; Jason Nolde – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Adjourn

The meeting adjourned at 8:45 pm.

Recorded by: Karen Hunt, WPPL Sr. Administrative Associate	
Attested by:	
_____	_____
Will Perry, WPPL Board President	Tianyi Krupka, WPPL Board Secretary



The Board of Trustees Minutes

Special Meeting:

Date: January 9, 2026

Attendees:

	<i>Trustees</i>	<i>Staff</i>
Lauren Golick	Robert Plantz	Andrew Mangels
Tianyi Krupka	Peter Schindler	CJ Lynce
Jason Nolde	Elizabeth Sheehe	
Will Perry		

The Board met in the Board Room of Westlake Porter Public Library. Will Perry called the meeting to order at 6:33pm

Executive Session to Discuss Employment of a Public Official

Lauren Golick moved to enter Executive Session to discuss employment of a public official. Peter Schindler seconded the motion.

Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Resumed regular meeting at 8:13pm

Adjourn

The meeting adjourned at 8:13 pm.

Recorded by: CJ Lynce, Assistant Director

Attested by:

Will Perry, WPPL Board President

Tianyi Krupka, WPPL Board Secretary

I. INFORMATION AND MATERIALS TRANSACTIONS

MONTHLY CIRCULATION, 2021 - PRESENT						
	2021	2022	2023	2024	2025	%INC/DEC
January	56,030	70,245	70,931	74,087	73,236	-1%
February	60,747	65,239	66,714	68,953	68,902	0%
March	71,034	69,915	74,701	75,624	77,849	3%
April	66,482	71,134	69,906	71,644	73,309	2%
May	65,203	66,320	68,705	72,046	75,329	5%
June	75,635	71,367	73,439	75,823	76,774	1%
July	74,130	74,532	74,923	79,097	80,420	2%
August	75,280	75,223	73,283	78,244	74,290	-5%
September	67,307	66,792	68,526	71,102	72,561	2%
October	69,976	68,636	71,704	71,962	73,457	2%
November	67,226	67,403	67,046	70,715	70,967	0%
December	68,969	66,910	66,068	70,534	71,191	1%
ANN'L TTL	818,019	833,716	845,946	879,831	888,285	1%
AVE CIRC	68,168	69,476	70,496	73,319	74,024	1%

Circulation Total

TOTAL CIRCULATION							
		ADULT	YA	JUV	TOTAL	LAST YR	%INC/DEC
BOOKS	FICTION	8,739	1,617	13,508	23,864	23,582	1%
	NONFIC	6,774	184	4,617	11,575	11,326	2%
	LG PRINT	2,019	--	--	2,019	1,853	9%
	WORLD LANGUAGES	23	--	80	103	69	49%
	SUBTTL	17,555	1,801	18,205	37,561	36,830	2%
AV	BLURAY	1,802	--	311	2,113	1,941	9%
	BLURAY 4K	144	--	7	151	111	36%
	BOOK CD	488	--	55	543	696	-22%
	DVD	5,691	--	1,089	6,780	7,100	-5%
	DVD/CD-ROM	--	--	--	--	--	--
	LAUNCHPAD	--	--	68	68	54	26%
	LAUNCHPAD View	--	--	1	1	8	-88%
	MUSIC CD	1,916	--	59	1,975	2,230	-11%
	PLAYVIEW	--	--	--	--	--	--
	PLAYAWAY	214	20	162	396	398	-1%
	ROKU	4	--	--	4	7	-43%
	VIDEO GAMES	597	--	1,606	2,203	2,203	0%
	OTHER	2	--	448	450	391	15%
	SUBTTL	10,858	20	3,806	14,684	15,139	-3%
ELECTRONIC	Comics Plus	45	--	--	45	99	-55%
	Flipster	126	--	--	126	202	-38%
	Great Courses	2	--	--	2	4	-50%
	HOOPLA/Comics	136	--	--	136	270	-50%
	HOOPLA/eAudio	1,818	--	--	1,818	2,483	-27%
	HOOPLA/BingePass	76	--	--	76	79	-4%
	HOOPLA/eBooks	830	--	--	830	1,254	-34%
	HOOPLA/Flex	38	--	--	38	87	-56%
	HOOPLA/Music	201	--	--	201	309	-35%
	HOOPLA/MOVIE/TV	520	--	--	520	882	-41%
	IndieFlix	1	--	--	1	3	-67%
	KANOPY	558	--	--	558	519	8%
	OVD/DAB	4,249	331	383	4,963	3,699	34%
	OVD/EBOOK	4,750	449	808	6,007	5,084	18%
	OVD/Magazines	1,859	--	--	1,859	1,247	49%
	Press Reader	50	--	--	50	74	-32%
	QELLO	2	--	--	2	4	-50%
		--	--	--	--	--	--
		--	--	--	--	--	--
		--	--	--	--	--	--
	SUBTTL	15,261	780	1,191	17,232	16,299	6%
NON-TRADITIONAL	INSTRUMENT	5	--	12	17	10	70%
	GAMES	43	--	112	155	186	-17%
	EQUIPMENT	83	--	2	85	65	31%
		131	0	126	257	261	0%
OTHER	PER	1,002	9	157	1,168	895	31%
	LAPTOPS	76	--	--	76	111	-32%
	Wifi Hotspots	71	--	--	71	76	-7%
	EQUIPMT	--	--	--	--	--	--
	OTHER	1	2	2	5	34	-85%
	SUBTTL	1,150	11	159	1,320	1,116	18%
ILL	SRCHOHO	--	--	--	--	830	-100%
	ILL	134	--	--	134	57	135%
	CPL LANG	--	--	--	--	--	--
	SUBTTL	134	0	0	134	887	-85%
UNACCOUNTED		--	--	--	3	2	0%
TOTAL		45,089	2,612	23,487	71,191	70,534	1%
SELF CHECK					17,783	17,543	1%
SELF CHECK Percentage of Total Circ							25%
SELF CHECK Percentage of Bldg Circ							69%

CIRCULATION DETAIL				
	DATE	CIRC	HRS OPEN	CIRC/HR
HIGHEST	December 26	3,128	9	348
LOWEST	December 14	929	4	232
BUSIEST	December 26	3,128	9	348
SELF-CHECK CIRCULATION TOTAL =			17,783	
TOTAL CHECK-INS THIS MONTH =			0	

Highest: Friday, December 26
Lowest: Sunday, December 14
Busiest: Friday, December 26

SEARCH OH/OH LINK	
Borrowing (From)	0
Lending (To)	0

Services	
Passports	89
Photos	115

ITEMS ADDED TO & WEEDED FROM COLLECTION THIS MONTH			
	PREV NET	NEW NET	% TOTAL
ADULT	128,762	128,373	67.04%
YOUNG ADULT	7,867	7,821	4.08%
JUVENILE	55,430	55,307	28.88%
TOTAL ITEMS	192,059	191,501	

CURRENT COLLECTION SIZE BY FORMAT		
	ITEMS	% TOTAL
BOOKS	118,843	62.05%
AV	50,720	26.48%
ELECTRONIC	21,569	11.26%
OTHER	381	0.20%
TOTAL	191,513	

REGISTRATIONS						
DEPTL	ADULT	YA	JUV	TOTAL	% OF TTL	
WESTLAKE	11,936	475	1,774	14,185	48%	
CUY. CO.	8,959	128	328	9,415	32%	
OUT OF CO.	5,540	99	201	5,840	20%	
TOTAL	26,495	702	2,303	29,500		
% OF TTL	90%	2%	8%			
REGISTRATIONS ADDED THIS MONTH = 221						
REGISTRATIONS THIS YR VS. LAST YR.						
Prev Year	25,817	666	2,185	28,668		
% INC/DEC	3%	5%	5%	3%		

ELECTRONIC USAGE: SUMMARY TABLE		
	USERS	HOURS
ON-SITE	9,349	0.0
REMOTE	31,341	29,326.0
TOTAL	40,690	29,326.0

Total Electronic usage includes OPLIN Resource usage figures, which are not broken down to On-Site & Remote usage statistics.

II. PROGRAMS & SERVICES

TOTAL VISITORS THIS MONTH			
	THIS YEAR	LAST YEAR	INC/DEC
LIBRARY	20,107	18,601	8%
ARTWALK DOOR	507	269	
DRIVE-UP	1,432	1,538	-7%
TOTAL	22,046	20,408	8%

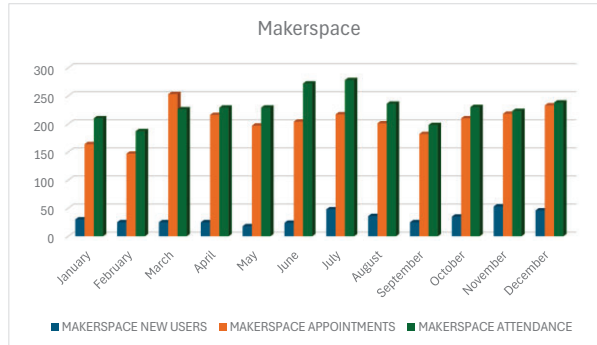
PUBLIC MEETING ROOM USE					
TIME PERIOD	MORNING	AFTERNOON	EVENING	TOTAL	
AVAILABLE	175	211	136	522	
MEETINGS	55	64	62	181	
% IN USE	31%	30%	46%	35%	
TOTAL MEETING ROOM ATTENDANCE 3,596					

Monthly Visits 2021 to Present						
	2021	2022	2023	2024	2025	%INC/DEC
January	10,052	17,886	22,903	21,380	21,777	2%
February	11,816	16,773	20,945	22,629	21,357	-6%
March	14,237	20,687	24,327	25,495	24,517	-4%
April	12,949	19,530	20,694	25,135	23,592	-6%
May	13,745	19,694	22,738	24,045	25,921	8%
June	17,452	22,054	23,355	24,144	25,497	6%
July	19,448	22,002	23,066	25,588	26,432	3%
August	19,168	21,829	22,460	29,114	23,726	-19%
September	17,726	20,062	21,056	22,772	24,642	8%
October	19,959	21,776	24,877	25,207	27,965	11%
November	17,707	20,025	21,634	22,591	24,141	7%
December	19,045	18,952	19,345	20,408	22,046	8%
ANNL TTL	193,304	241,270	267,400	288,508	291,613	1%
AVE Visits/MO	16,109	20,106	22,283	24,042	24,301	1%

REFERENCE SAMPLING		
	FROM	TO
SAMPLING DATE(S)		
DAY(S) OF WEEK		
HOURS OPEN		
TOTAL QUESTIONS		
QUESTIONS/HOUR		

PUBLIC PROGRAMS			
	NUMBER	ATTEND	AVE ATT.
ON-SITE	109	1,838	17
OFF-SITE	7	225	32

MAKERSPACE			
	NEW USERS	APPOINTMENTS	ATTENDANCE
January	30	164	210
February	25	147	187
March	25	253	226
April	25	216	229
May	18	197	229
June	24	204	272
July	48	217	278
August	36	201	236
September	25	182	198
October	35	210	230
November	53	218	223
December	46	233	238
ANNL TTL	390	2,442	2,756
AVE Visits/MO	33	204	230



III. SUPPORT AND ADMINISTRATIVE STATISTICS

PERSONNEL CHANGES THIS MONTH					
HIRED					
NAME	POSITION	HOURS	DATE		
0 Employee(s)		0.00 FTE			
RESIGNED					
NAME	POSITION	HOURS	DATE		
0 Employee(s)		0.00 FTE			
TRANSFERRED					
NAME	FROM POSITION	HOURS	TO POSITION	HOURS	DATE
0 Employee(s)					

PAYROLL SUMMARY	
PAYROLLS THIS MONTH:	2
TOTAL PAID HOURS	9,585.16
FTE (INCL. SUB HRS)	59.91

December 2025

	LAST YEAR	CURRENT YR	% CHANGE
December	70,534	71,191	1%
E-Resources	16,299	17,232	6%
Circ to Date	879,831	888,285	1%

% OF CIRC						
BluRay	BOOKS	CDs	DVD	MAGAZINES	VIDEO GAMES	
3%	53%	3%	10%	2%	3%	

Monthly Cardholders

LAST YEAR	CURRENT YR
28,668	29,343

Monthly Visits

LAST YEAR	CURRENT YR
20,408	22,046

MAKERSPACE

NEW USERS	LAST YEAR			CURRENT YR		
	APPOINTMENTS	ATTENDANCE		NEW USERS	APPOINTMENTS	ATTENDANCE
34	188	249		46	233	238

Monthly Programming

	LAST YEAR		CURRENT YR	
	PROGRAMS	ATTENDANCE	PROGRAMS	ATTENDANCE
ADULT	59	1,116	56	690
YA	9	53	11	133
CHILDREN	36	898	49	1,240

Monthly Outreach

LAST YEAR		CURRENT YR	
DELIVERIES	TOTAL CIRC	DELIVERIES	TOTAL CIRC
60	1,002	31	33

Monthly Meeting Room Usage

	CURRENT YEAR			
	MORNING	AFTERNOON	EVENING	TOTAL
MEETINGS	55	64	62	181
ATTENDANCE	1242	1327	1027	3,596
	LAST YEAR			
	MORNING	AFTERNOON	EVENING	TOTAL
MEETINGS	39	42	37	118
ATTENDANCE	625	1255	813	2693

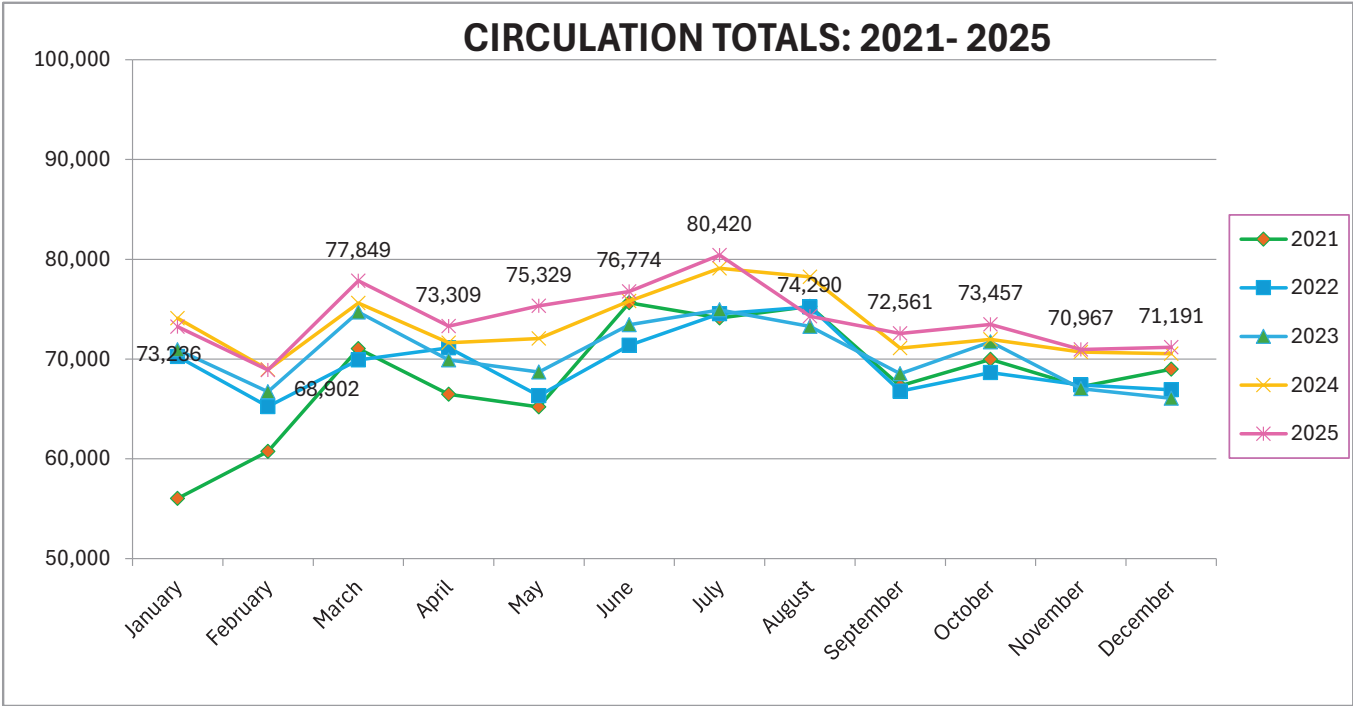
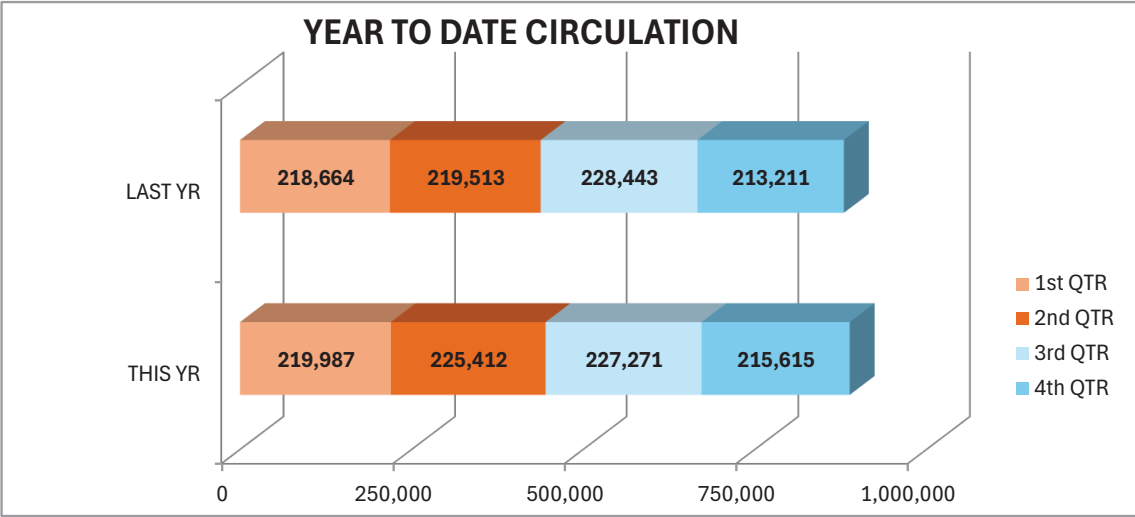
MONTHLY OHIO LINK/SEARCH OH

