Westlake Porter Public Library Board Retreat
Location: Westlake Porter Public Library
Date: May 18, 2024
Time: Light Breakfast 8:00 am, Meeting begins 8:30-12:30 pm

Retreat Agenda

A. Kick off
   1. Andrew Mangels, Library Director
      a. Kick off to board retreat
      b. Introduction of retreat facilitator, Marti Peden
   2. Icebreaker
      a. Each member introduces themselves
      b. Shares why they wanted to be on the board
   3. Guide for Charity Board Members

B. Effective Board Meetings
   1. Agenda, Timing, Best Practices
      a. First five minutes sets the tone
      b. Timed agenda, role of timekeeper
      c. Providing time for discussion portion, i.e., New Business
      d. Parking Lot
   2. Board Decision Making
      Board Decisions
      Director Decisions

Break

3. Effective Procedures for Group Discussion
   a. Code of conduct: setting group norms for engagement
   b. Activity: nominal group technique: develop code of conduct

Lunch

C. Intellectual Freedom and Collection Development Policy
   