	LAST YEAR		CURRENT YR	
	FILLED	CHECKED OUT	FILLED	CHECKED OUT
BORROWING (From):	624	534	0	0

	LAST YEAR	CURRENT YEAR
LENDING (To):	359	0

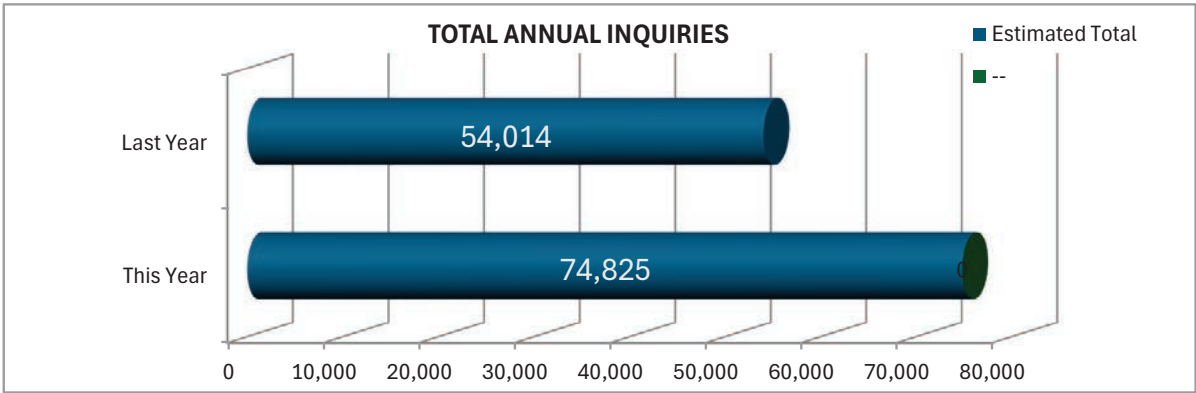
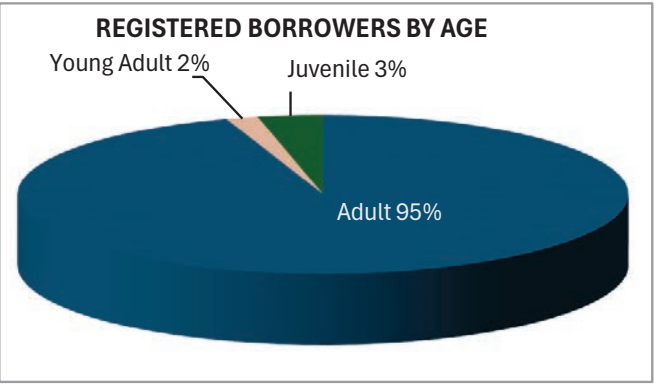
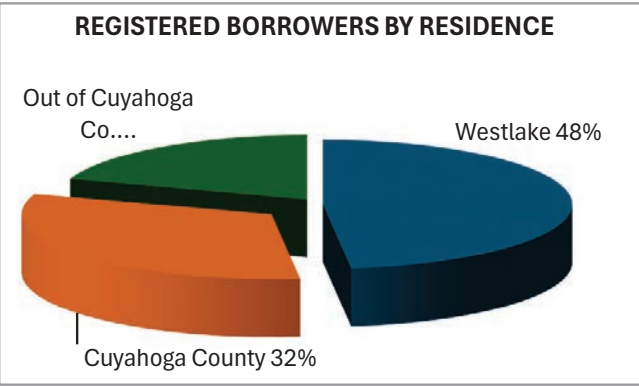
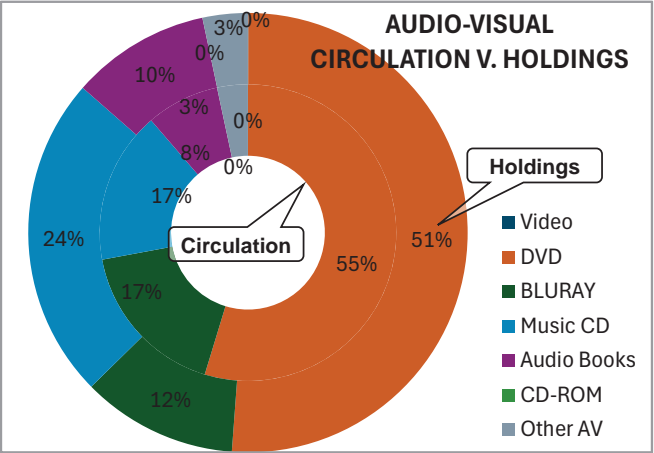
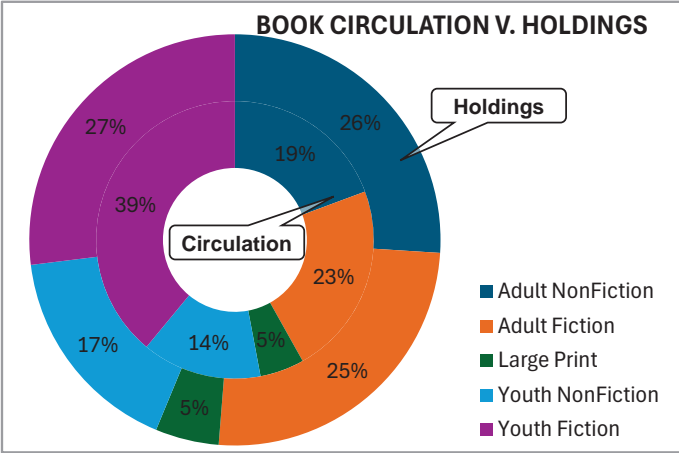
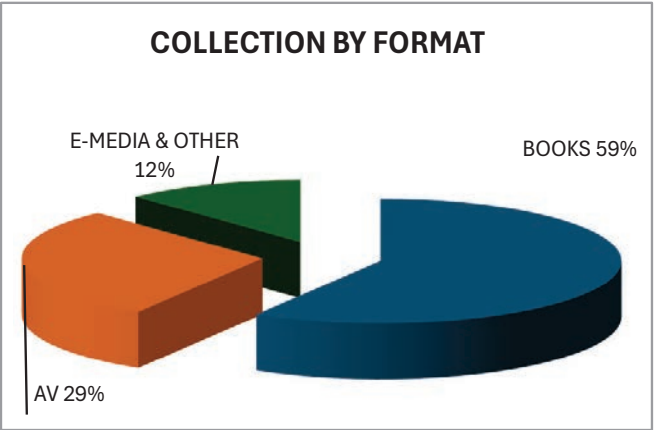
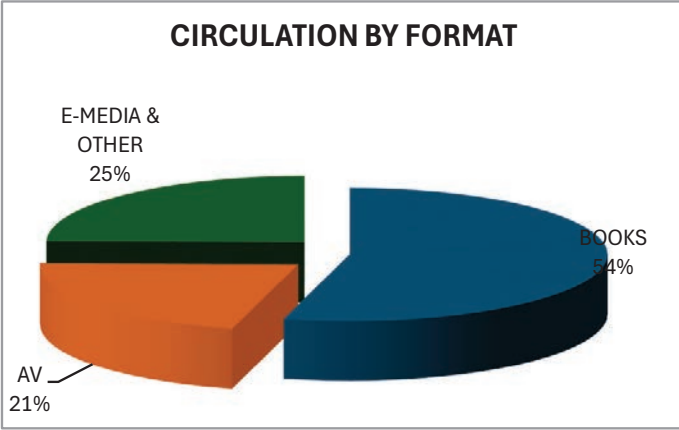
**WESTLAKE PORTER PUBLIC LIBRARY
YEAR END 2025**

I. INFORMATION & MATERIALS TRANSACTIONS

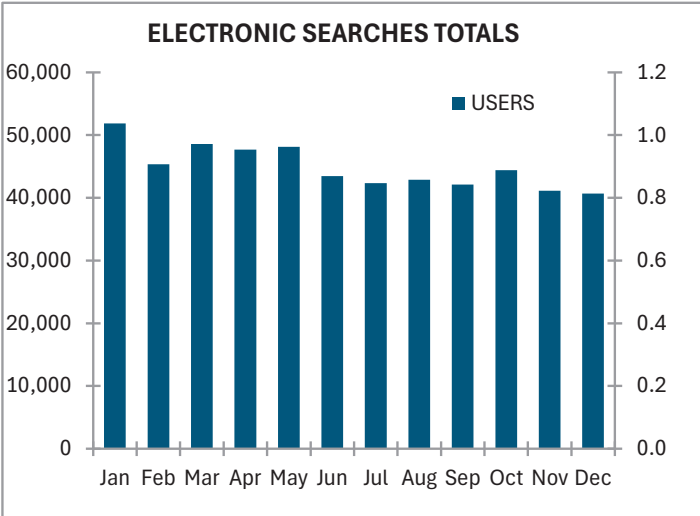
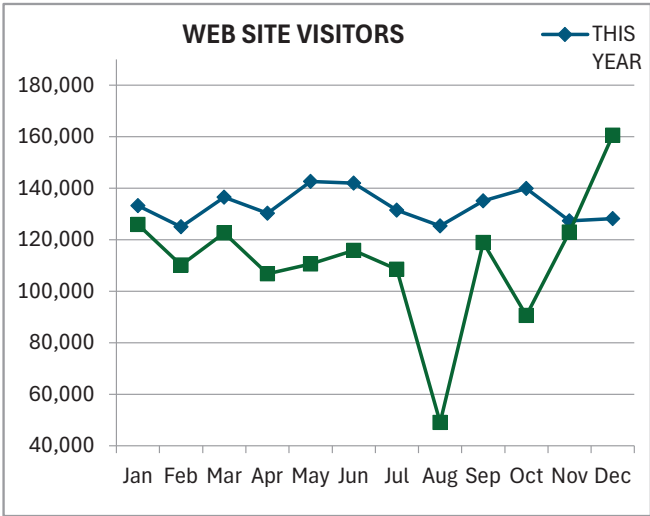


Services	
Passports	388
Photos	499

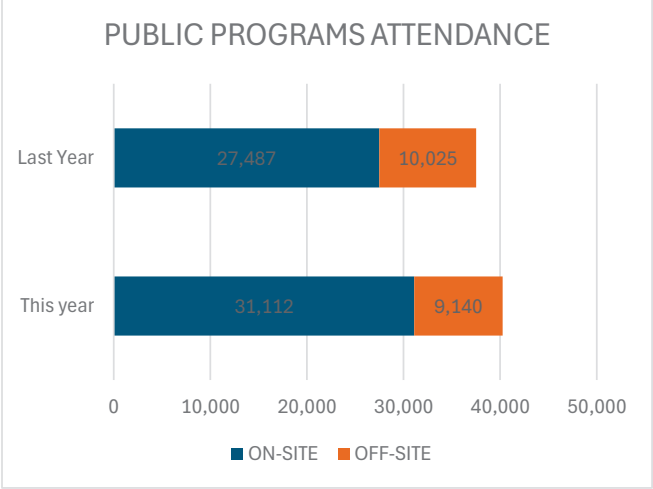
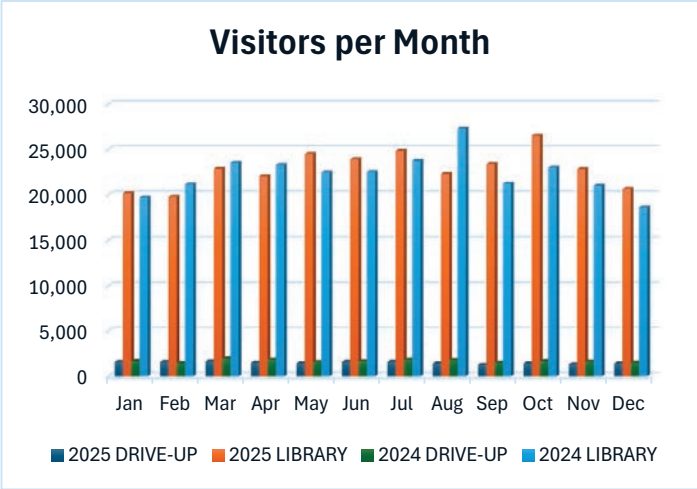
**WESTLAKE PORTER PUBLIC LIBRARY
YEAR END 2025**



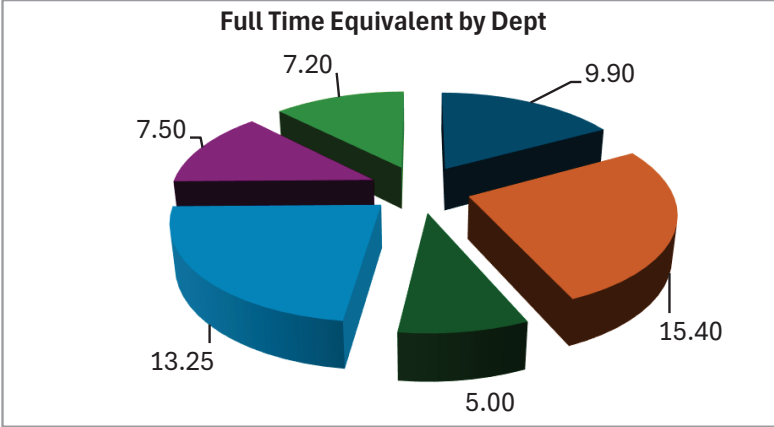
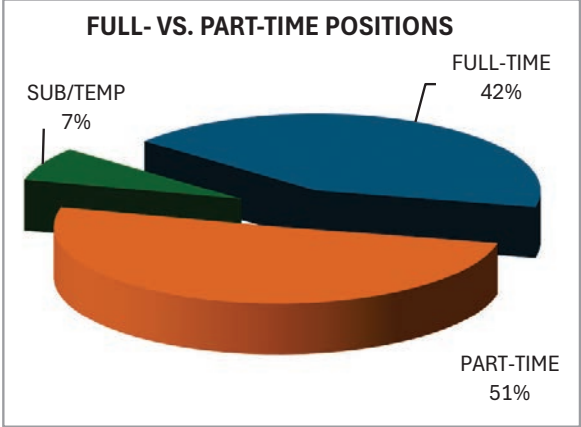
**WESTLAKE PORTER PUBLIC LIBRARY
YEAR END 2025**



II. PROGRAMS & SERVICES



III. SUPPORT & ADMINISTRATIVE STATISTICS



End of Year 2025

Year to Date Circulation

	LAST YEAR	CURRENT YR	% CHANGE
End of Year	879,831	888,285	1%
E-Resources	188,136	201,085	7%

	BOOKS	BluRay	DVD	CDs	MAGAZINES	VIDEO GAMES
% OF CIRC	54%	3%	9%	3%	2%	3%

CARDHOLDERS

Monthly Visits

LAST YEAR	CURRENT YR
28,668	29,500

LAST YEAR	CURRENT YR
288,508	291,613

MAKERSPACE

LAST YEAR			CURRENT YEAR		
NEW USERS	APPOINTMENTS	ATTENDANCE	NEW USERS	APPOINTMENTS	ATTENDANCE
455	1,933	2,434	390	2,442	2,756

Programming

	LAST YEAR		CURRENT YEAR	
	PROGRAMS	ATTENDANCE	PROGRAMS	ATTENDANCE
ADULT	723	12,817	833	12,859
YA	136	2,014	141	2,723
CHILDREN	858	22,681	878	24,670
	1,717	37,512	1,852	40,252

Outreach

LAST YEAR		CURRENT YEAR	
DELIVERIES	TOTAL CIRC	DELIVERIES	TOTAL CIRC
719	12,124	620	10,222

Meeting Room Usage

	CURRENT YEAR			
	MORNING	AFTERNOON	EVENING	TOTAL
MEETINGS	756	563	680	1,999
ATTENDANCE	14,994	11,413	11,635	38,042

LAST YEAR				
MEETINGS	542	491	480	1,513
ATTENDANCE	9,679	10,726	10,096	30,501


Year to Date OHIO LINK/SEARCH OH

LAST YEAR		CURRENT YEAR	
BORROWING (From):	7,464	BORROWING (From):	4,592
LENDING (To):	4,966	LENDING (To):	3,227


Social Media and PR Dashboard

	Page Reach	Page Visits	New Page Follows
Jan	9,264	1,181	12
Feb	4,391	995	14
Mar	7,755	764	19
Apr	30,830	2,092	55
May	81,914	1,793	44
Jun	1,275	8,997	24
Jul	26,448	2,120	34
Aug	6,287	1,241	14
Sep	23,442	1,169	50
Oct	14,739	1,226	28
Nov	11,753	817	23
Dec	16,601	1,114	36

Reach - The number of people who had any content from our Page or about our Page enter their screen.


	Reach	Profile Visits	New Followers
Jan	713	122	16
Feb	898	105	12
Mar	540	87	16
Apr	746	142	22
May	577	172	20
Jun	887	99	18
Jul	971	167	24
Aug	819	69	18
Sep	794	67	18
Oct	852	111	15
Nov	581	53	14
Dec	980	79	13

Reach - The number of people who had any content from our profile or about our profile enter their screen.

	Followers
Jan	1,597
Feb	1,593
Mar	1,586
Apr	1,591
May	1,586
Jun	1,587
Jul	1,588
Aug	1,589
Sep	
Oct	
Nov	
Dec	

*Viewing analytics on X requires paying for a premium account as of

**After August 2025 we will no longer post or capture statistics for X (formerly known as Twitter). This decision is a result of low engagement and the inability to post to X from a third-party platform we currently use.

	Page Views	Sessions	Users	Return Visitors	% Return	New Visitors	% New
Jan	42,781	25,175	13,374	3,495	26.1%	9,879	73.9%
Feb	43,010	23,696	12,259	3,339	27.2%	8,920	72.8%
Mar	45,938	26,031	13,364	3,430	25.7%	9,934	74.3%
Apr	45,557	24,327	12,653	3,311	26.2%	9,342	73.8%
May	48,700	26,191	14,821	3,588	24.2%	11,233	75.8%
Jun	46,602	25,041	12,925	3,477	26.9%	9,448	73.1%
Jul	48,299	25,772	13,825	3,570	25.8%	10,255	74.2%
Aug	41,577	22,866	12,212	3,510	28.7%	8,702	71.3%
Sep	43,845	24,948	13,061	3,402	26.0%	9,659	74.0%
Oct	49,750	27,017	14,840	4,018	27.1%	10,822	72.9%
Nov	48,100	28,294	17,573	3,568	20.3%	14,005	79.7%
Dec	46,586	29,302	19,084	2,989	15.7%	16,095	84.3%

Mission Moment

One of the 6th grade students at DIS is a toy artist. He crafts creatures and figures from games or pop culture using materials like felt, foam, and random objects from around his house. I reached out to his parents and asked if they'd be interested in displaying his creations in our lobby for a month. They were thrilled to showcase his work for the month of January. I have walked by and seen families with young children stop and admire his artwork. It felt gratifying to bring in a young artist to showcase work in the library.

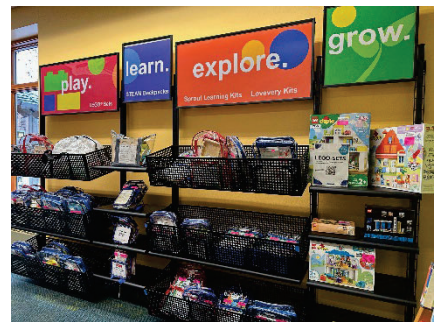
Projects

WPPL in the News

- [News stories attached]

PR inside and outside the library

- Created signage for the new YS special items shelving. The new shelves allow framed signage so we were able to print the large vibrant signage in the Makerspace.
- Promoted the Winter Reading Challenge. Our numbers are up 50% as of January 8 compared to last year.
- Created an emergency signage binder for quick access to signs for events such as power outages, elevator maintenance, internet outages, out of order facilities, etc.
- Worked with Annie S. on a circulation display with a crochet/knit theme.



Community, Ads and Sponsorships

- Collaborated with the Mayor's office on Westlake 250 initiatives. We are sharing all programs tagged America 250 to the city's website throughout the year. We are also publicising displays within the library including the lobby display. Each month in 2026 will feature an America 250 theme. January's is "It happened in Ohio." Also the logo we created will be featured on Sibling Revelry's beer cans.
- Met with the High School Crochet Club to discuss a collaborative community crochet installation for the lobby during National Library Week that will feature crocheted wildflowers and pollinators.



Web

- Added the monthly Calm App newsletter and Safety Brief to BTS.
- Updated westlakelibrary.org/national-library-week with this year's theme "Find Your Joy" and added a call out for local authors to attend a local author meet and greet happening April 19.
- Updated the Friends webpage to promote their brick sale and added an electronic membership purchase form.

Print:

- Notes for Feb/March 2026 went to print and should arrive in mailboxes around mid to late January.
- Ordered 500 National Library Week bookmarks to hand out during NLW (April 19-25).

Email

- Sent a World at War Forum email to the WaWF specialized list on December 29. It went to 135 recipients and had 67 opens (49.63%).

Digital Marketing Stats:**Email Blasts**

- 3 emails in December (due to holiday)– Avg 36.64% open rate (decreased 1.48% from November)

New Book Emails

- 4 emails in December– Avg 43.5% open rate (decreased 0.1% from November)

Social stats for the month of December

- **Facebook:** 5,258 page likes
- **Instagram:** 1,579 followers

Website

Top 5 pages

1. Home Page: 20,154
2. Events: 7,565
3. Download and Stream: 968
4. Databases and Subscriptions: 558
5. Kids & Parents: 527

Around Town

on-profit organization for women on the westside of Cleveland with college degrees or RNs.

The Chamber Holiday Party is set for 6-9 p.m., Thursday, Dec. 11 at the Don Umerley Civic Center. Presented by First Federal Lakewood, the party features delicious food and drinks provided by member organizations.

A Health and Wellness Fair 2026 will be held 10 a.m.-2 p.m., Jan. 3, 2026 at the Rec Center. The event, with free admission, is presented by Cuyahoga Community College, and it features a program to promote health, fitness and family togetherness.

WESTLAKE

The Cleveland Philharmonic Orchestra will present a Holiday Concert at 3 p.m., Saturday, Dec. 4 at the Westlake Performing Arts Center, 27830 Millard Blvd. Under \$18 is free, while seniors are 10 and adults \$15. Tickets can be purchased at levephil.org

VESTSHORE & BEYOND

Contest that will reward Lorain County schools for collecting plastic bags for recycling continues through the rest of the year. In the county's Solid Waste Management District contest, residents can drop off plastic bags at the county's Collection Center (540 South Abbe Road, Elyria) and designate what school gets credit for the bags. The top three schools who have the most plastic bags collected by weight will win prizes made from recycled plastic lumber. The program has so far collected 3,000 bags.

WESTLAKE

Westlake earns national Dementia-Friendly designation

By **SAMANTHA ANN ILLIUS**

The City of Westlake has officially been named a Dementia Friendly Community, joining a national network dedicated to creating safer, more compassionate environments for residents living with dementia and their care partners.

The recognition, awarded through Dementia Friendly America (DFA), marks the start of Dementia Friendly Westlake, an initiative that unites city services, nonprofit leaders, businesses and first responders.

The effort is led by the Carolyn L. Farrell Foundation for Brain Health, with support from Westlake Community Services and Westlake Porter Public Library and Westlake's safety forces, including police and fire.

According to public relations representative Jordan Shevel, the designation reflects a communitywide commitment to care.

"We're all trying to get on the same page when it comes to helping people and identifying people that could have dementia and figuring out how we could work with them to give them the best quality of life," Shevel said.

Shevel said that each partner is important to the initiative, as they all contribute distinct strengths. The Farrell Foundation spearheaded the initiative while the Community Services Center and library serve as major points of connection and education for affected families.

Training for first responders has already begun.

Last year, Shevel said, police and fire personnel learned how to identify dementia symptoms and support individuals in crisis.

Shevel recalled an example shared with him by Library Director Andrew Mangels, during which staff assisted a confused driver from North Ridgeville.

"The library members sat down with them and talked to them and then they called the Westlake police," Shevel said. "Officers then used their training, located his family and followed the car all the way back to North Ridgeville to make sure that he got home."

The next phase will expand support into local businesses, including banks, restaurants and other customer-facing private establishments. Shevel said this outreach will be voluntary, with the city planning education-based resources to help staff recognize and compassionately respond to signs of dementia.

Dementia resources in the city are rapidly growing, and the Westlake Porter Library now hosts Dementia Friendly America materials and programs, while the Farrell Foundation continues offering arts enrichment, wellness programs and support groups.

Executive Director of the Farrell Foundation Jerry Devis said the Foundation has spent 15 years providing opportunities for individuals

and care partners, leading the way for the city to earn the designation.

"Unfortunately, currently there is no recognized cure for dementia affecting 10% of the population over 65 and 50% over 85 in age," Devis said. "Until there is a cure, the best answers are to provide care and resources to the individual affected and their family."

Residents who suspect a loved one may be experiencing early signs of dementia should begin with their primary care physician, Devis said.

"[A primary care physician can] schedule a variety of tests and referrals to other physicians such as gerontologists," Devis said.

While the initiative is new, the city says its purpose aligns with Westlake's goals.

"It's just one of those things that we continue to do to kind of increase the quality of living in Westlake and make the environment as inclusive as possible," Shevel said.

Devis noted that other nearby communities (including Cleveland Heights, North Ridgeville and Medina County) have also earned the dementia-friendly designation. He sees it as a growing regional movement.

More information and resources are available through Westlake Porter Public Library at westlakelibrary.org/dementia-friendly-america.

Contact this reporter at silliuss@westlifenews.com or 440-871-5797.



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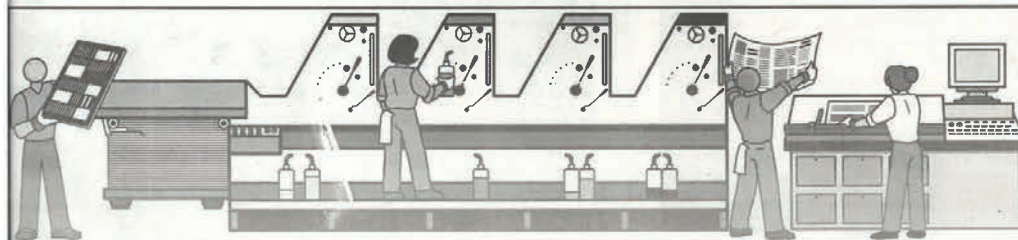
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STOP THE PRESSES!

We do NOT publish an issue on Wednesday, December 31, 2025.

Our regular weekly schedule will resume with the January 7, 2026 issue.

Police Blotter

AVON

A theft in progress at the Dick's Sporting Goods store on Chester Road was a call police responded to at 11:15 a.m. on Dec. 13. After arriving on the scene, police arrested three suspects: two women ages 33 and 37 and a 27-year-old man.

A traffic stop on Detroit Road on Dec. 15 developed into the arrest of the 19-year-old driver who had a felony warrant from the Lorain Police Department.

AVON LAKE

An elderly Wedgewood Drive man, who pleaded guilty in October to charges stemming from a stabbing attack on his wife on Dec. 3 last year, was sentenced to three years of probation last week in Lorain County Court of Common Pleas. Woodie Francis, age 79, had pleaded guilty to charges of felonious assault, domestic violence, possessing criminal tools and disrupting public service, while attempted murder charges were dropped. Francis is a patient in a long-term care facility and appeared in court via Zoom along with his supportive wife.

BAY VILLAGE

A resident came to the police station on Dec. 7 to report fraudulent checks that she hadn't written had been cashed from her bank account. One check she didn't recognize was written to a resident of Maryland and another check was to a resident of New Jersey. The complainant froze her bank account and contacted the credit bureau.

An employee of the Enterprise Rent-A-Car on Dover Center Road came to the police on Dec. 9 with a complaint that a customer hadn't returned his rental car and had apparently stolen it. The customer had rented the Hyundai Elantra on Nov. 18 and was supposed to return it a week later. The rental company wasn't able to reach him through his phone number or

email and authorities weren't able to trace him through his Rhode Island driver's license. The report was forwarded to the department's Detective Bureau.

NORTH RIDGEVILLE

Police were dispatched to the scene of a car accident at Avon Belden Road and Westwood Drive on Dec. 1. They arrested a suspect for OVI and failure to control/weaving.

Officers arrested a man at a residence on Dec. 6 on five misdemeanor charges, including OVI, criminal trespassing, criminal damaging and violating a protection order.

Police observed an apparently impaired man driving his vehicle at a Sheetz gas station while on another call on Dec. 9. They later arrested the man for OVI.

WESTLAKE

A 40-year-old Cleveland man was busy harassing employees at the Wyndham Garden Inn on Dec. 16 when workers decided to call police. When officers arrived, the suspect ran upstairs, where he was seen placing something in a trash can. It was discovered that he had a warrant for his arrest by the Independence Police Department for a prior cocaine possession charge. Officers discovered he had placed a handgun in the trash can, which is strictly forbidden for someone with a prior drug trafficking conviction. He was charged with having weapons under disability and tampering with evidence, both felonies.

A scam victimizing an 85-year-old man took place on Dec. 11. He had received a pop-up message on his computer saying it was compromised. The message had a phony Microsoft number, which connected him to a man saying his bank account had lost \$40,000 and the only way to get it back was through a process called duplicate charges. The victim withdrew cash and was sent to a crypto ATM, where he deposited \$20,000. A police report was generated.

WESTLAKE

Five walk away as winners of library's Cookie Bake-Off

By SAMANTHA ANN ILLIUS

Around 25 bakers gathered at Westlake Porter Public Library recently for the library's annual Cookie Bake-Off. This competition brought together community members of all ages to share their favorite seasonal treats. Bakers submitted homemade cookies that were sampled by judges and attendees, with awards presented in both junior and adult divisions.

The Cookie Bake-Off is now in its second year and is organized by Andrea Tarolli, Porter's Meeting Room and Event Supervisor. After a successful debut last year, the format was adjusted a bit this year to better highlight different strengths among bakers. Instead of traditional first-, second- and third-place finishes, awards were given by judges for taste and appearance in both age categories, along with People's Choice honors selected by attendees.

"It is a great example of a program that brings people together in a shared event," Library Director Andrew Mangels said. "Holiday cookies are definitely one of the things that many people can agree make the holidays fun and delicious! It is also a fun way to show off all that your public library has to offer, including many, many baking cookbooks!"

In the junior category, Vivian K. won People's Choice for her chocolate mint crinkle cookie. Addison Oeken earned Best Appearance honors for her snickerdoodles, and Emma K. received Best Taste for her gingerbread drinkle cookie. In the adult division, Rachel Gothot was a two-time winner, earning both People's Choice and Best Appearance for her Christmas tree sugar cookie. Karen A. won Best Taste for her butter chocolate chip cookie.

Cookies were evaluated by a panel of judges that included Mangels, Heather Ward, owner of Stick to Your Buns Bakery and Cris Kennedy, owner of Cookies by Cris.

"Being a judge is super tough as all the cookies were top-notch," Mangels said. "The only loser was my blood sugar level."



Photos courtesy Westlake Porter Public Library

The event reflects the library's role as a community gathering place, especially during the holiday season, said Library Director Andrew Mangels.

"Don't stress. Just make a cute, simple cookie and nothing crazy."

Her younger sister, Avery, 7, echoed that sentiment, saying, "Don't go crazy, don't copy other people and just make something your own ... Go at your own pace and don't rush."

Adult winner Rachel Gothot said her goal was to make judges and voters feel the holiday spirit at first glance.

"That's often the advice on the holiday baking shows!" Gothot said. "My entry for last year's bake-off was cookies that looked like mugs of hot cocoa. I hope creativity and festivity make people smile and help them connect with the heart behind the cookie."

While she relies on a trusted sugar cookie recipe, she said this year's presentation — stacking the cookies to resemble a Christmas tree, with green frosting between each layer — was unique to the competition.

Gothot shared suggestions for recreating her entry.

"I recommend taking your favorite cookie dough and cutting out various sizes of circles," she said. "Then I used a piping tip to put a star-shaped dollop of buttercream in between each cookie layer to look like tree branches! Decorate with sprinkles as desired."

Contact this reporter at sillius@westlife-news.com or 440-871-5797.

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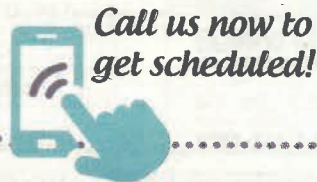


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WESTSHORE

Gov. DeWine OKs property tax overhaul bills

By BARBARA MOONEY

Gov. Mike DeWine on Dec. 19 put his signature on a flurry of bills sent to him by the 136th Ohio General Assembly, including five that impact property taxes in the state.

The bills the Governor signed, House Bill 124, House Bill 129, House Bill 186, House Bill 309 and House Bill 335, follow the recommendations of the Governor's ad hoc working group on property tax reform.

In a news release announcing the signings, the Governor's office gave these descriptions for each of the property tax bills:

House Bill 124: Sponsored by State Rep. David Thomas (R-Jefferson) and State Rep. Thomas

Hall (R-Madison Township), to modify the process for making property tax sales-assessment ratio studies.

House Bill 129: Sponsored by State Rep. David Thomas, to generally include fixed-sum levies in the

Turn to Tax on Page 6



SCAN TO SUBSCRIBE

AVON LAKE

Betsa out as fire chief

By BARBARA MOONEY

The suspension of Fire Chief Jeremy Betsa that began over the summer has become permanent, but the story promises to continue through the new year.

The city issued a news release last week saying that Betsa had been terminated as Fire Chief as of Dec. 31. He had been placed on a short-term suspension on July 14, which turned in to a paid administrative leave, pending an internal review and adjudication by the Avon Lake Civil Service Commission, to which Betsa had filed an appeal of the suspension.



Jeremy Betsa

According to the news release, the termination came "following the conclusion of an internal investigation into workplace conduct and leadership matters."

The investigation ... examined allegations related to a hostile work environment and leadership concerns within the Fire Department. Upon completion and review of the findings and a pre-disciplinary hearing with Chief Betsa, the City determined that termination was warranted.

"The City respects Chief Betsa's right to appeal this decision under applicable employment policies and Civil Service laws. Because the matter remains subject to the appeal process, the City is unable to provide additional details or comment further at this time."

Indeed, Mayor Mark Spaetzel declined to comment further on Friday. When the issue came to light over the summer, he had declined to give a reason for Betsa's suspension, citing privacy concerns.

Steve Peter has served as acting Fire Chief since Betsa's suspension. Betsa had joined the department in 2010 as a firefighter/paramedic and rose through the ranks until being named

Turn to Betsa on Page 6

WESTLAKE



Photo courtesy Westlake Porter Public Library

Child completes 1,000 books before entering kindergarten

Eileen finished 1,000 books before kindergarten! And for those interested, there's still time to register for the Westlake Porter Public Library's Winter Reading Challenge, which runs through Feb. 13. Participants can read for 22 days to earn a completion prize and an entry to the grand prize raffle. Read all 43 days to receive an extra entry to the grand prize raffle. Register inside the library or online at westlakelibrary.beanstack.org.

ROCKY RIVER

Smaller project proposed for Legion site

By BRIAN GEORGE

A scaled-down mixed-use development is being proposed for the former American Legion property along Lake Road, with developers emphasizing a lower height, fewer units and reduced traffic impact than what current zoning would allow.

The Rocky River Planning Commission reviewed plans Dec. 16 for a project known as Lofts on Linda, located at 19911 Lake Road between Lake Road

and Linda Street. The 1.64-acre site is zoned R-5 multi-family residential and sits amid a mix of residential, office and local business uses.

According to materials submitted by DS Architecture on behalf of NewBrook Partners LLC, the proposal calls for a two-story building standing approximately 30 feet tall, significantly below the 50-foot height permitted under existing zoning.

Turn to Legion on Page 2

INSIDE

Recognizing people who have made a difference! Please see the Changemakers on pages A2,3,5

Avon High School had a fantastic fall for sports, winning state championships in football, boys' soccer and girls' volleyball. Here's a look back on those title games are on pages A7-9

LOCAL ACTIVITIES

Holiday walk fun. A10

AVON

Regulations, SWAT team on Council's first agenda of 2026. A6

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Adult Services

Mission Moment: *While working the service desk, Elizabeth and Katie noticed a patron walking by with her phone held high. They asked the woman if she needed any assistance and she said she was sending a picture to her niece of the quote and asked her to guess her location. She said she has been bringing her niece here since she was little, and now she's 37!*

Programming:

Adult Services hosted 23 regular programs with 447 attendees, and 20 Outreach programs with 278 attendees.

We also had 1 Bloodmobile session with 69 donors. Our Heartsaver CPR/AED class had 14 attendees.

This month's 1 Library Speaker Consortium program had a total of 25 views.

Program title + attendance	Hosted by	Program Survey Comments
Horror Film Club: 19	Erin Manning	
The Classic Radio Hour: "The Gangbusters" - 12	Erin Manning	
Citizenship Classes: 12/1 - 2; 12/3 - 3; 12/10 - 3; 12/15 - 5; 12/17 - 4	Facilitated by the H.O.P.E. Center	
American Red Cross Bloodmobile: 12/4 - 69	Red Cross – coordinated by Andrea Tarolli	
Heartsaver CPR/AED - 14	Trina Thomas with University Hospitals	
The Journey of Dementia: From Their Perspective – 10	Trina Thomas with Stephanie Parker from Vitalia Westlake	
Holiday Cookie Bake Off - 77	Andrea Tarolli and Programs Team	
Spike It Up! Cake Spice - 25	Alyssa Alcorn	
SCAMO – Learn How to Spot Scams and Avoid Fraud - 8	Katie Salis with Cuyahoga County Department of Consumer Affairs	
Estate Planning - 8	Katie Salis and Dave Herwerden of WestPoint Wealth Management	
Jewelry Junction: You & Me Earrings- 9	Evelyn Finley with Jessica Meek in YS	
Food Gifts for the Holidays - 20	Evelyn Finley with Susan Aldrich	
Let's Talk! Spanish Language Social Hour - 8	Frances Brawner	
Holiday Paper Quilling - 9	Katie Salis	
Trivia Night: Freezin' Season – 26	Alyssa Alcorn and Elyse Kaderli	
Earth "kind" Meetup Group - 5	Katie Salis and Andrea Tarolli	

Learn the Tarot - 11	Alyssa Alcorn with Anthony Makar	
Holiday Wreath - 14	Evelyn Finley	
World at War Forum: Guadalcanal Campaign Naval Operations - 70	Chad Statler with Steve Pettyjohn	
Women in History Present: Rebecca Nurse & the Salem Witch Trials - 37	Chad Statler with Women in History	
Adult Creative Writing Group: Auld Lang Syne - 7	Victoria Vogel	
Tuesday Evening Book Club (IN PERSON & ON ZOOM): "How To Read A Book" by Monica Wood - 27	Elizabeth Bernhofer	Summary below
Wednesday Afternoon Book Discussion: "Classics & Cookies" - 19	Katie Salis	
True Crime Book Club: "The Road Out of Hell" by Anthony Flacco - 7	Chad Statler	
Thursday Night Book Club: "Time of the Child" by Niall William - 15	Diane Dillon	
Environmentalism Book Club: "Angry Weather" by Friederike Otto - 4	Elyse Kaderli	
Virtual Author Talk: Sue Hincenbergs "The Retirement Plan" - 25	Library Speakers Consortium	
Outreach Programs: "Christmas Traditions" - 19 sessions, 258 attendees; 'League of Their Own' at Concord Reserve – 20 attendees	Sarah Beebe	See below for narrative report.

Tuesday Night Book Club Recap:

On December 8 we discussed *How to Read a Book* by Monica Wood, a compassionate story about second chances, found family, and the healing power of connection.

The characters in this book and the choices they made encouraged lively conversation among the group. We discussed the complexity of the three protagonists Violet, Harriet, and Frank as they continually strived to live better lives in the wake of upheavals such as recently being released from prison and the loss of a spouse, respectively. The nuanced discussion of the characters, their circumstances, and motivations demonstrated a keen ability by the group to understand the characters from multiple perspectives, for better or worse. Particular attention was given to the siblings and children of the protagonists who often served as obstacles to growth. Members were appalled by the ways Violet was treated by her family following the accident, their abandonment of her upon being released from prison, and the ways Frank was misunderstood by his daughter Kristy. However, others encouraged discussion of the why behind these behaviors, such as fear, deception, and religious oppression. Overall, the members enjoyed the book although many found the first half to be more fleshed out than the second, which lost the plot a little and concluded with an abrupt ending. There were 27 of us and we gave the book 3.76 out of 5 stars.

Study Room Usage

The winter break cooled study room usage slightly in December to 399 reservations with 645 visitors.

Test Proctoring

There was one proctored exam in December from Franklin University.

Outreach

December's program topic was the origin of different Christmas Traditions, Christmas in Cleveland, and other holiday memories. It overall was done 19 times with a total of 258 participants. The memory care units that I visit particularly liked the music sections of the program and talking about Mr. Jingaling. Many patrons were able to sing his jingle from memory and remember where he was at (Halle's 7th floor). I also, by request, did the League of Their Own program at Concord Reserve Independent Living with 20 participants.

Blogs

- Man of Faith: 4 Books on St. Joseph for Advent Reflection – Erin Manning
- Watch a Holiday Film on the Kanopy App – Clare Neubert
- Your 2026 Reading Challenge! Erin Manning
- Reading Challenge '26: A Story That Features Invisibility – Erin Manning
- Reading Challenge '26: A Musical Theme – Erin Manning
- Reading Challenge '26: Female Detectives! Erin Manning
- Health Highlights: Top 5 Checkouts of 2025 – Trina Thomas
- Reading Challenge '26: Odd Challenges – Erin Manning

Displays

- December Celebrations – Diane Dillon
- Snow is Falling & Books Are Calling – Elizabeth Bernhofer
- Christmas Around the World – Clare Neubert
- Holiday Cookie/Baking - Diane Dillon
- Holiday Fiction – TSD
- Musician Bios – Chad Statler
- The Classics – Erin Manning
- Library Speaker Consortium – Erin Manning
- Holidays Around the World (display case by Ask Us) - Elyse Kaderli
- The Weather Outside Is Frightful, But A Book Is So Delightful (Book Club in a Bag Display Case) - Elyse Kaderli
- Happy 141st Anniversary WPPL (Bulletin Board) - Diane Dillon

Makerspace

Mission Moments:

Patron Sara Massa was using the VHS transfer station. She found Adrien's Elgato instructions both easy to follow and really helpful. She was making a digital copy of her parents' wedding, as a Christmas gift. She was grateful for Adrien's detailed instructions and for his help making the transfer seamless with those instructions. She appreciated his help and ability to teach technology in such a clear and practical way!

A standout interaction Karen had this past month involved a family that had come in with the goal of putting images of their son onto clothing; one for the child to wear while attending therapeutic horsemanship classes at Camp Cheerful, and another for his beloved grandmother. She was working mostly with the father while the mother was attending to the son. During the project the father apologized for needing to step out of space to assist his son, who he explained was autistic

and easily overwhelmed. Karen informed them that there was no need to apologize at all and let him know that we had Kulture City Sensory Bags available and brought the Makerspace one out for him to see if that would be of interest or use. The parents had not known that these were available, and while not needed for this visit, were glad to know that the library had something like this for future visits. The project turned out great, and the son was happy with the finished results. Karen was very glad to have finished the Kulture City training, to be able to apply it, and hopefully to have made accessing the library just a bit easier.

Makerspace Activities

The Makerspace welcomed 238 attendees to 233 appointments during the month of December, 132 of which were with 1-on-1 guidance and instruction. The staff processed 178 3D prints through the queue. The space also had 46 new users registered to use the Makerspace.

There was a total of 4 Makerspace programs for adults in the month of December with a total attendance of 27. There were 2 Makerspace programs that were for young adults with a total attendance of 13. Finally, there were 3 Technology Training classes for adults with a total attendance of 10.

Program Spotlight:

DIY Wall Calendars (12/9/25), Mary Kay Palazzo facilitated a program entitled, DIY Wall Calendars. The program was held in the Makerspace. In this program, participants were taught how to use Canva to design their own calendars and learned how to use the book binder to assemble their calendar pages. The goal of the program was to introduce participants to Canva as a design tool and highlight the Makerspace's book binder.

Wintry Window Clings (12/10-25) Rose guided participants in locating a curated folder of graphics, importing vectors into CorelDraw, exporting them as .PDF files, and using those PDFs to add cut lines in Versa Work's Job Assistant feature. Some participants expressed frustration for how heavily reliant the program was on fundamental computing skills and needed more individual attention. The program would not have been such a success if it were not for Karen 's assistance keeping participants moving through the process. Overall, they loved having a wintry window static cling to take home and familiarizing themselves with the print-then-cut capabilities of the Roland TruVis.

Program title + attendance	Hosted by	Program Survey Comments
CNC Orientation 12/2-2	Adrien Krajnik	It was a great primer for the CNC machine. I suspect my real "learning" will happen when I do my first program.
CNC Orientation 12/7-1	Rose White	Instruction was great!
Tinkering with Tinkercad-12/8-13 (10 kids, 3 adults)	Adrien Krajnik, Victoria Vogel	
DIY Wall Calendars-12/9-9	Mary Kay Palazzo	A great program. The presenters were very well prepared and extremely helpful. 5 stars! Thank you!

After School in the Space-Holiday edition- 12/10-4 tweens	Rose White, Karen Argie, Victoria Vogel	
Wintry Window Clings-12/10-6	Rose White	
Tech Bytes: Android Help Session 12/11-2	Adrien Krajnik	
Introduction to Microsoft Excel 12/16-2	Adrien Krajnik	
Tech Bytes: iPhone and iPad Help Session 12/18-6	Adrien Krajnik and Alyssa Alcorn	

Circulation

Passports: 89 Passport applications were accepted along with 115 passport pictures taken.

After-Hours Lockers were used by 72 users to pick up 72 items.

Technical Services/Collection Development

Chip Halvorsen is President of the Koha-US user group as of January. His term lasts one year.

Westerville Public Library has announced a "soft launch" of the new SearchOhio catalog on Feb. 9 and OhioLINK on Feb. 16. Depending on progress in resolving problems with the system, some libraries including ours might wait before promoting it to patrons.

Information Technology

- Set up a new domain for our patron network, migrated the DHCP server for the network to one of the new DCs. Segmented the DCs on their own VLAN. Domain joined Adult Services computers and applied applicable GPOs.
- Bibliotheca sent a technician out to service our gates, due to a reader in the gates beginning to fail we are not seeing some of the items that set the gates off. Bibliotheca is currently waiting for the parts to come in.
- Took delivery of the materials for the Meeting Rooms A/V project. iVideo began outfitting the Porter Room the last week of December, this project is ongoing.
- Dell 6 out of the laptops anytime kiosk had a dead CMOS battery which had to be replaced.
- The Makerspace staff laptop was running out of disk space; after trying to clear out unneeded items they still did not have enough space. Replaced with a larger drive.
- The UPS in IDF3 died requiring replacement with a new one.
- The iPad in the civic corner began experiencing an expanding battery, we are currently in the process of figuring out a replacement.
- On the sorter one of the incline conveyor tabs came loose, I used longer screws to screw it back down.
- The Board Room web conferencing system stopped recognizing the microphone associated. The firmware was updated on the web conferencing system, and no further issues were able to be reproduced.

- Replaced the screen in the Adult Services Print Release Kiosk to resolve instability and freezing issues, new screen was replaced under our service contract with TBS, the manufacturer.

Youth Services

Mission Moments: *From Bethany:*

This month I had a very clear reminder that you cannot take for granted that your life experiences are the same as anyone else's. We have been having a problem with our teens using their phones on speakerphone, which is considered a disruption to other patrons and therefore not allowed. On a relatively quiet day in the department, I asked one of our teens why kids his age used speakerphone, and his response was that he could not hear his parent otherwise. It turned out that he thought that the input and output speakers were both on the bottom of the phone. I showed him the speaker at the top of the phone and explained how it worked, and he was shocked. The teen said that no one had ever shown him this before. In a way, it makes sense. This generation grew up with face time from an early age, in which you do not put the speaker to your ear: and his parents are not present to watch him because they are the ones on the other end of the call. It was so easy for me and other adults to assume that everyone would understand this concept. We had the benefit of watching phones change from handhelds to miniature tablets. If I hadn't taken a moment to try to connect with this teenager where he was, I would have continued to be frustrated that the teens would not follow a policy that they did not know how to follow. He had a chance to learn something new, and I had a chance to see the world from his perspective.

Programming Highlights:

Cat hosted **Snackivity** for tweens and teens sharing with them a fun food program after school and this month they made Oreo cakes in a mug.

Natalie and Fran hosted **Stories and Signs**, sharing books and simple baby sign language with patrons during our storytime break.

Jamie hosted **Indoor Recess** using our larger gross motor activities in our bigger program rooms to encourage active play despite the cold, dreary weather. Hosting it twice she had a total of 110 participants, and we look forward to more drop-in group programming in the future.

Rachel and Fran continue to do excellent work on the monthly **Craft Kits** that go home to families. We always get lots of smiles and excitement when it's craft kit hand out day!

Bethany hosted a second **Escape Room in a Box** as a take-home kit for families to do over the break. We received positive feedback.

Emily had this to say about the **You & Me Repair Fair**: *drew 11 attendees (5 families), all of whom brought items to mend. We discussed repair strategies for each item and toured the space to highlight available tools, materials, and fabric types. I provided a display of sewing and mending books from the adult and youth collections, several of which were checked out. Two parents completed surveys (see below).*

Jessica worked with Evelyn on **You & Me Jewelry**. The event is for tweens/teens and a grownup, and they had four pairs of this nature who have a good time. We continue to have a problem of adults without a child attending, which is something we will be looking at in 2026.

Thank you to the **Friends of the Porter Public Library** for helping us to have **Jesse Jukebox** back! CJ brought the **Winter Warm Up** program to fruition helping to get cookies, make cocoa and get the room ready for our patrons to dance and enjoy Jesse Jukebox! At the end of the program I was asked, "When are you having him back?!" so fair to say he is a fan favorite around WPPL!



STAFF MEMBER	Programs Hosted Included (stats in STATs spreadsheet):
Cat	Snacktivity; Come Play with Me; 4 th Grade Field Trip x3; 3 rd Grade Field Trip
Natalie	Adult Stories; Toddler ST; Adapted ST; PreK ST; Stories and Signs; Field Trip
Jamie	Little Yogis; Hear Me Roar; Family Storytime; Indoor Recess x2; Lapsit ST x2; 3 rd Grade Field Trip x2; 4 th Grade Field Trip x2; PreK Outreach ST x3
Rachel	4 th Grade Field Trip; Delightful December Craft Kits; 3 rd Grade Field Trip x3; LINK
Bethany	Teen Lounge x3; Snacktivity; Escape Room in A Box, WHS Book Club
Holly	N/A
Emily	Family ST x2; Read It Make It; You & Me Repair Fair; LINK
Jessica	Crafternoon; Northern Lights; Make It Take It; You & Me Jewelry; Holiday Paper Quilling Fun
Rebecca	Jesse Jukebox
Fran	3 rd Grade Field Trips x 2; LINK; Stories & Signs

Total programs hosted: 51 in-library + 7 outreach = 58 programs

Total attendance: 1132 in-library + 225 outreach = 1357 participants

School Partnerships

Natalie hosted a field trip with the **Achievement Centers for Children** and she had this to say: I haven't hosted a group from Achievement Centers in over 5 years. This month 13 high school students, teachers, and aids from Achievement Centers came for a field trip and tour of the library. About a week later I received an envelope filled with thank you letters from the group. This is hopefully the first of many opportunities to work with Achievement Centers this year.

Jamie planned and scheduled and hosted **Outreach Preschool Storytimes** for 2 locations, seeing 3 classes and a total of 104 participants.

Jamie put together 8 **book bins** to be delivered to 7 locations circulating 200 books.

Natalie put together 2 **book bins** to be delivered to 1 location circulating 50 books.

Emily, Rachel, and Fran hosted December **LINK**. 3 sessions, 111 participants.

Bethany hosted **WHS Book Club** with Jacy, at WHS. This month saw a total of 10 attendees, our best yet for this school year. It is exciting to see the club grow.

School Liaison Specialist

3rd Grade Field Trips

- Rachel prepped, prepared the presentation and gathered supplies on behalf of YS. Cat, Jamie, Rachel and Fran presented comparing and contrasting fiction and nonfiction. Our goal was to help children learn more about the differences and similarities between the two, stressing that both are to be read for both fun and information! 130 new library cards were presented. 247 attendees, 10 classes.

4th Grade Field Trips

- Rachel prepped, prepared the presentation and gathered supplies on behalf of YS. Cat, Jamie, and Rachel presented on genres including fairy tales/fantasy, mythology and mystery. Carolyn Fain helped out by filling our juvenile fiction/nonfiction endcap displays with relevant material which was helpful when kids were browsing for items. 260 attendees, 10 classes.

Field trip total: 20 classes, 507 attendees in December

Submitted programs for inclusion in the eBlasts to WES, DIS/LBMS, WHS PTA

Porter Express Stats, handled by Rachel:

- 23 deliveries of 128 items + 10 book bins
- 21 pick ups + 10 book bins

Other Partnerships

Star Center Foundation

Jamie staffed the November session of **Hear Me Roar**. This session had 12 (6 were Hear Me Roar staff, 6 were program attendees) participants. We are changing the age group, date and time for the next few to see if that increases attendance.

Jamie and Bethany presented **Best Books of 2025** to school librarians across NEO at their annual professional development day hosted here at WPPL. From Jamie:

We shared some of the top books from 2025 as well as some of the non-traditional materials that WPPL has available that might be beneficial to school librarians and teachers. Several of the titles we highlighted had been used by the school librarians with their classes and were big hits among the students. I noticed a few school librarians taking notes and there was much laughter/excitement for some of the late 2025 and 2026 publications. At the end of the presentation, Bethany was able to spend some one-on-one time discussing the Makerspace with an interested attendee.

Juvenile STEAM Kits, Lovevery Kits, Lego and Sprout Early Literacy Kits have a new home! Thanks to **Andrew and CJ** for finding the funds for the new shelving, and **Heather** for the signage, we all are enjoying the dedicated space for these. Patrons and staff are both complimentary of the new location.



Literacy Initiatives

100 Books to Graduation

- 8 completions
- 125 registrants

Genre Challenge

- 28 completions
- 257 registrants

Reading is Elementary

- 2 new registrants via Beanstack
- 0 children received a milestone sticker reward (252 total)
- 0 children received Mini Zara or Backpack AND a book (26 total)
- 1 child earned a WPPL Lanyard (51 total)
- 228 total registrations

Little Sprouts (previously known as Myrna Chelko Early Literacy Initiative)

- 4 new registrants via Beanstack
- 0 new completion (65 total)
- 451 total registrations

1000 Books Before Kindergarten

- 6 new registrants via Beanstack
- 8 children received (a) milestone rewards.
- 1 new completion

- 984 total registrations

ArtWalk

ArtWalk was changed for winter display an activity path with dinosaurs as the theme.

Blogs

- NSP: Richard Williams Animation (Cat)
- Cat's Picks! Winter International Celebrations (Cat)

Displays

- Coloring Page Maintenance (Holly et. al.)
- Communico Maintenance (Rachel, Bethany, Natalie, Rebecca)
- Created January Calendar (Cat)
- Displays filled (all)
- Displays this month included but not limited to: Bears, Winter, Christmas, New Year, Celebrate the Season, National Twin Day
- Flyers created and rotated (all)
- Genre Reading Challenge Updated: Science Fiction, Mystery, Humor (Cat)
- Juvenile Bibliographies updated (Cat)
- Kindergarten Literacy Packet (Rachel, Jamie) 140 packets taken.
- Readers' Advisory Lists Updated: Divorce, Firefighters, Homelessness, Kindergarten, LGBTQ (Jessica)
- Scavenger Hunt (Winter – Holly)
- Skills Packet Grades 3-5 (Rachel) 80 packets taken.
- Skills Packet Grades K-2 (Rachel) 80 packets taken.
- Who Was Bibliographies digitally and physically updated (Emily)

Programs Team

Andrea along with Katie C. staffed the 2nd annual **Holiday Cookie Bake Off** to another swimming (in frosting?) success! Please see more in Adult Services Monthly Report. We also staffed treats with coffee and/or cocoa in the lobby on the day of our anniversary.

The team chose a theme for **2026 Summer Library Challenge** (Stars and Stories), and, worked on upcoming projects including scheduling programming for the Big Read, America250 and National Library Week.

Rachel and Bethany created the Beanstack version of the **Winter Reading Challenge** preparing for the launch of Winter Reading on January 2. Alyssa and Frances copy edited the challenge and Jessica and Heather updated the log. All is set to go for January!

Monthly Activity Highlights

Attended a meeting about the SearchOhio system on 12/18.

Met with Victoria and Adrien on 12/18 regarding the Makerspace.

Led the Quality Council meeting on 12/18.

Attended the Friends of the Library Board Meeting on 12/18.

Met with Connor on 12/22 regarding placing of new meeting room AV equipment.

Participated in an interview for the Fiscal Officer position on 1/22.

Attended weekly meetings with Andrew and Shelly.

Met individually with managers during the weeks of 12/29 and 1/12.

Attended a brief training on the Porter Room new AV equipment on 1/6.

Assisted Shelly with generating account numbers, amounts, and PO for the 2026 Financial year.

Attended a Ryan Dowd training on Narcan on 1/8.

Met with Andrew, Chip, and representatives from Athens County Public Library and ByWater Solutions on 1/8 to discuss the Koha2Koha ILL pilot project.

Attended the Special Board Meeting on 1/8.

Attended training on the new Meeting Room AV equipment on 1/15.

Led the Public Services Managers Meeting on 1/20.

WESTLAKE PORTER PUBLIC LIBRARY
General Fund Financial Summary
As of: December 31, 2025

	<u>Projected</u>	<u>Actual</u>	<u>Difference</u>	<u>Notes</u>
Revenue				
Property Tax	5,178,560	5,239,933	61,373	
PLF	1,476,249	1,453,080	(23,169)	
Other	246,275	331,988	85,713	
TOTAL	6,901,084	7,025,002	123,918	
Expenses				
Salaries & Benefits	3,984,327	3,871,283	(113,044)	
Supplies	94,673	77,895	(16,778)	
Contracted Services	847,249	786,420	(60,829)	payment of annual Communico and OCLC Cataloging fees paid in January
Library Materials	832,708	729,388	(103,320)	
Capital	112,797	93,547	(19,250)	
Miscellaneous	22,850	21,012	(1,838)	
Other Expenses	900,000	900,000	-	transfers out to the Permanent Improvement & Automation funds completed in February
TOTAL	6,794,604	6,479,545	(315,059)	

WESTLAKE PORTER PUBLIC LIBRARY
YEAR TO DATE BANK REPORT
As of: December 31, 2025

BANK DESCRIPTION	BEGINNING BALANCE	YTD REVENUE	YTD EXPENSE	TRANSFERS IN	TRANSFERS OUT	CURRENT BALANCE
FFL - CREDIT CARD	\$ 279.77	\$ 62,520.01	\$ 2,570.24	\$ -	\$ 59,300.00	\$ 929.54
FFL - RETAINAGE (CONSTRUCTI	\$ 37,964.02	\$ 298.65	\$ -	\$ 63,465.69	\$ 101,728.36	\$ -
FFL - GENERAL CHECKING	\$ 81,508.69	\$ 104,007.84	\$ 6,994,163.72	\$ 6,911,757.47		\$ 103,110.28
PETTY CASH & CHANGE	\$ 1,343.50	\$ -	\$ -	\$ -	\$ -	\$ 1,343.50
TOTAL	\$ 121,095.98	\$ 166,826.50	\$ 6,996,733.96	\$ 6,975,223.16	\$ 161,028.36	\$ 105,383.32
FFL - MONEY MARKET	\$ 364,587.92	\$ 7,870.42	\$ 6.00	\$ 6,700,000.00	\$ 6,814,194.80	\$ 258,257.54
US BANK	\$ 4,536,445.50	\$ 1,026,808.04	\$ 907,845.14	\$ -	\$ -	\$ 4,655,408.40
STAR PLUS	\$ -					\$ -
STAR OHIO	\$ 1,353,864.35	\$ 6,816,256.37	\$ 64,614.74	\$ -	\$ 6,700,000.00	\$ 1,405,505.98
TOTAL	\$ 6,254,897.77	\$ 7,850,934.83	\$ 972,465.88	\$ 6,700,000.00	\$ 13,514,194.80	\$ 6,319,171.92
TOTAL - ALL BANKS	\$ 6,375,993.75	\$ 8,017,761.33	\$ 7,969,199.84	\$ 13,675,223.16	\$ 13,675,223.16	\$ 6,424,555.24

WESTLAKE PORTER PUBLIC LIBRARY

STATEMENT OF CASH POSITION

As of: December 31, 2025

FUND DESCRIPTION	BEGINNING BALANCE	Y-T-D REVENUE	Y-T-D EXPENSE	UNEXPENDED BALANCE	OUTSTANDING ENCUMBERANCE	ENDING BALANCE
101 GENERAL FUND	\$ 4,085,885	\$ 7,025,002	\$ 6,479,545	\$ 4,631,343	\$ 105,437	\$ 4,525,906
410 DEVELOPMENT FUND	\$ 47,904	\$ 30,896	\$ 22,093	\$ 56,706	\$ 1,000	\$ 55,706
420 FRIENDS OF THE LIBRARY	\$ 3,403	\$ 28,179	\$ 28,274	\$ 3,308	\$ 1,020	\$ 2,288
450 PERMANENT IMPROVEMENT	\$ 1,950,486	\$ 726,746	\$ 1,249,848	\$ 1,427,383	\$ 15,557	\$ 1,411,826
475 AUTOMATION FUND	\$ 260,625	\$ 206,440	\$ 189,439	\$ 277,626	\$ 106,134	\$ 171,492
703 FRANCIS EGGER TRUST	\$ 27,690	\$ 499	\$ -	\$ 28,190	\$ -	\$ 28,190
TOTAL:	\$ 6,375,994	\$ 8,017,761	\$ 7,969,200	\$ 6,424,555	\$ 229,148	\$ 6,195,407

WESTLAKE PORTER PUBLIC LIBRARY REVENUE REPORT - GENERAL FUND

As of: December 31, 2025

% through the year: 100%

<i>Revenue Accounts</i>	<i>Budgeted Revenue</i>	<i>Month-to- Date Revenues</i>	<i>Year-to-Date Revenue</i>	<i>Uncollected Balance</i>	
Property Tax	4,797,845	-	4,843,072	(45,227)	100.9%
Homestead Rollback	380,715	-	396,861	(16,146)	104.2%
Subtotal	5,178,560	-	5,239,933	(61,373)	101.2%
PLF	1,476,249	118,800	1,453,080	23,169	98.4%
Grants	2,500	-	1,700	800	68.0%
Patron Fines & Fees	6,600	662	9,192	(2,592)	139.3%
Interest	146,875	22,552	174,988	(28,113)	119.1%
Contributions	250	-	100	150	40.0%
Refunds/Reimbursements/Misc	90,050	7,805	146,008	(55,958)	162.1%
Transfers	-	-	-	-	0.0%
TOTAL	\$ 6,901,084	\$ 149,818	\$ 7,025,002	\$ (123,918)	101.8%

WESTLAKE PORTER PUBLIC LIBRARY

EXPENSE REPORT - GENERAL FUND

As of: December 31, 2025

% through the year: 100%

<u>Expenditure Accounts</u>	<u>Combined Appropriations</u>	<u>Combined Month-to-Date Expenses</u>	<u>Combined Year-to-Date Expenses</u>	<u>Combined Encumbrances</u>	<u>Combined Unexpended Balance</u>	<u>% Combined Expended Balance</u>
<u>Salaries & Benefits</u>						
Salaries	3,014,600	227,935	2,959,587	-	55,013.10	98.2%
OPERS	419,664	64,003	412,628	-	7,035.65	98.3%
Insurance	541,283	6,536	490,787	-	50,495.17	90.7%
Other Employee Benefits	8,780	2,393	8,280	-	500.00	94.3%
Subtotal	3,984,327	300,867	3,871,283	-	113,043.92	97.2%
<u>Supplies</u>						
Administrative Supplies	57,911	1,465	48,218	\$2,881.95	9,693.00	83.3%
Maintenance Supplies	32,747	4,314	26,138	\$1,323.19	6,608.19	79.8%
Vehicle Fuel & Supplies	4,015	495	3,538	-	476.80	88.1%
Subtotal	94,673	6,274	77,895	4,205.14	16,777.99	82.3%
<u>Contracted Services</u>						
Travel & Training	29,819	5,342	22,067	5,540.70	7,752.36	74.0%
PR/Postage/Phone	110,586	10,694	107,436	337.54	3,149.39	97.2%
Maintenance	295,077	41,905	282,363	-	12,713.67	95.7%
Insurance	41,000	-	40,749	-	251.40	99.4%
Leases	9,422	180	9,407	-	15.00	99.8%
Utilities	163,079	13,964	137,889	23,089.03	25,190.30	84.6%
Professional Services	135,154	5,302	126,903	1,219.30	8,250.93	93.9%
Library Material Control	50,950	487	47,444	-	3,505.63	93.1%
Interlibrary Delivery Service	12,163	-	12,163	-	-	100.0%
Subtotal	847,249	77,872	786,420	30,186.57	60,828.68	92.8%
<u>Library Materials</u>						
Books	284,110	25,006	235,366	29,594.79	48,744.12	82.8%
Periodicals	21,499	17,510	21,171	196.47	328.35	98.5%
Audio/Visual	113,017	11,630	95,050	7,829.71	17,966.77	84.1%
Portable Audio	14,000	3,600	13,786	214.14	214.14	98.5%
Electronic Data	376,223	38,487	347,328	24,828.67	28,895.06	92.3%
Interlibrary Loan Fees	150	-	55	-	95.00	36.7%
Library Material Repair	20,468	1,276	13,637	5,362.54	6,830.69	66.6%
Library Material, Other	3,241	34	2,994	190.61	246.36	92.4%
Subtotal	832,708	97,545	729,388	68,216.93	103,320.49	87.6%
<u>Capital</u>						
Land Improvements	-	-	-	-	-	0.0%
Building Improvements	7,693	-	3,213	2,484.25	4,480.02	41.8%
Furniture/Hardware/Software	105,104	6,504	90,334	343.98	14,769.80	85.9%
Subtotal	112,797	6,504	93,547	2,828.23	19,249.82	82.9%
<u>Miscellaneous</u>						
Dues/Memberships	20,250	837	19,004.75	-	1,245.25	93.9%
Special Assessments	2,250	-	1,950.44	-	299.56	0.0%
Refunds/Reimbursements	350	8	56.71	-	293.29	16.2%
Other Misc Expenses	-	-	-	-	-	0.0%
Subtotal	22,850	844	21,011.90	-	1,838.10	92.0%
<u>Other Expenses</u>						
Contingency Fund	-	-	-	-	-	0.0%
Transfers	900,000	-	900,000.00	-	-	100.0%
Subtotal	900,000	-	900,000.00	-	-	100.0%
Grand Total	\$ 6,794,604	\$ 489,906	\$ 6,479,544.76	105,436.87	315,059.00	95.4%

**WESTLAKE PORTER PUBLIC LIBRARY
EXPENSE REPORT - OTHER FUNDS**

As of: December 31, 2025

<i>Expenditure Fund/Accounts</i>	<i>Combined Appropriations</i>	<i>Combined Year-to-Date Expenses</i>	<i>Combined Encumbrances</i>	<i>% through the year:</i>	
				<i>Combined Unexpended Balance</i>	<i>100% % Combined Expended Balance</i>
<u>410 - Development Fund</u>					
Supplies	12,479	8,213	\$ 1,000	\$ 4,266	65.82%
Contracted Services	6,750	2,430	\$ -	\$ 4,320	36.00%
Library Materials	12,100	11,450	\$ -	\$ 650	94.63%
Capital Outlay	-	-	\$ -	\$ -	0.00%
Miscellaneous	-	-	\$ -	\$ -	0.00%
Interfund Transfers	-	-	\$ -	\$ -	0.00%
Total	\$ 31,329	\$ 22,093.44	\$ 1,000	\$ 9,235	70.52%
<u>420 - Friends of Library Fund</u>					
Supplies	20,631	18,224	\$ 1,020	\$ 2,407	88.33%
Contracted Services	10,950	10,051	\$ -	\$ 899	91.79%
Library Materials	-	-	\$ -	\$ -	0.00%
Capital Outlay	-	-	\$ -	\$ -	0.00%
Interfund Transfers	-	-	\$ -	\$ -	0.00%
Total	\$ 31,581	\$ 28,274.36	\$ 1,020	\$ 3,307	89.53%
<u>450 - Permanent Imp. Fund</u>					
Contracted Services	163,082	72,039	\$ -	\$ 91,043	44.17%
Capital Outlay	1,377,900	1,177,809	\$ 15,557	\$ 200,091	85.48%
Interfund Transfers	-	-	\$ -	\$ -	0.00%
Total	\$ 1,540,981	\$ 1,249,848	\$ 15,557	\$ 291,133	81.11%
<u>475 - Automation Fund</u>					
Supplies	-	-	\$ -	\$ -	0.00%
Contracted Services	-	-	\$ -	\$ -	0.00%
Capital Outlay	301,414	189,439	\$ 106,134	\$ 111,974	62.85%
Total	\$ 301,414	\$ 189,439	\$ 106,134	\$ 111,974	62.85%

Westlake Porter Public Library
Public Library Fund
2021 - 2025

	2021	2022	2023	2024	2025
Original Estimate	1,220,878.60	1,277,952.48	1,530,593.60	1,445,423.31	1,453,574.23
Revised Estimate				1,411,391.00	1,476,248.78
Actual	1,364,961.70	1,476,595.82	1,499,516.02	1,414,324.34	1,453,080.21
Difference	144,083.10	198,643.34	(31,077.58)	(31,098.97)	(494.02)

Change from previous year:			
2022	2023	2024	2025
Dollar amount change:			
\$ 111,634	\$ 22,920	\$ (85,192)	\$ 38,756

Month	2021	2022	2023	2024	2025
Jan	102,455.24	117,102.76	120,175.88	104,198.13	126,996.91 *
Feb	118,200.71	131,419.43	139,969.12	130,863.11	140,607.44
Mar	97,966.59	98,612.84	105,518.63	109,366.22	110,383.43
Apr	83,644.67	96,222.48	96,910.92	82,756.60	95,266.42
May	116,198.57	169,367.26	140,652.68	123,957.56	131,826.71
Jun	149,215.96	129,742.03	141,690.29	132,530.00	143,624.71
Jul	137,767.22	138,955.50	140,296.37	133,099.48	115,856.15
Aug	100,700.83	104,169.09	107,297.70	107,552.90	116,942.88
Sep	119,250.24	127,626.25	135,110.50	130,648.57	118,799.71
Oct	112,106.18	119,181.99	118,617.65	106,615.33	115,176.43
Nov	111,223.59	117,142.59	123,511.26	119,302.36	118,799.71
Dec	116,231.90	127,053.60	129,765.02	133,434.08	118,799.71
TOTALS	\$ 1,364,961.70	\$ 1,476,595.82	\$ 1,499,516.02	\$ 1,414,324.34	\$ 1,453,080.21

2022	2023	2024	2025
14.30%	2.62%	-13.30%	21.9%
11.18%	6.51%	-6.51%	7.4%
0.66%	7.00%	3.65%	0.9%
15.04%	0.72%	-14.61%	15.1%
45.76%	-16.95%	-11.87%	6.3%
-13.05%	9.21%	-6.47%	8.4%
0.86%	0.96%	-5.13%	-13.0%
3.44%	3.00%	0.24%	8.7%
7.02%	5.86%	-3.30%	-9.1%
6.31%	-0.47%	-10.12%	8.0%
5.32%	5.44%	-3.41%	-0.4%
9.31%	2.13%	2.83%	-11.0%
8.18%	1.55%	-5.68%	

Difference (2025 vs 2024)
22,798.78
9,744.33
1,017.21
12,509.82
7,869.15
11,094.71
(17,243.33)
9,389.98
(11,848.86)
8,561.10
(502.65)
(14,634.37)

*January 2025 PLF distribution includes \$6,400.98 from 2024 Sales Tax Holiday

2025 Year-to-Date Compared to 2024	
2024	1,414,324.34
2025	1,453,080.21
\$ Difference	38,755.87
% Difference	2.74%

**Westlake Porter Public Library
October - December 2025 Donations**

Monetary Donations:

<u>Donor</u>	<u>Amount</u>	<u>Purpose</u>
Rahul Aslot	20.00	
Bay Landing 1 Condo Assoc	100.00	Meeting room appreciation
Beatrice & Saifudden Rasiwala	100.00	Christina's Corner
Anonymous	12,000.00	
Revathi & Richard Tomko	10,000.00	
Westlake Garden Club	100.00	Meeting room appreciation
West Tech Alumni Assoc	100.00	
Herb Guild Garden Club	200.00	
Friends of PPL	1,000.00	Additional youth program
Janet Gortz	50.00	In appreciation of floral classes/for floral supplies
Marilyn Neff	2,000.00	
James Hajek	250.00	
Jerry Devis	50.00	In memory of Pat Schwartz
Martin Ams	170.00	
Total Received	\$ 26,140.00	

Non Monetary Donations:

<u>Donor</u>	
Joe Pulizzi	3 copies of <i>Burn the Playbook</i>
Susan Mayne	Brother XL-5600 sewing machine
Anonymous	Book & CD
Al & Christine Bota	Christmas tree

Westlake Porter Public Library
Check Register 12/1/25- 12/31/25

Payment Date	Check Number	Vendor	Description	Payment Amount
12/10/2025	0000043348	Armor Window Films, Inc	Window Tinting	250.00
12/10/2025	0000043349	BIBLIOTHECA, LLC	Workstations & Maintenance	4,148.92
12/10/2025	0000043350	Building Control Integrators, LLC	HVAC Maintenance Contract 2026	6,874.00
12/10/2025	0000043351	Cengage Learning Inc	Adult Books	318.22
12/10/2025	0000043352	Cleveland Vicon Co, Inc	Door Alarm Kits (2) + Install, Service	4,630.00
12/10/2025	0000043353	Connecting for Kids of Westlake, OH	Connecting For Kids Programs - Fall 2025	2,500.00
12/10/2025	0000043354	DEAN'S GREENHOUSE INC	Flower pots, Flowers	1,577.50
12/10/2025	0000043355	Ease @ Work EAP, LLC	Employee Assistance Program 12/1/25 - 11/30/26	2,393.00
12/10/2025	0000043356	Ground Works Land Design, LLC	Snow Removal	6,619.93
12/10/2025	0000043357	InfoUSA Marketing, Inc	Reference Solutions 8/15/25 - 8/14/26	9,250.00
12/10/2025	0000043358	iVideo Technologies LLC	Meeting Rooms Overhaul	69,822.19
12/10/2025	0000043359	Kanopy Inc	Kanopy Videos	596.70
12/10/2025	0000043360	Killeen Plumbing Co	Jet sewer line	550.00
12/10/2025	0000043361	Koorsen Fire & Security, Inc	Replace fire alarm system	16,223.50
12/10/2025	0000043362	MESSINA FLOOR MAINTENANCE LLC	Carpet Cleaning - Nov 2025	875.00
12/10/2025	0000043363	Multicultural Books & Videos	World Languages Collection	267.42
12/10/2025	0000043364	PLAIN DEALER	Plain Dealer - Nov 2025	176.00
12/10/2025	0000043365	United States Postal Service	PR Postage Deposit	2,000.00
12/10/2025	0000043366	Rocco Cuffari	Thinking with AI	150.00
12/10/2025	0000043367	Stick to Your Buns Bakery LLC	Cookies	192.50
12/10/2025	0000043368	UNIQUE MANAGEMENT SERVICES INC	ILS Notices Services Fees, Collection Agency	684.35
12/10/2025	0000043369	VEDDA PRINTING	Notes - Dec/Jan 2025	6,006.57
12/10/2025	0000043370	W T Cox Information Services	Periodical Subscriptions 2026	16,813.50
12/10/2025	0000043371	West Side Roofing Co Inc	Roof repair	235.00
12/11/2025	2025000171	AMAZON.COM	Myrna Chelko Supplies	6,655.76
12/17/2025	0000043372	Backstage Library Works	MARS Authority Control Processing	486.50
12/17/2025	0000043373	Candid	Candid Community 2026	2,995.00
12/17/2025	0000043374	Cengage Learning Inc	Adult Books	910.21
12/17/2025	0000043375	CENTER POINT PUBLISHING	Adult Books	204.96
12/17/2025	0000043376	LIBRARY DESIGN ASSOCIATES INC	YS Shelving	11,283.00
12/17/2025	0000043377	Simplified Facilities Group, Inc	Facility Mgmt Service	4,368.00
12/17/2025	0000043378	Pro Image Construction	Exterior Building Repair	15,628.00
12/18/2025	2025000170	PNC BANK N.A.	CC Payment	43,690.06
12/23/2025	0000043379	Easton Telecom Services, LLC	Easton Phone Svc 12/10/25 - 1/9/26	946.50
12/23/2025	0000043380	India For Everyone	World Languages Collection	499.95
12/23/2025	0000043381	Jesse's Jukebox LLC	Winter Warm-up Concert	850.00
12/23/2025	0000043382	MESSINA FLOOR MAINTENANCE LLC	Carpet Cleaning - Dec 2025	875.00
12/23/2025	0000043383	Michelle Waryk	Waryk - Aflac Refund	7.52
12/23/2025	0000043384	Relmec Mechanical LLC	Boiler & AC Repairs	23,963.74
12/23/2025	0000043385	Talix	HPE Aruba Network Foundational Care 1/10/26-1/9/29	784.00
12/29/2025	2025000172	The Illuminating Company	Electricity 9/30 - 10/29/25, Lighting 10/25 - 11/25/25	9,051.20
12/29/2025	2025000173	Columbia Gas	Natural Gas 10/22 - 11/20/25	4,497.06

Westlake Porter Public Library
Check Register 12/1/25- 12/31/25

Payment Date	Check Number	Vendor	Description	Payment Amount
12/29/2025	2025000174	Stark County Educational Service Center	Life Insurance - Dec 2025	107.94
12/29/2025	2025000175	City of Cleveland Division of Water	Water Usage 10/21 - 11/18/25, Fireline 11/4 - 12/1/25	415.70
12/29/2025	2025000176	FP Mailing Solutions	Parcel Shipping Funds	400.00
12/29/2025	2025000177	OverDrive, Inc	Adult eBooks & e-Periodicals, Downloadable Video, e-Audio, Juv/YA eBooks	17,470.69
12/29/2025	2025000178	Ingram Book Company	Adult Books, Juv/YA Books, Materials Processing, Prof Collection, World Languages Collection	20,238.90
12/29/2025	2025000179	MIDWEST TAPE	Hoopla Downloadables	8,174.90
12/31/2025	2025000022	U S Bank	Trust fees	29.43
12/31/2025	2025000023	Meeder Investment Management	Investment Management fee	625.00
12/31/2025	2025000034	Nayax Copy Services	Credit card fees - public printing	70.88
12/31/2025	2025000035	PayPal	Bank Fees	2.53
12/31/2025	2025000036	Square Inc	Credit card fees	154.19
12/31/2025	2025000181	PAYCHEX INC	Payroll fees and Onboarding	1,327.02
12/31/2025	0000043388	Blue Technologies	Blue Tech Copiers Nov & Dec	2,840.37
12/31/2025	0000043389	Integrated Precision Systems Inc	Security System	40,641.15
12/31/2025	0000043390	Kiwanis Club of Westlake Ohio	Mangels - Kiwanis 2025-2026	166.75
12/31/2025	0000043391	Simplified Facilities Group, Inc	Facilities Mgmt Services	2,184.00
12/31/2025	0000043392	WYCOM	Wycom Maintenance 2026	524.25
12/31/2025	0000043386	Petty Cash - Custodian	OLC Conf Expenses	61.23
12/31/2025	0000043387	Villager Newspaper	PR Ads - Villager	645.00
12/31/2025	2025000180	PNC BANK N.A.	CC Payment	20,093.87
			TOTAL	397,024.56

Visa Payment Detail
For Check #2025000170 dated 12/18/25

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE NUMBER	PO #	TOTAL VALUE
11/12/2025	U.S. Postal Service (CMRS-FP)	Postal costumes	o2428327076	252004	65.70
11/7/2025	Intelligent Direct, Inc	Cuyahoga County wall map	00S3260966	252010	275.00
11/14/2025	DISCOUNT SCHOOL SUPPLY	Touch & Match Board	W2282050	252017	43.82
11/20/2025	BECKERS DONUTS AND BAKERY	Brownie Day treats	Becker's	253001	112.50
12/3/2025	BECKERS DONUTS AND BAKERY	Anniversary pastries	Becker's	253001	85.44
11/10/2025	G F S MARKETPLACE	Citizenship lunch	GFS	253001	158.48
11/12/2025	HEINEN'S	Citizenship lunch	Heinen's	253001	168.94
11/25/2025	APPLE STORE	iCloud 200 GB Storage	MQVQ56NXJ0	253003	2.99
12/2/2025	Chicago Distribution Center	2026 PLA Early Literacy Calendar	12960247	253003	29.99
11/14/2025	DISCOUNT SCHOOL SUPPLY	Paper, fasteners	W2282050	253003	57.45
11/17/2025	Fat Brain Toys	Toys	253218870171	253003	112.00
11/12/2025	ORIENTAL TRADING COMPANY	Craft kits	739877375	253003	107.90
11/13/2025	ORIENTAL TRADING COMPANY	Ring toss	739897680	253003	10.99
11/4/2025	MARC'S	Popcorn, Drinks	Marc's	253010	5.92
11/11/2025	MARC'S	Drinks	Marc's	253010	4.83
11/13/2025	The Nut Shop	Cake Spice	The Nut Shop	253010	11.99
11/12/2025	MARC'S	Cookie contest prizes	Marc's	253011	5.94
11/4/2025	WALMART	Health Fair snacks	Walmart	253021	67.85
11/6/2025	WALMART	Health Fair snacks	Walmart	253021	21.44
11/7/2025	WALMART	Health Fair snacks	Walmart	253021	65.34
11/12/2025	WALMART	Snacks	52905920	253025	128.83
11/13/2025	Etsy	Escape Room Printable	3860737685	253026	24.16
11/14/2025	APPLE STORE	iPad Air 13" & MacBook Air 15"	MC26991569	254001	1,998.00
11/14/2025	APPLE STORE	iPad Air Magic Keyboard	MC26984357	254001	269.00
11/11/2025	Co Print	3D Printer upgrade kits, nozzle	4283	254001	778.80
11/7/2025	Foundation Building Materials, Inc.	Ceiling Tiles	935014495-00	254008	9,396.92
11/11/2025	Barnes Sewing Center	Brother Embroidery Machine 5x7"	69102	254015	1,099.00
11/12/2025	Barnes Sewing Center	Embroidery Hoop 4x4"	69102	254015	69.00
11/21/2025	AMERICAN LIBRARY ASSOCIATION	Halvorsen - reg- PLA 2026 Conf	2857	255001	364.00
11/20/2025	HOTELS	Mangels - Hotel - OLC Conf	Hilton	255001	822.41
11/4/2025	OHIO LIBRARY COUNCIL	Statler - Reg - 2026 OLC Planning & Leadership Conf	75743	255001	55.00
11/18/2025	PARKING - VARIOUS LOTS	Shook - Parking - OLC Conf 2025	Cuy County Parking Garage	255001	10.00
11/19/2025	PARKING - VARIOUS LOTS	Salis - Parking - OLC Conf 2025	Cuy County Parking Garage	255001	10.00
11/19/2025	PARKING - VARIOUS LOTS	Halvorsen - parking - OLC Conf	Willard Park Garage	255001	12.00
11/19/2025	PARKING - VARIOUS LOTS	Feenaughty - parking - OLC Conf	Willard Parking Garage	255001	12.00
11/20/2025	PARKING - VARIOUS LOTS	Vogel - Parking - OLC 2025 Conf	Cuy Co DPW Parking Lot	255001	10.00
11/20/2025	PARKING - VARIOUS LOTS	Halvorsen - parking - OLC Conf	Willard Park Garage	255001	12.00
11/19/2025	RESTAURANTS	Statler - Meal - OLC Conf	20251119	255001	20.53

Visa Payment Detail
For Check #2025000170 dated 12/18/25

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE NUMBER	PO #	TOTAL VALUE
11/19/2025	RESTAURANTS	Finley/Neubert - Meal - OLC Conf 2025	20251119	255001	46.42
11/19/2025	RESTAURANTS	Halvorsen - meal - OLC Conf	20251119	255001	11.40
11/19/2025	RESTAURANTS	Feenaughty/Stanca - Meal - OLC Conf	20251119	255001	26.03
11/19/2025	RESTAURANTS	Budzilek - Meal - OLC Conf	20251119	255001	17.01
11/20/2025	RESTAURANTS	Salis/Statler - Meal - OLC Conf 2025	20251120	255001	41.90
11/20/2025	RESTAURANTS	Finley - Meal - OLC Conf 2025	20251120	255001	28.80
11/20/2025	RESTAURANTS	Halvorsen - meal - OLC Conf	20251120	255001	11.70
11/20/2025	RESTAURANTS	Mangels - Meal - OLC Conf	20251120	255001	13.23
11/20/2025	RESTAURANTS	Bota - Meal - OLC Conf	20251120	255001	24.34
11/21/2025	SHUTTLE SERVICE/CAR RENTAL	Statler - Rapid - OLC Conf	20251121	255001	12.50
11/21/2025	SHUTTLE SERVICE/CAR RENTAL	Statler - Rapid - OLC Conf	20251121	255001	2.50
11/4/2025	Automation Mailing & Shipping Solutions Inc	Postage Labels, Ink Cartridge	147151	255003	340.87
11/5/2025	ACE HARDWARE	Fasteners	Ace Hardware	255012	3.16
11/11/2025	HOME DEPOT CREDIT SERVICES	Drywall	Home Depot	255012	17.98
11/14/2025	HOME DEPOT CREDIT SERVICES	Ceramic wall tiles	WN39522200	255012	88.99
11/17/2025	HOME DEPOT CREDIT SERVICES	Utility gloves, cotter pins, pliers	Home Depot	255012	27.35
12/2/2025	HOME DEPOT CREDIT SERVICES	Space Heater, electrical supplies, etc	WK10024012	255012	295.29
11/13/2025	Ladders Unlimited and Supply, LLC	14' Ladder	114832	255012	810.00
11/3/2025	MENARD'S	Rapid charger	Menards	255012	33.70
11/25/2025	SHERWIN WILLIAMS	Scuff Tuff paint	Sherwin-Williams	255012	45.78
12/1/2025	SHERWIN WILLIAMS	Scuff Tuff paint	07243134521125	255012	101.90
12/2/2025	Stork's Automotive, Inc	Snowplow controller	1000114962	255012	262.72
11/11/2025	HOME DEPOT CREDIT SERVICES	Carpet spot remover	Home Depot	255013	14.96
11/7/2025	ADVANCE AUTO PARTS	Shop towels, oil, filter	7519531140199	255014	107.37
11/22/2025	Costa Oil	Balance of oil change (Groupon)	Costa Oil	255014	5.62
12/3/2025	Costa Oil	Balance of oil change (Groupon)	Costa Oil	255014	5.30
11/17/2025	GAS STATIONS	Gasoline	Speedway	255014	32.50
11/13/2025	Groupon	Coupon for 2 oil changes	52842427	255014	81.00
11/15/2025	Sgt Clean Car Wash	Monthly car wash fee	20251115	255014	31.97
11/16/2025	Sgt Clean Car Wash	Monthly car wash fee	20251116	255014	31.97
11/25/2025	ABC Equipment Rental & Sales	Credit for sales tax	329870-2	255015	(85.60)
11/25/2025	RUMPKE	Waste & Recycling - Nov 2025	1706383	255015	383.65
11/3/2025	U-Haul	Truck rental	97119391	255015	50.75
12/2/2025	Hasco Graphics, Inc	Makerspace Supplies	INV5660	255018	438.27
11/28/2025	SupplyHouse.com	Repair kit, 2-way zone valve body, etc	29043457	255019	294.20
11/28/2025	SupplyHouse.com	Actuator, fan blade puller, sand cloth	29043842	255019	108.30
11/28/2025	SupplyHouse.com	Actuator w/ leads	29039028	255019	63.81
12/1/2025	Demco Inc	Booktruck Rolling Cart	52930455	255023	732.86

Visa Payment Detail
For Check #2025000170 dated 12/18/25

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE NUMBER	PO #	TOTAL VALUE
11/13/2025	HOME DEPOT CREDIT SERVICES	Microwave & Refrigerator	WN39515719	255023	444.99
11/14/2025	MENARD'S	Rolling tool cabinet & workbench	Menards	255023	541.18
11/19/2025	Pacific Benches and Music Supply	Piano covers (2)	APC4208	255023	619.00
12/2/2025	INDEED INC	Fiscal Officer Job Posting	USI25-06980667	255028	420.00
12/2/2025	Corporate Screening Services	Background Checks (2)	0908878	255041	274.52
11/4/2025	Adobe Inc	Creative Cloud 10/28 - 11/27/25	3260213008	255043	34.99
11/17/2025	Adobe Inc	Credit for Creative Cloud prorated	3280011259	255043	(715.60)
11/17/2025	Adobe Inc	Credit for Creative Cloud prorated	3280001045	255043	(441.65)
11/17/2025	Adobe Inc	Credit for Creative Cloud prorated	3280010909	255043	(302.75)
11/17/2025	Adobe Inc	Credit for Creative Cloud prorated	3280009503	255043	(11.66)
11/19/2025	Adobe Inc	Credit for Creative Cloud prorated	3280001059	255043	(419.88)
11/19/2025	Adobe Inc	Credit for Creative Cloud prorated	3280010231	255043	(419.88)
11/19/2025	Adobe Inc	Credit for Creative Cloud prorated	3280001055	255043	(419.88)
11/24/2025	Easel Software	Easel Pro 11/24/25 - 11/24/26	F44E70BA-0003	255043	233.28
11/19/2025	STAPLES BUSINESS ADVANTAGE	Ink cartridges	7668995948	255043	386.35
11/25/2025	THERMAL PAPER DIRECT	Credit for sales tax	618590-TPD	255043	(31.29)
12/2/2025	Microsoft Corporation	Microsoft 365 11/9/25 - 11/8/26	E0700YBFZT	255044	7,176.00
11/11/2025	RingCentral Inc	RingCentral Fax3000 11/11/25 - 11/10/26	19326397002	255044	275.88
11/5/2025	VIRTUAL SYSTEMS	VCC Performance Tier Backup	420128	255044	465.00
11/14/2025	Adobe Inc	Creative Cloud 11/14 - 12/13/25	3277181696	255047	647.55
11/19/2025	Adobe Inc	Credit for Creative Cloud prorated	3280002269	255047	(92.46)
11/14/2025	Secure by Design Inc	Ninite Pro - 170 machines	Q7JBJ2MW	255047	1,140.00
12/3/2025	Zoobean, Inc	Beanstalk Premium 2/1/26 - 1/31/27	38674	255047	1,353.15
11/15/2025	STAPLES BUSINESS ADVANTAGE	Copy paper	7668996837	255064	987.25
11/7/2025	Quench USA, Inc.	Water cooler maintenance	INV09835607	255065	69.00
11/15/2025	STAPLES BUSINESS ADVANTAGE	Envelopes, post-its, rubber bands, clips	7668995948	255065	94.71
11/16/2025	Breezeline	Breezeline Phone Service 10/26 - 11/25/25	0060250	255083	67.06
11/12/2025	T-Mobile USA Inc	T-Mobile Cell Phone 9/29 - 10/28/25	981225743	255083	50.60
12/1/2025	VERIZON WIRELESS	VZ Mobile Brdbnd 11/13 - 12/12/25	6128322554	255083	40.11
11/13/2025	LITTLE CAESARS PIZZA	Pizza	Little Caesars	255107	11.98
11/11/2025	BARNES & NOBLE INC	Single Issue Periodicals (21)	Barnes & Noble	256005	300.75
11/14/2025	BARNES & NOBLE INC	Single Issue Periodicals (12)	Barnes & Noble	256005	219.88
11/6/2025	MIDWEST TAPE	Audiobooks	20251106	256006	166.96
11/14/2025	MIDWEST TAPE	Audiobooks	20251114	256006	90.98
11/20/2025	MIDWEST TAPE	Audiobooks	20251120	256006	85.98
11/4/2025	Playaway Products LLC	Audiobooks	516481	256006	213.97
11/6/2025	Playaway Products LLC	Audiobooks	516767	256006	63.99
12/1/2025	Playaway Products LLC	Audiobooks	518519	256006	133.98

Visa Payment Detail
For Check #2025000170 dated 12/18/25

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE NUMBER	PO #	TOTAL VALUE
11/6/2025	MIDWEST TAPE	Music CDs	20251106	256007	113.48
11/14/2025	MIDWEST TAPE	Music CDs	20251114	256007	129.66
11/20/2025	MIDWEST TAPE	Music CDs	20251120	256007	149.14
11/26/2025	MIDWEST TAPE	Music CDs	20251126	256007	172.98
11/6/2025	MIDWEST TAPE	DVDs	20251106	256008	1,590.14
11/14/2025	MIDWEST TAPE	DVDs	20251114	256008	789.39
11/20/2025	MIDWEST TAPE	DVDs	20251120	256008	709.72
11/26/2025	MIDWEST TAPE	DVDs	20251126	256008	822.17
11/12/2025	T-Mobile USA Inc	Hotspots 9/29 - 10/28/25	981225743	256009	1,175.74
11/11/2025	Playaway Products LLC	Playaways/Launchpads	517316	256010	53.24
11/17/2025	Playaway Products LLC	Playaways/Launchpads	517767	256010	1,050.83
11/18/2025	Playaway Products LLC	Playaways/Launchpads	517819	256010	2,112.87
				TOTAL	43,690.06

Visa Payment Detail
For Check #2025000180 dated 12/31/25

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE NUMBER	PO #	TOTAL VALUE
12/25/2025	APPLE STORE	iCloud 200 GB Storage	MQVQ8DS6FV	253003	2.99
12/16/2025	G F S MARKETPLACE	Snacks for Jesse Jukebox program	GFS	253003	140.89
12/9/2025	RESTAURANTS	Pizza	Gina's Pizza	253010	30.00
12/17/2025	MARC'S	Milk	Marc's	253026	2.99
12/17/2025	B & H PHOTO-VIDEO-PROAUDIO	Boom arm	1126121069	254001	59.00
12/19/2025	BEST BUY	APC BACK-UPS	Best Buy	254001	189.99
12/13/2025	T-Mobile USA Inc	iPad - Outreach	981225743	254001	749.99
12/17/2025	AIRLINES	AM, KC, AA, EB - Airfare - PLA Conf 2026	Southwest	255001	2,069.48
12/4/2025	AMERICAN LIBRARY ASSOCIATION	Cooley - Reg - PLA Conf 2026	3506	255001	364.00
12/4/2025	AMERICAN LIBRARY ASSOCIATION	Alcorn - Reg - PLA Conf 2026	4518	255001	259.00
12/4/2025	AMERICAN LIBRARY ASSOCIATION	Lynce - Reg - PLA Conf 2026	3486	255001	364.00
12/5/2025	AMERICAN LIBRARY ASSOCIATION	Bernhofer - Reg - PLA Conf 2026	3492	255001	259.00
12/5/2025	AMERICAN LIBRARY ASSOCIATION	Mangels- Reg - PLA Conference 2026	4531	255001	364.00
12/6/2025	FP Mailing Solutions	Postage Machine Lease 12/1/25 - 2/28/26	R1106889867	255006	180.00
12/10/2025	MENARD'S	Scaffold, spray paint, etc	Menards	255012	326.24
12/10/2025	STAPLES BUSINESS ADVANTAGE	Tissue, soap	7670649390	255013	217.93
12/4/2025	W B MASON	TP, toweling	258535385	255013	1,249.80
12/8/2025	ADVANCE AUTO PARTS	Battery for Gator	7519534241286	255014	56.93
12/10/2025	GAS STATIONS	Gasoline	Speedway	255014	57.00
12/19/2025	GAS STATIONS	Gasoline	Speedway	255014	19.00
12/15/2025	Sgt Clean Car Wash	Monthly car wash fee	20251215	255014	33.00
12/16/2025	Sgt Clean Car Wash	Monthly car wash fee	20251216	255014	33.00
12/17/2025	RUMPKE	Waste & Recycling - Dec 2025	1719571	255015	383.65
12/9/2025	Hasco Graphics, Inc	Sihl Performance SL Paper	INV5692	255018	222.60
12/9/2025	BUREAU OF WORKERS COMPENSATION	BWC Annual Premium 2026	1577749463	255033	3,160.00
12/6/2025	STAPLES BUSINESS ADVANTAGE	Toner Cartridge	7670506749	255043	81.94
12/12/2025	STAPLES BUSINESS ADVANTAGE	Toner Cartridges	7670896297	255043	285.74
12/14/2025	Adobe Inc	Creative Cloud 12/14/25 - 1/13/26	3306747814	255047	599.58
12/18/2025	Adobe Inc	Refund - Sales Tax	3277181696	255047	(47.97)
12/17/2025	Nayax Copy Services	CC Reader Test	20251217	255060	0.10
12/8/2025	PAYCHEX INC	Paychex Onboarding Monthly Fee	12441733	255060	100.00
12/24/2025	PAYCHEX INC	Paychex Onboarding Monthly Fee	12891304	255060	100.00
12/4/2025	AMERICAN LIBRARY ASSOCIATION	Cooley - ALA/PLA Membership 2026	4252833	255080	215.00

Visa Payment Detail
For Check #2025000180 dated 12/31/25

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE NUMBER	PO #	TOTAL VALUE
12/4/2025	AMERICAN LIBRARY ASSOCIATION	Alcorn - ALA/PLA Membership 2026	4252933	255080	120.00
12/4/2025	AMERICAN LIBRARY ASSOCIATION	Lynce - ALA/PLA Membership 2026	4252802	255080	215.00
12/5/2025	AMERICAN LIBRARY ASSOCIATION	Bernhofer - ALA/PLA Membership 2026	4252835	255080	120.00
12/17/2025	Breezeline	Breezeline Phone Service 11/26 - 12/25/25	0060250	255083	67.06
12/13/2025	T-Mobile USA Inc	T-Mobile Cell Phone 10/29 - 11/28/25	981225743	255083	50.60
12/5/2025	Book Farm LLC	Juvenile/YA Books	PCC15510	256002	129.94
12/8/2025	Book Farm LLC	Juvenile/YA Books	15511	256002	2,932.73
12/5/2025	MIDWEST TAPE	Audiobooks	20251205	256006	39.99
12/5/2025	MIDWEST TAPE	Music CDs	20251205	256007	322.12
12/18/2025	MIDWEST TAPE	Music CDs	20251218	256007	54.25
12/5/2025	MIDWEST TAPE	DVDs	20251205	256008	1,568.84
12/18/2025	MIDWEST TAPE	DVDs	20251218	256008	774.32
12/13/2025	T-Mobile USA Inc	Hotspots 10/29 - 11/28/25	981225743	256009	1,186.97
12/12/2025	Playaway Products LLC	Playaways/Launchpads	519723	256010	209.21
12/12/2025	Playaway Products LLC	Playaways/Launchpads	519724	256010	102.73
12/16/2025	Playaway Products LLC	Playaways/Launchpads	519978	256010	71.24
				TOTAL	20,093.87

Westlake Porter Public Library

Investment Report

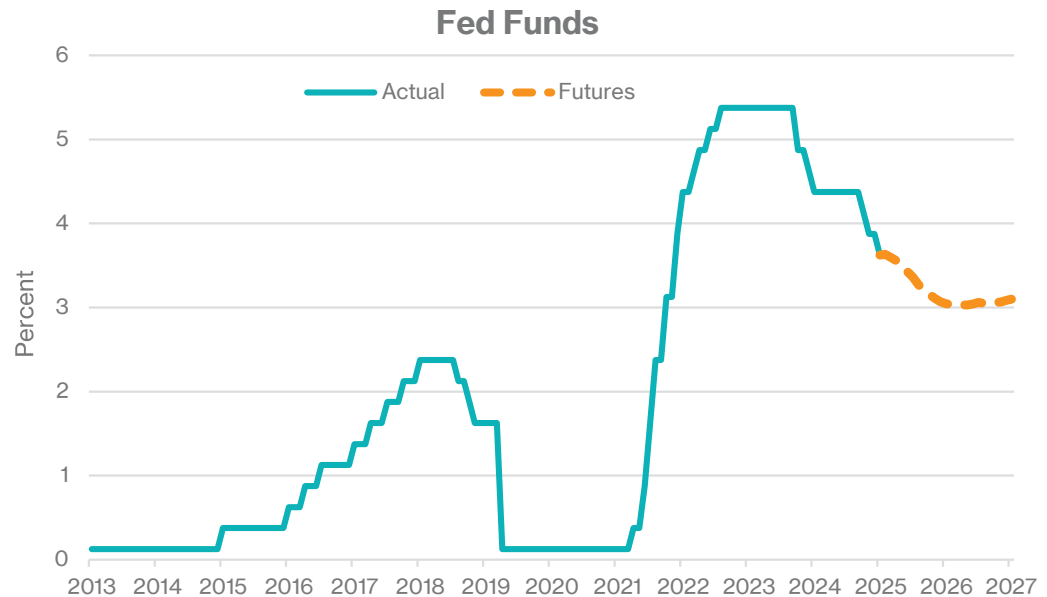
As of December 31, 2025



OBSERVATIONS AND EXPECTATIONS

- Interest rates across the yield curve were lower for 2025, except for the 30-Yr T-Bond
- Softening of the labor market was the primary catalyst for lower rates
- GDP continued to grow strongly in Q3 2025, posting a 4.3% rate
- The futures market is projecting the Fed Funds rate to bottom out around 3% in 2026-27
- Inflation remains sticky and above the Fed 2 percent target rate

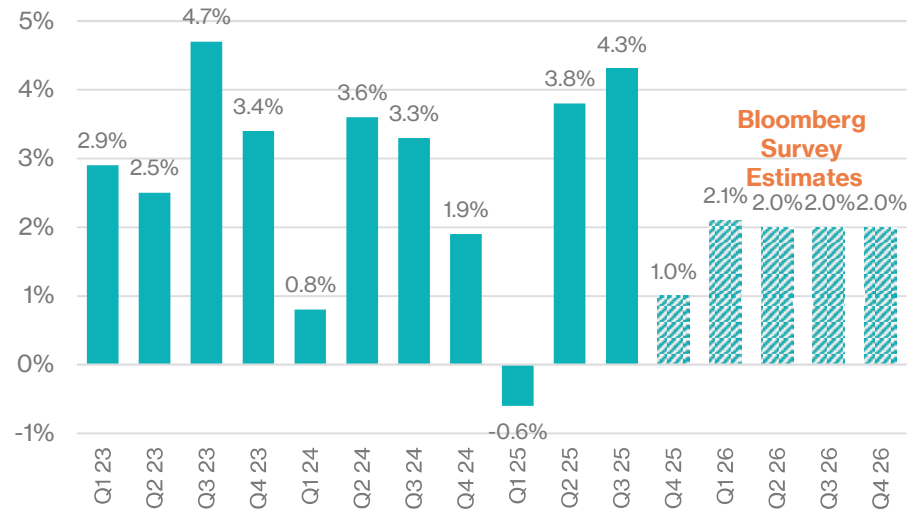
- The Fed Funds futures market is expecting two .25% rate cuts during 2026.
- The Federal Reserve’s median Dot Plot shows only one cut for 2026.



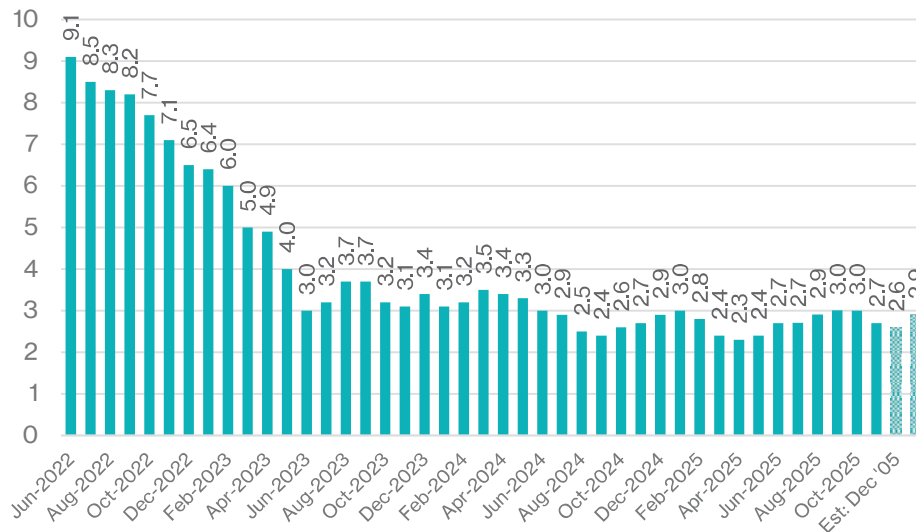
- Economists surveyed by Bloomberg are expecting a slowing of GDP for Q4 2025 due to the federal government shutdown.
- Consumer spending, which comprises about 70% of U.S. economic activity, is projected to remain positive for 2026, especially spending by those in the upper-half of income levels.

SOURCES: BLOOMBERG

Real GDP QoQ



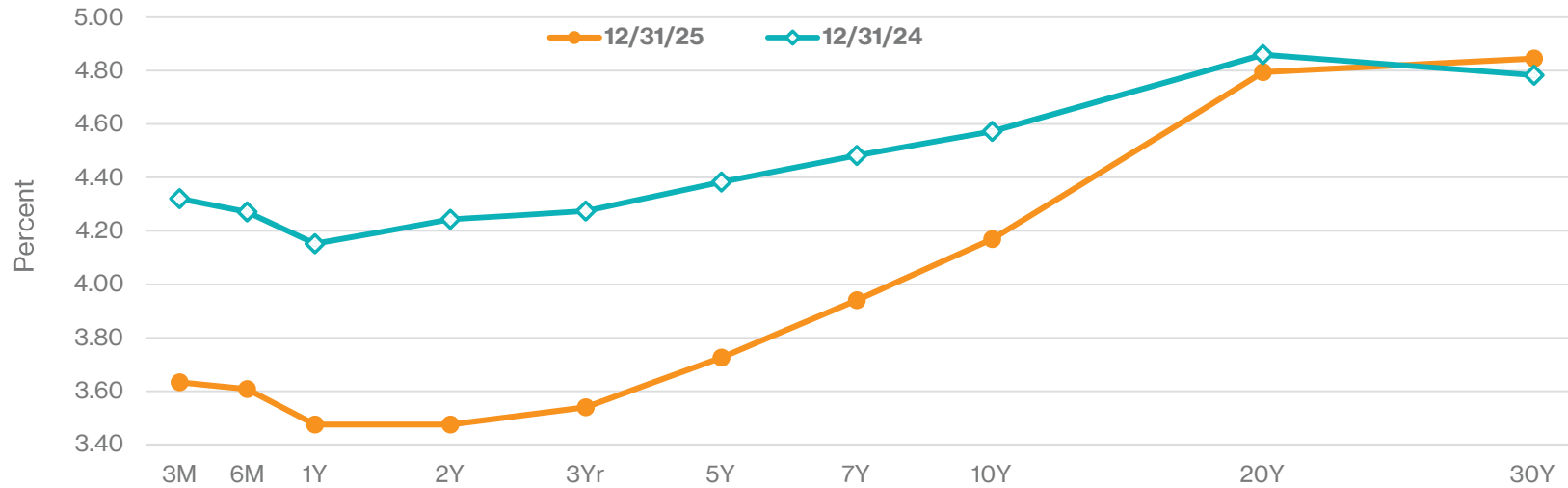
CPI YoY Percent



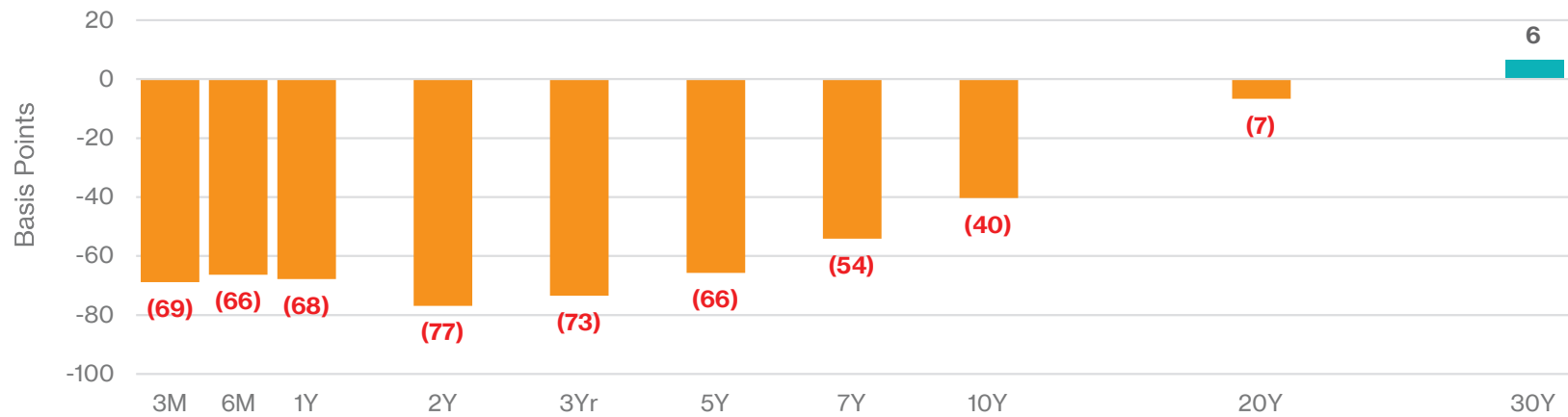
- Inflation remains above the Fed's 2% target on a year-over-year basis.
- Bloomberg's survey of economists predicts inflation will climb in the first part of 2026.

SOURCES: BLOOMBERG

U.S. Treasury Yield Curve Change



Basis Point Change



SOURCES: BLOOMBERG

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Contribution/Withdrawals and Expenses	13
Projected Income	14

Portfolio Summary

3.73

Weighted Average Yield to Maturity

2.47

Weighted Average Maturity (Years)

2.29

Portfolio Effective Duration (Years)

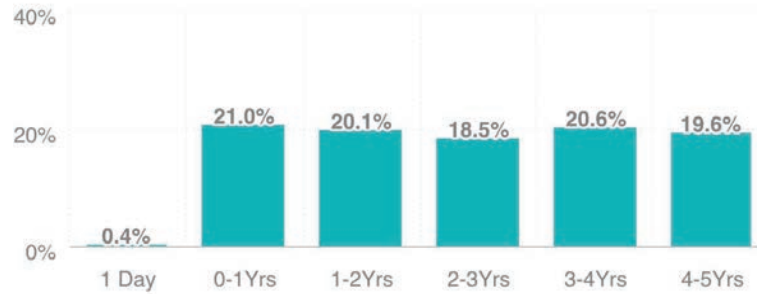
2.47

Weighted Average Life (Years)

AA+

Average Credit Rating

Maturity Distribution



Sector Allocation



U.S. Treasuries	60.20%
U.S. Agencies	33.84%
Negotiable CD's	5.58%
Money Market Funds	0.37%

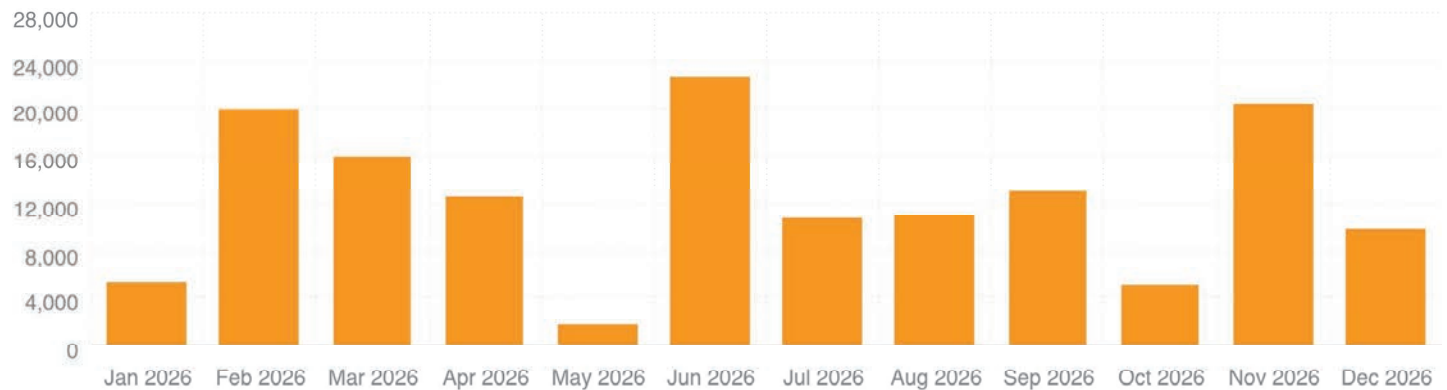


MEEDER
PUBLIC FUNDS

Custodial Reconciliation

	CURRENT MONTH
Beginning	4,632,785.25
Contributions/Withdrawals	0.00
Management Fees	(625.00)
Custodian Fees	(29.43)
Realized Gains Losses	605.75
Purchased Interest	(444.37)
Interest Received	23,116.20
ENDING	4,655,408.40

Projected Monthly Income Schedule



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
WESTLAKE PORTER PUBLIC LIBRARY												
LGIP												
139999999	STAR Ohio	12/31/2025 12/31/2025	1,405,505.98	1,405,505.98 0.00	1,405,505.98	3.92		1	1.00 1,405,505.98	0.00 1,405,505.98	22.91	AAA
LGIP TOTAL			1,405,505.98	1,405,505.98 0.00	1,405,505.98	3.92		1	1.00 1,405,505.98	0.00 1,405,505.98	22.91	AAA
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	12/31/2025 12/31/2025	17,633.86	17,633.86 0.00	17,633.86	3.64		1	1.00 17,633.86	0.00 17,633.86	0.29	Aaa AAA
MONEY MARKET FUNDS TOTAL			17,633.86	17,633.86 0.00	17,633.86	3.64		1	1.00 17,633.86	0.00 17,633.86	0.29	AAA
U.S. TREASURIES												
91282CGL9	US TREASURY 4.000 02/15/26	10/16/2023 10/17/2023	65,000.00	63,580.66 0.00	63,580.66	5.00	02/15/2026	46	100.00 65,002.54	1,421.88 63,580.66	1.06	Aa1 AA+
912828R36	US TREASURY 1.625 05/15/26	01/11/2022 01/12/2022	55,000.00	55,378.13 0.00	55,378.13	1.46	05/15/2026	135	99.29 54,611.13	(767.00) 55,378.13	0.89	Aa1 AA+
91282CCJ8	US TREASURY 0.875 06/30/26	06/29/2021 06/30/2021	75,000.00	74,912.11 0.00	74,912.11	0.90	06/30/2026	181	98.69 74,015.63	(896.49) 74,912.11	1.21	Aa1 AA+
91282CCP4	US TREASURY 0.625 07/31/26	08/25/2021 08/26/2021	75,000.00	74,305.66 0.00	74,305.66	0.82	07/31/2026	212	98.32 73,740.23	(565.43) 74,305.66	1.20	Aa1 AA+
91282CCW9	US TREASURY 0.750 08/31/26	08/26/2021 08/31/2021	75,000.00	74,660.16 0.00	74,660.16	0.84	08/31/2026	243	98.17 73,625.98	(1,034.18) 74,660.16	1.20	Aa1 AA+
912828YG9	US TREASURY 1.625 09/30/26	01/11/2022 01/12/2022	55,000.00	55,345.90 0.00	55,345.90	1.49	09/30/2026	273	98.57 54,215.82	(1,130.08) 55,345.90	0.88	Aa1 AA+
91282CDG3	US TREASURY 1.125 10/31/26	01/10/2022 01/11/2022	55,000.00	53,990.23 0.00	53,990.23	1.52	10/31/2026	304	97.99 53,893.55	(96.68) 53,990.23	0.88	Aa1 AA+
91282CLY5	US TREASURY 4.250 11/30/26	10/03/2025 10/06/2025	100,000.00	100,656.25 0.00	100,656.25	3.66	11/30/2026	334	100.61 100,609.38	(46.88) 100,656.25	1.64	Aa1 AA+
91282CDQ1	US TREASURY 1.250 12/31/26	01/07/2022 01/10/2022	55,000.00	54,355.47 0.00	54,355.47	1.50	12/31/2026	365	97.79 53,781.84	(573.63) 54,355.47	0.88	Aa1 AA+
912828Z78	US TREASURY 1.500 01/31/27	07/12/2023 07/13/2023	70,000.00	63,639.84 0.00	63,639.84	4.29	01/31/2027	396	97.87 68,507.03	4,867.19 63,639.84	1.12	Aa1 AA+
91282CEF4	US TREASURY 2.500 03/31/27	06/27/2023 06/28/2023	60,000.00	56,432.81 0.00	56,432.81	4.23	03/31/2027	455	98.77 59,261.72	2,828.91 56,432.81	0.97	Aa1 AA+
91282CET4	US TREASURY 2.625 05/31/27	07/13/2023 07/14/2023	70,000.00	66,303.13 0.00	66,303.13	4.11	05/31/2027	516	98.80 69,157.81	2,854.68 66,303.13	1.13	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	06/29/2023 06/30/2023	60,000.00	57,707.81 0.00	57,707.81	4.30	06/30/2027	546	99.66 59,793.75	2,085.94 57,707.81	0.97	Aa1 AA+
9128282R0	US TREASURY 2.250 08/15/27	10/31/2022 11/01/2022	75,000.00	68,525.39 0.00	68,525.39	4.26	08/15/2027	592	98.05 73,541.02	5,015.63 68,525.39	1.20	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CGC9	US TREASURY 3.875 12/31/27	01/20/2023 01/23/2023	90,000.00	91,325.39 0.00	91,325.39	3.55	12/31/2027	730	100.75 90,675.00	(650.39) 91,325.39	1.48	Aa1 AA+
91282CGH8	US TREASURY 3.500 01/31/28	03/23/2023 03/24/2023	75,000.00	75,038.09 0.00	75,038.09	3.49	01/31/2028	761	100.02 75,011.72	(26.37) 75,038.09	1.22	Aa1 AA+
91282CGP0	US TREASURY 4.000 02/29/28	02/14/2025 02/18/2025	75,000.00	74,399.41 0.00	74,399.41	4.28	02/29/2028	790	101.04 75,779.30	1,379.89 74,399.41	1.24	Aa1 AA+
91282CHA2	US TREASURY 3.500 04/30/28	07/18/2025 07/21/2025	30,000.00	29,724.61 0.00	29,724.61	3.85	04/30/2028	851	99.98 29,995.31	270.70 29,724.61	0.49	Aa1 AA+
91282CHA2	US TREASURY 3.500 04/30/28	07/28/2023 07/31/2023	55,000.00	53,287.70 0.00	53,287.70	4.23	04/30/2028	851	99.98 54,991.41	1,703.71 53,287.70	0.90	Aa1 AA+
91282CHQ7	US TREASURY 4.125 07/31/28	12/16/2024 12/17/2024	75,000.00	74,698.24 0.00	74,698.24	4.24	07/31/2028	943	101.49 76,119.14	1,420.90 74,698.24	1.24	Aa1 AA+
9128284V9	US TREASURY 2.875 08/15/28	10/06/2023 10/10/2023	70,000.00	64,257.81 0.00	64,257.81	4.79	08/15/2028	958	98.40 68,878.91	4,621.10 64,257.81	1.12	Aa1 AA+
91282CJA0	US TREASURY 4.625 09/30/28	12/16/2024 12/17/2024	75,000.00	75,928.71 0.00	75,928.71	4.27	09/30/2028	1,004	102.83 77,121.09	1,192.38 75,928.71	1.26	Aa1 AA+
91282CJN2	US TREASURY 4.375 11/30/28	12/16/2024 12/17/2024	75,000.00	75,295.90 0.00	75,295.90	4.27	11/30/2028	1,065	102.27 76,699.22	1,403.32 75,295.90	1.25	Aa1 AA+
91282CJW2	US TREASURY 4.000 01/31/29	02/14/2025 02/18/2025	75,000.00	74,132.81 0.00	74,132.81	4.32	01/31/2029	1,127	101.28 75,960.94	1,828.13 74,132.81	1.24	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	05/20/2025 05/21/2025	45,000.00	42,866.02 0.00	42,866.02	4.00	02/15/2029	1,142	97.23 43,751.95	885.93 42,866.02	0.71	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	08/06/2024 08/07/2024	65,000.00	61,942.97 0.00	61,942.97	3.77	02/15/2029	1,142	97.23 63,197.27	1,254.30 61,942.97	1.03	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	05/20/2025 05/21/2025	40,000.00	38,345.31 0.00	38,345.31	4.02	04/30/2029	1,216	97.79 39,115.63	770.32 38,345.31	0.64	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	08/06/2024 08/07/2024	65,000.00	62,539.65 0.00	62,539.65	3.75	04/30/2029	1,216	97.79 63,562.89	1,023.24 62,539.65	1.04	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	10/03/2025 10/06/2025	50,000.00	48,480.47 0.00	48,480.47	3.65	05/31/2029	1,247	97.32 48,660.16	179.69 48,480.47	0.79	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	08/06/2024 08/07/2024	70,000.00	66,945.70 0.00	66,945.70	3.75	05/31/2029	1,247	97.32 68,124.22	1,178.52 66,945.70	1.11	Aa1 AA+
91282CLR0	US TREASURY 4.125 10/31/29	12/16/2024 12/17/2024	75,000.00	74,525.39 0.00	74,525.39	4.27	10/31/2029	1,400	101.72 76,289.06	1,763.67 74,525.39	1.24	Aa1 AA+
91282CFY2	US TREASURY 3.875 11/30/29	12/16/2024 12/17/2024	75,000.00	73,678.71 0.00	73,678.71	4.27	11/30/2029	1,430	100.84 75,626.95	1,948.24 73,678.71	1.23	Aa1 AA+
91282CGJ4	US TREASURY 3.500 01/31/30	02/14/2025 02/18/2025	75,000.00	72,187.50 0.00	72,187.50	4.35	01/31/2030	1,492	99.44 74,578.13	2,390.63 72,187.50	1.22	Aa1 AA+
91282CMU2	US TREASURY 4.000 03/31/30	05/22/2025 05/23/2025	105,000.00	104,528.32 0.00	104,528.32	4.10	03/31/2030	1,551	101.29 106,353.52	1,825.20 104,528.32	1.73	Aa1 AA+
91282CMZ1	US TREASURY 3.875 04/30/30	05/22/2025 05/23/2025	105,000.00	103,892.58 0.00	103,892.58	4.11	04/30/2030	1,581	100.80 105,836.72	1,944.14 103,892.58	1.73	Aa1 AA+
91282CNG2	US TREASURY 4.000 05/31/30	05/29/2025 06/02/2025	105,000.00	104,958.98 0.00	104,958.98	4.01	05/31/2030	1,612	101.28 106,345.31	1,386.33 104,958.98	1.73	Aa1 AA+
91282CHJ3	US TREASURY 3.750 06/30/30	10/03/2025 10/06/2025	50,000.00	50,083.98 0.00	50,083.98	3.71	06/30/2030	1,642	100.26 50,128.91	44.93 50,083.98	0.82	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CHJ3	US TREASURY 3.750 06/30/30	07/18/2025 07/21/2025	60,000.00	59,435.16 0.00	59,435.16	3.96	06/30/2030	1,642	100.26 60,154.69	719.53 59,435.16	0.98	Aa1 AA+
91282CHR5	US TREASURY 4.000 07/31/30	09/02/2025 09/03/2025	105,000.00	106,173.05 388.04	106,561.09	3.75	07/31/2030	1,673	101.28 106,345.31	172.26 106,173.05	1.73	Aa1 AA+
91282CPA3	US TREASURY 3.625 09/30/30	12/04/2025 12/05/2025	60,000.00	59,868.75 394.37	60,263.12	3.67	09/30/2030	1,734	99.63 59,779.69	(89.06) 59,868.75	0.97	Aa1 AA+
91282CPN5	US TREASURY 3.500 11/30/30	12/05/2025 12/08/2025	65,000.00	64,367.77 50.00	64,417.77	3.72	11/30/2030	1,795	99.02 64,365.23	(2.54) 64,367.77	1.05	Aa1 AA+
U.S. TREASURIES TOTAL			2,855,000.00	2,802,702.53 832.41	2,803,534.94	3.61		965	99.75 2,847,205.08	44,502.55 2,802,702.53	46.41	AA+
U.S. AGENCIES												
3133ERMK4	FED FARM CR BNKS 4.625 01/26/26	10/07/2025 10/08/2025	100,000.00	100,195.30 925.00	101,120.30	3.93	01/26/2026	26	100.04 100,038.00	(157.30) 100,195.30	1.63	Aa1 AA+
3133EPWD3	FED FARM CR BNKS 4.875 04/20/26	10/16/2023 10/17/2023	65,000.00	64,743.25 0.00	64,743.25	5.04	04/20/2026	110	100.33 65,217.10	473.85 64,743.25	1.06	Aa1 AA+
3130APB87	FHLBANKS 1.100 10/13/26 '25	10/14/2021 10/15/2021	100,000.00	99,730.00 0.00	99,730.00	1.16	10/13/2026	286	97.89 97,885.00	(1,845.00) 99,730.00	1.60	Aa1 AA+
880591EU2	TVA 2.875 02/01/27	10/27/2023 10/30/2023	75,000.00	70,330.88 0.00	70,330.88	4.97	02/01/2027	397	99.20 74,397.75	4,066.87 70,330.88	1.21	Aa1 AA+
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	10/27/2023 10/30/2023	75,000.00	74,767.50 0.00	74,767.50	4.97	04/01/2027	456	101.24 75,927.00	1,159.50 74,767.50	1.24	NA NA
31422XA69	FARMER MAC 3.340 07/01/27 MTN	09/12/2023 09/13/2023	100,000.00	95,298.00 0.00	95,298.00	4.67	07/01/2027	547	99.50 99,503.00	4,205.00 95,298.00	1.62	NA NA
3130ATHW0	FHLBANKS 4.125 09/10/27	10/31/2022 11/01/2022	75,000.00	74,419.28 0.00	74,419.28	4.30	09/10/2027	618	100.92 75,689.25	1,269.97 74,419.28	1.23	Aa1 AA+
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/31/2022 11/01/2022	75,000.00	75,218.25 0.00	75,218.25	4.31	10/27/2027	665	101.39 76,044.00	825.75 75,218.25	1.24	Aa1 AA+
3130APTR6	FHLBANKS 1.320 11/23/27 '25	03/31/2023 03/31/2023	65,000.00	57,535.40 0.00	57,535.40	4.06	11/23/2027	692	95.56 62,114.00	4,578.60 57,535.40	1.01	Aa1 AA+
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/22/2022 11/29/2022	65,000.00	64,779.00 0.00	64,779.00	4.08	11/29/2027	698	100.78 65,506.35	727.35 64,779.00	1.07	Aa1 AA+
880591EZ1	TVA 3.875 03/15/28	03/28/2023 03/30/2023	70,000.00	69,736.10 0.00	69,736.10	3.96	03/15/2028	805	100.74 70,515.20	779.10 69,736.10	1.15	Aa1 AA+
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	12/16/2024 12/17/2024	75,000.00	74,054.77 0.00	74,054.77	4.27	05/30/2028	881	100.75 75,564.00	1,509.23 74,054.77	1.23	Aa1 AA+
3130AWMN7	FHLBANKS 4.375 06/09/28	07/28/2023 07/31/2023	55,000.00	55,144.65 0.00	55,144.65	4.31	06/09/2028	891	101.83 56,008.15	863.50 55,144.65	0.91	Aa1 AA+
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	08/06/2024 08/07/2024	69,000.00	66,209.98 0.00	66,209.98	3.83	12/20/2028	1,085	97.74 67,439.22	1,229.24 66,209.98	1.10	Aa1 AA+
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	12/16/2024 12/17/2024	60,000.00	59,596.80 0.00	59,596.80	4.30	03/20/2029	1,175	101.39 60,834.60	1,237.80 59,596.80	0.99	Aa1 AA+
3130AGDY8	FHLBANKS 2.750 06/08/29	08/06/2024 08/07/2024	65,000.00	62,004.08 0.00	62,004.08	3.80	06/08/2029	1,255	97.08 63,100.05	1,095.97 62,004.08	1.03	Aa1 AA+
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	12/16/2024 12/17/2024	75,000.00	74,524.56 0.00	74,524.56	4.28	07/05/2029	1,282	101.42 76,062.75	1,538.19 74,524.56	1.24	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	08/06/2024 08/07/2024	65,000.00	66,094.60 0.00	66,094.60	3.75	08/01/2029	1,309	101.58 66,028.95	(65.65) 66,094.60	1.08	Aa1 AA+
3133ERS7	FED FARM CR BNKS 3.500 09/10/29	12/16/2024 12/17/2024	75,000.00	72,494.63 0.00	72,494.63	4.29	09/10/2029	1,349	99.31 74,480.25	1,985.62 72,494.63	1.21	Aa1 AA+
3130ATUT2	FHLBANKS 4.500 12/14/29	12/16/2024 12/17/2024	75,000.00	75,716.63 0.00	75,716.63	4.29	12/14/2029	1,444	102.84 77,132.25	1,415.62 75,716.63	1.26	Aa1 AA+
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	02/25/2025 02/26/2025	75,000.00	67,697.25 0.00	67,697.25	4.26	02/01/2030	1,493	92.95 69,714.00	2,016.75 67,697.25	1.14	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	21,000.00	20,983.20 0.00	20,983.20	3.89	08/01/2030	1,674	100.39 21,081.69	98.49 20,983.20	0.34	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	30,000.00	29,877.90 0.00	29,877.90	3.97	08/01/2030	1,674	100.39 30,116.70	238.80 29,877.90	0.49	Aa1 AA+
U.S. AGENCIES TOTAL			1,605,000.00	1,571,152.01 925.00	1,572,077.01	4.09		828	99.76 1,600,399.26	29,247.25 1,571,152.01	26.09	AA+
NEGOTIABLE CD'S												
066519QK8	BANKUNIT 0.650 03/05/26 '24	02/22/2021 03/05/2021	125,000.00	124,375.00 0.00	124,375.00	0.75	03/05/2026	64	99.48 124,355.00	(20.00) 124,375.00	2.03	NA NA
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/05/2023 10/17/2023	70,000.00	69,685.00 0.00	69,685.00	4.95	10/17/2028	1,021	99.75 69,824.14	139.14 69,685.00	1.14	NA NA
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/12/2025 08/13/2025	70,000.00	69,860.00 53.70	69,913.70	4.04	08/06/2030	1,679	99.82 69,870.85	10.85 69,860.00	1.14	NA NA
NEGOTIABLE CD'S TOTAL			265,000.00	263,920.00 53.70	263,973.70	2.73		744	99.64 264,049.99	129.99 263,920.00	4.30	NA
WESTLAKE PORTER PUBLIC LIBRARY TOTAL			6,148,139.84	6,060,914.38 1,811.11	6,062,725.49	3.77		696	6,134,794.17	73,879.79 6,060,914.38	100.00	AA+
GRAND TOTAL			6,148,139.84	6,060,914.38 1,811.11	6,062,725.49	3.77		696	6,134,794.17	73,879.79 6,060,914.38	100.00	AA+

Transaction Statement

WESTLAKE PORTER PUBLIC LIBRARY									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	12/04/2025	12/05/2025	91282CPA3	US TREASURY 3.625 09/30/30	60,000.00	59,868.75	394.37	(60,263.12)	3.67
	12/05/2025	12/08/2025	91282CPN5	US TREASURY 3.500 11/30/30	65,000.00	64,367.77	50.00	(64,417.77)	3.72
BUY TOTAL					125,000.00	124,236.52	444.37	(124,680.89)	3.70
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE		TOTAL	NET REALIZED GAIN/LOSS
MATURITY									
	12/02/2025	12/02/2025	912797RRO	UNITED STATES TREASURY 0.0 12/02/2025	(100,000.00)	99,394.25		100,000.00	605.75
MATURITY TOTAL					(100,000.00)	99,394.25		100,000.00	605.75

Income/Dividend Received

IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
STAR OHIO				
139999999	STAR Ohio	12/31/2025	12/31/2025	5,620.68
STAR OHIO - TOTAL				5,620.68
IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
US BANK				
91282CES6	US TREASURY 2.750 05/31/29	11/30/2025	12/01/2025	1,650.00
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2025	12/01/2025	2,125.00
91282CFY2	US TREASURY 3.875 11/30/29	11/30/2025	12/01/2025	1,453.13
31846V567	FIRST AMER:GVT OBLG;Z	11/30/2025	12/01/2025	62.58
91282CJN2	US TREASURY 4.375 11/30/28	11/30/2025	12/01/2025	1,640.63
91282CET4	US TREASURY 2.625 05/31/27	11/30/2025	12/01/2025	918.75
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	11/30/2025	12/01/2025	1,453.13
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/29/2025	12/01/2025	1,300.00
91282CNG2	US TREASURY 4.000 05/31/30	11/30/2025	12/01/2025	2,100.00
066519QK8	BANKUNIT 0.650 03/05/26 '24	12/05/2025	12/05/2025	202.57
3130AGDY8	FHLBANKS 2.750 06/08/29	12/08/2025	12/08/2025	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	12/09/2025	12/09/2025	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	12/14/2025	12/15/2025	1,687.50
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	12/20/2025	12/22/2025	972.90
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2025	12/31/2025	343.75
91282CCJ8	US TREASURY 0.875 06/30/26	12/31/2025	12/31/2025	328.13
91282CHJ3	US TREASURY 3.750 06/30/30	12/31/2025	12/31/2025	2,062.50
91282CEW7	US TREASURY 3.250 06/30/27	12/31/2025	12/31/2025	975.00
91282CGC9	US TREASURY 3.875 12/31/27	12/31/2025	12/31/2025	1,743.75
US BANK - TOTAL				23,116.20
TOTAL				28,736.88

Contribution/Withdrawals and Expenses

	POST DATE	PAR VALUE	TOTAL
WESTLAKE PORTER PUBLIC LIBRARY			
CUSTODY FEE			
	12/24/2025	(29.43)	(29.43)
CUSTODY FEE TOTAL		(29.43)	(29.43)
MANAGEMENT FEE			
	12/18/2025	(625.00)	(625.00)
MANAGEMENT FEE TOTAL		(625.00)	(625.00)

Projected Income

For the Period January 01, 2026 to December 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
31422XA69	FARMER MAC 3.340 07/01/27 MTN	01/02/2026	1,670.00
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	01/05/2026	1,546.88
3133ERMK4	FED FARM CR BNKS 4.625 01/26/26	01/26/2026	2,312.50
3133ERMK4	FED FARM CR BNKS 4.625 01/26/26	01/26/2026	(195.30)
JAN 2026 TOTAL			5,334.08
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	02/02/2026	768.75
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	02/02/2026	1,340.63
91282CHR5	US TREASURY 4.000 07/31/30	02/02/2026	2,100.00
91282CJW2	US TREASURY 4.000 01/31/29	02/02/2026	1,500.00
91282CGJ4	US TREASURY 3.500 01/31/30	02/02/2026	1,312.50
880591EU2	TVA 2.875 02/01/27	02/02/2026	1,078.13
912828Z78	US TREASURY 1.500 01/31/27	02/02/2026	525.00
91282CGH8	US TREASURY 3.500 01/31/28	02/02/2026	1,312.50
91282CCP4	US TREASURY 0.625 07/31/26	02/02/2026	234.38
880591FE7	TVA 3.875 08/01/30	02/02/2026	949.70
91282CHQ7	US TREASURY 4.125 07/31/28	02/02/2026	1,546.88
795451DY6	SALLIE MAE BNK 4.000 08/06/30	02/06/2026	1,411.51
91282CGL9	US TREASURY 4.000 02/15/26	02/15/2026	1,419.34
9128284V9	US TREASURY 2.875 08/15/28	02/17/2026	1,006.25
9128282R0	US TREASURY 2.250 08/15/27	02/17/2026	843.75
9128286B1	US TREASURY 2.625 02/15/29	02/17/2026	1,443.75
91282CGL9	US TREASURY 4.000 02/15/26	02/17/2026	1,300.00
FEB 2026 TOTAL			20,093.04
91282CGP0	US TREASURY 4.000 02/29/28	03/02/2026	1,500.00
91282CCW9	US TREASURY 0.750 08/31/26	03/02/2026	281.25
066519QK8	BANKUNIT 0.650 03/05/26 '24	03/05/2026	200.34
066519QK8	BANKUNIT 0.650 03/05/26 '24	03/05/2026	625.00
3130ATHWO	FHLBANKS 4.125 09/10/27	03/10/2026	1,546.88

Projected Income

For the Period January 01, 2026 to December 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	03/10/2026	1,312.50
880591EZ1	TVA 3.875 03/15/28	03/16/2026	1,356.25
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	03/20/2026	1,237.50
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	03/30/2026	1,828.13
912828YG9	US TREASURY 1.625 09/30/26	03/31/2026	446.88
91282CMU2	US TREASURY 4.000 03/31/30	03/31/2026	2,100.00
91282CPA3	US TREASURY 3.625 09/30/30	03/31/2026	1,087.50
91282CJA0	US TREASURY 4.625 09/30/28	03/31/2026	1,734.38
91282CEF4	US TREASURY 2.500 03/31/27	03/31/2026	750.00
MAR 2026 TOTAL			16,006.59
3130APB87	FHLBANKS 1.100 10/13/26 '25	04/13/2026	550.00
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	04/17/2026	1,692.85
3133EPWD3	FED FARM CR BNKS 4.875 04/20/26	04/20/2026	256.75
3133EPWD3	FED FARM CR BNKS 4.875 04/20/26	04/20/2026	1,584.38
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	04/27/2026	1,640.63
91282CDG3	US TREASURY 1.125 10/31/26	04/30/2026	309.38
91282CHA2	US TREASURY 3.500 04/30/28	04/30/2026	1,487.50
91282CEM9	US TREASURY 2.875 04/30/29	04/30/2026	1,509.38
91282CMZ1	US TREASURY 3.875 04/30/30	04/30/2026	2,034.38
91282CLR0	US TREASURY 4.125 10/31/29	04/30/2026	1,546.88
APR 2026 TOTAL			12,612.10
912828R36	US TREASURY 1.625 05/15/26	05/15/2026	446.88
912828R36	US TREASURY 1.625 05/15/26	05/15/2026	(378.13)
3130APTR6	FHLBANKS 1.320 11/23/27 '25	05/26/2026	429.00
3133EN3H1	FEDERAL FARM 4.000 11/29/27	05/29/2026	1,300.00
MAY 2026 TOTAL			1,797.75
91282CET4	US TREASURY 2.625 05/31/27	06/01/2026	918.75
91282CES6	US TREASURY 2.750 05/31/29	06/01/2026	1,650.00

Projected Income

For the Period January 01, 2026 to December 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	06/01/2026	1,453.13
91282CPN5	US TREASURY 3.500 11/30/30	06/01/2026	1,137.50
91282CJN2	US TREASURY 4.375 11/30/28	06/01/2026	1,640.63
91282CFY2	US TREASURY 3.875 11/30/29	06/01/2026	1,453.13
91282CNG2	US TREASURY 4.000 05/31/30	06/01/2026	2,100.00
91282CLY5	US TREASURY 4.250 11/30/26	06/01/2026	2,125.00
3130AGDY8	FHLBANKS 2.750 06/08/29	06/08/2026	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	06/09/2026	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	06/15/2026	1,687.50
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	06/22/2026	972.90
91282CDQ1	US TREASURY 1.250 12/31/26	06/30/2026	343.75
91282CCJ8	US TREASURY 0.875 06/30/26	06/30/2026	328.13
91282CEW7	US TREASURY 3.250 06/30/27	06/30/2026	975.00
91282CHJ3	US TREASURY 3.750 06/30/30	06/30/2026	2,062.50
91282CCJ8	US TREASURY 0.875 06/30/26	06/30/2026	87.89
91282CGC9	US TREASURY 3.875 12/31/27	06/30/2026	1,743.75
JUN 2026 TOTAL			22,776.42
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	07/06/2026	1,546.88
91282CGJ4	US TREASURY 3.500 01/31/30	07/31/2026	1,312.50
912828Z78	US TREASURY 1.500 01/31/27	07/31/2026	525.00
91282CGH8	US TREASURY 3.500 01/31/28	07/31/2026	1,312.50
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2026	234.38
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2026	694.34
91282CHQ7	US TREASURY 4.125 07/31/28	07/31/2026	1,546.88
91282CHR5	US TREASURY 4.000 07/31/30	07/31/2026	2,100.00
91282CJW2	US TREASURY 4.000 01/31/29	07/31/2026	1,500.00
JUL 2026 TOTAL			10,772.47
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	08/03/2026	1,340.63

Projected Income

For the Period January 01, 2026 to December 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
880591FE7	TVA 3.875 08/01/30	08/03/2026	988.13
880591EU2	TVA 2.875 02/01/27	08/03/2026	1,078.13
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	08/03/2026	768.75
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/06/2026	1,388.49
9128284V9	US TREASURY 2.875 08/15/28	08/17/2026	1,006.25
9128282R0	US TREASURY 2.250 08/15/27	08/17/2026	843.75
9128286B1	US TREASURY 2.625 02/15/29	08/17/2026	1,443.75
91282CGP0	US TREASURY 4.000 02/29/28	08/31/2026	1,500.00
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	339.84
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	281.25
AUG 2026 TOTAL			10,978.96
3130ATHW0	FHLBANKS 4.125 09/10/27	09/10/2026	1,546.88
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	09/10/2026	1,312.50
880591EZ1	TVA 3.875 03/15/28	09/15/2026	1,356.25
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	09/21/2026	1,237.50
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	09/29/2026	1,828.13
912828YG9	US TREASURY 1.625 09/30/26	09/30/2026	446.88
91282CMU2	US TREASURY 4.000 03/31/30	09/30/2026	2,100.00
912828YG9	US TREASURY 1.625 09/30/26	09/30/2026	(345.90)
91282CPA3	US TREASURY 3.625 09/30/30	09/30/2026	1,087.50
91282CJA0	US TREASURY 4.625 09/30/28	09/30/2026	1,734.38
91282CEF4	US TREASURY 2.500 03/31/27	09/30/2026	750.00
SEP 2026 TOTAL			13,054.10
3130APB87	FHLBANKS 1.100 10/13/26 '25	10/13/2026	550.00
3130APB87	FHLBANKS 1.100 10/13/26 '25	10/13/2026	270.00
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/19/2026	1,702.15
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/27/2026	1,640.63
91282CDG3	US TREASURY 1.125 10/31/26	10/31/2026	1,009.77

Projected Income

For the Period January 01, 2026 to December 31, 2026

CUSIP	DESCRIPTION	POST DATE	AMOUNT
OCT 2026 TOTAL			5,172.55
91282CDG3	US TREASURY 1.125 10/31/26	11/02/2026	309.38
91282CHA2	US TREASURY 3.500 04/30/28	11/02/2026	1,487.50
91282CEM9	US TREASURY 2.875 04/30/29	11/02/2026	1,509.38
91282CMZ1	US TREASURY 3.875 04/30/30	11/02/2026	2,034.38
91282CLR0	US TREASURY 4.125 10/31/29	11/02/2026	1,546.88
3130APTR6	FHLBANKS 1.320 11/23/27 '25	11/23/2026	429.00
91282CFY2	US TREASURY 3.875 11/30/29	11/30/2026	1,453.13
91282CNG2	US TREASURY 4.000 05/31/30	11/30/2026	2,100.00
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	2,125.00
91282CET4	US TREASURY 2.625 05/31/27	11/30/2026	918.75
91282CES6	US TREASURY 2.750 05/31/29	11/30/2026	1,650.00
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	11/30/2026	1,453.13
91282CPN5	US TREASURY 3.500 11/30/30	11/30/2026	1,137.50
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/30/2026	1,300.00
91282CJN2	US TREASURY 4.375 11/30/28	11/30/2026	1,640.63
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	(656.25)
NOV 2026 TOTAL			20,438.38
3130AGDY8	FHLBANKS 2.750 06/08/29	12/08/2026	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	12/09/2026	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	12/14/2026	1,687.50
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	12/21/2026	972.90
91282CEW7	US TREASURY 3.250 06/30/27	12/31/2026	975.00
91282CHJ3	US TREASURY 3.750 06/30/30	12/31/2026	2,062.50
91282CGC9	US TREASURY 3.875 12/31/27	12/31/2026	1,743.75
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2026	343.75
DEC 2026 TOTAL			9,882.28
GRAND TOTAL			148,918.69

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WESTLAKE PORTER PUBLIC LIBRARY
Account Adjustments - Informational
January 21, 2026

FROM:		TO:	
101-00-54540 (DOWNLOADABLE VIDEO)	(100.00)	101-00-54210 (ANNUAL SUBSCRIPTIONS)	100.00
101-00-52120 (LIBRARY SUPPLIES)	(191.17)	101-00-52150 (OFFICE SUPPLIES)	191.17
101-00-53120 (EXTERNAL TRAINING)	(149.67)	101-00-53220 (POSTAGE)	149.67
101-00-53510 (RENTS/LEASES)	(592.30)	101-00-53210 (TELECOMMUNICATIONS)	592.30
101-00-53330 (BUILDING/PROPERTY MAINT)	(600.00)	101-00-53210 (TELECOMMUNICATIONS)	600.00
101-00-51291 (EXECUTIVE ADMIN)	(211.28)	101-00-51243 (FACILITATOR/ASSOC YS)	211.28
101-00-51291 (EXECUTIVE ADMIN)	(23.65)	101-00-51252 (SR FACIL/SR ASSOC AS)	23.65
101-00-51291 (EXECUTIVE ADMIN)	(333.93)	101-00-52353 (SR FACIL/SR ASSOC YS)	333.93
101-00-51291 (EXECUTIVE ADMIN)	(177.70)	101-00-51254 (SR FACIL/SR ASSOC CIRC)	177.70
101-00-51291 (EXECUTIVE ADMIN)	(1,491.44)	101-00-51255 (SR FACIL/SR ASSOC BS)	1,491.44
101-00-51291 (EXECUTIVE ADMIN)	(149.22)	101-00-51263 (SPECIALIST/LIBR YS)	149.22
101-00-51291 (EXECUTIVE ADMIN)	(432.80)	101-00-51272 (MANAGER/SR SPEC AS)	432.80
101-00-51291 (EXECUTIVE ADMIN)	(159.20)	101-00-51274 (MANAGER/SPEC CIRC)	159.20
101-00-51291 (EXECUTIVE ADMIN)	(374.40)	101-00-51281 (SR MANAGER ADMIN)	374.40

WESTLAKE PORTER PUBLIC LIBRARY
Account Adjustments - Informational
January 21, 2026

101-00-51291 (EXECUTIVE ADMIN)	(269.60)	101-00-51283 (SR MANAGER YS)	269.60
101-00-51291 (EXECUTIVE ADMIN)	(191.20)	101-00-51284 (SR MANAGER CIRC)	191.20
101-00-52140 (COPIER SUPPLIES)	(27.61)	101-00-52150 (OFFICE SUPPLIES)	27.61
101-00-55530 (OPERATING SOFTWARE)	(115.15)	101-00-55510 (FURNITURE/EQUIPMENT)	115.15
101-00-53120 (EXTERNAL TRAINING)	(26.00)	101-00-53220 (POSTAGE)	26.00
101-00-53310 (COMPUTER MAINT)	(1,924.33)	101-00-53320 (EQUIPMENT MAINT)	1,924.33
101-00-53710 (CONSULTING SERVICES)	(1,137.34)	101-00-53730 (BANK FEES)	1,137.34
101-00-53150 (BOARD EXTERNAL TRNG)	(1,705.00)	101-00-53610 (UTILITIES)	1,705.00
101-00-53230 (PRINTING & PUBLICITY)	(270.29)	101-00-53610 (UTILITIES)	270.29
101-00-53330 (BUILDING/PROPERTY MAINT)	(4,069.81)	101-00-53610 (UTILITIES)	4,069.81

Mission Moment

Whilst I was out of town, parts southwest and out of the snow band; CJ, Duane, and Guy worked diligently to determine whether the library should open or close due to inclement weather. They took the task seriously and determined the library should stay open to help fulfill our mission.

Finance

Completed and submitted annual Public Employer Annual Information Report

Point of information for the Board – The library has a Continuing Pledge Agreement through the Federal Home Loan Bank of Cincinnati that appears to go back to 1986 but was updated in 2011 that covers our deposits at First Federal Lakewood for an additional \$675,000 above the \$250,000 that would be covered by the FDIC in the event of a bank failure.

I have contracted with Julian Grube to prepare the OCBOA cash-basis financial statements and to perform a compilation engagement with respect to those same financial statements for the year ended December 31, 2025.

Community Group Meetings

Library Services for Patrons with Dementia/Alzheimer (ALA) – I chair the group

Rotary – Weekly meetings and work on the Epiphany project in conjunction with St. Paul Lutheran Church and Redeemer Crisis Center.

Adoption Network Cleveland – Committee meetings. Also, ANC will be holding their annual board retreat here at WPPL for the second year in a row.

Meetings/Training/Programs

Search Ohio Update – things are still not going well but they hope to have a “soft” launch in February

Managers Meeting – discussed a new procedure for departmental budgets, working with challenging patrons

Ryan Dowd training on using Narcan

Meeting with ByWater to discuss implementation of library to library resource sharing. Our hope is to start testing with Athens County Public Library in March.

Friends/Foundation

Foundation – January Meeting was postponed

Friends – Passed their budget which contains approximately \$40,000 of support to the library (mostly for library programs) and an additional amount of \$8,000 for a “Memory Disco” program to be used with people experiencing dementia. <https://www.daybydayproject.org/memorydisco>

Safety and Security

On 12-30-25, I assisted Westlake and N Olmsted PDs with marshaling Patrolman. A Smerk funeral procession vehicles in WPPL south lot.

I gave a presentation during QC to the assembled PICs on certain safety/security situations that might arise

14 Incident Reports were written in December. 3 involved the same patron on the same day. 3 were for Patron Assist/Policy Issue, 2 for Disruptive Behavior, 2 for Inappropriate Internet Use, 2 for

Illness/Accident, 1 for Unattended Child, 1 for Banned Patron, 1 for Harassment, and 1 for Other Issues, Animal in Library.

6 occurred in Ref, 2 in YS, 2 in Lobby, 1 in YA, 1 in Meeting rooms, 1 in Adult Public PC, and 1 in Circ.

Building Services

An emergency sand bucket was created and placed in the server room to have a place to put lithium batteries that are bulging. Recommended safety issue.

All first aid cabinets were inspected and supplies renewed with outdated supplies being disposed.

A fire ladder was purchased for the boiler room roof access door to compliment the existing in Admin/Finance area.

The donor wall was painted along with various other areas being touched up.

Ceiling tile replacement started in the area outside Circ and will continue going into the Reading Room.

New piano covers were purchased and installed.

Adjustments were made to various sections of the heating plant including a recommission of outside dampers on the AHUs, lead/lag times on the boilers, and ignition trials on all 3 boilers.

The work on the 3 front gables was completed, covering existing wood sheathing and soffits with aluminum fascia and vertical soffits. Additional work was also done to allow for drainage of water on the vertical facing away from the building.

Large kickplates were purchased to install on Building Services doors, protecting the door surfaces.

A water hammer situation was tracked down to a cartridge faucet in the AS rest room. Both cartridges were replaced.

Other Projects/Planning

I am working on getting a grant from the Board of Developmental Disabilities to help fund a lactation station for the YS area.

Fiscal Officer search process continues.

Dispatches From the Field

A Patron stopped me in the magazine room to praise the handling of a patron. He stated that he has seen the patron acting out before and wondered what the staff does when I or you are not here. He felt that we showed forbearance with a clearly mentally ill patron. I explained that we want to welcome everyone, but that they must also adhere to our conduct standards. When they do not, we typically ask them to leave for the day. That gives everyone a break and maybe allows the patron to collect him/herself.

~~~~~

Evelyn, I'm pleased and humbled by the director's recent kind letter acknowledging my \$50 contribution to Porter Public Library's floral arranging classes. I will continue to support the program and your creative endeavors and am happy join as an occasional guest.

Merry Christmas 2025 and Happy, Healthy New Year 2026

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Our patron wanted our staff to know how much she appreciated the clear and detailed instructions for the El Gato (I believe it was Adrien who made them). She was so happy to be able to transfer

her parents' wedding tape as a Christmas present. She was also really interested in the Makerspace, so I gave her some information about the equipment offerings and suggested that she follow up by calling the Makerspace for an orientation. She wished us all a happy holiday season

~~~~~

A patron was passing the Ask US desk this afternoon, and upon seeing Katie Salis immediately expressed her gratitude for helping her on a previous occasion. When she was leaving, she commented to Katie S. that she couldn't have done it without her patience and kindness.

~~~~~

Can we leave the Sunday Plain Dealer ads in place?

~~~~~

It would be nice to have non-fiction new released displayed for ease of browsing. E.g. Reading Room Display. Thank you for considering

~~~~~

Chad was most helpful in printing documents in my email. Cheery & informative & walked me through the entire process & even recommended some audio books. Great service. Also loved staffs Christmas attire.

~~~~~

Frances was very helpful helping me to navigate a website. She was also friendly, patient & professional.

~~~~~

The reference librarian was quite courteous and found the information I needed on her computer. Ho-ray!

~~~~~

Excellent book options, cleanliness is good, great kids area. Staff really friendly. Hope you the best.

~~~~~

Love this library, have been coming here for years. Everyone's so helpful and pleasant. Merry Christmas & Happy New Year to all.

~~~~~

Everyone working here is so nice and so helpful. Thank you for being such kind souls! May this new year bring so much love & light to you all.

~~~~~

Patron came to the desk and asked who was responsible for our Story Stacks. I responded that it could be anyone who works back here. She said that she wanted to let us know that we knock it out of the park every time. She said the last 2 Story Stacks she got were so awesome, that if she had 5 hours without her kids with her to look she never would have been able to find what we gave. She thanked us multiple times and said what an awesome job the service and the choices provided are.

~~~~~

"I just love your place! I'm a retired art teacher so it was just like candy to me to see everyone making t-shirts and buttons and plastic figurines." Comment received over the phone while rescheduling an appointment.

~~~~~

A patron came to the desk to report that the YS group study room was freezing and asked if I could adjust the temperature. I told her that I had no access to adjusting the temperature and that it is always cold but agreed it felt much chillier tonight. I did offer to book one of the smaller YS study

rooms for them to see if it was warmer but they declined and instead wore their jackets. AS study rooms were full.

~~~~~

Today, a parent of a third grader came into the YS department and mentioned that her son had been here on a field trip the day before. She asked me some questions about what they learned on their visit, and she expressed how appreciative she is that we offer this service. She loves that her son can walk from the school to visit the library with his class. She thanked us for all we do for her WES student.

~~~~~

Hi Andrew, yesterday, along with my granddaughter and her parents, I visited the library to apply for a passport for my granddaughter who is 12. I want to report that your staff went out of their way to make our visit efficient and successful. I was the rather clueless quarterback of our team and unfortunately bungled several of the tasks I was supposed to accomplish. This, and the fact that my daughter became ill during our meeting, made the staff's job even harder but they overcame all obstacles and completed the application in a little over 30 minutes. I failed to save their names for this message but each person who helped us was courteous and diligent throughout the process. You can be justifiably proud of them.

I hope all is well with you. Best wishes,
Dale LaPorte

~~~~~

A real place for you to experience the rebirth of reading if you let the digital world claim hold on you. It is a wonderful place with real people to help you when stuck or fearful, try it!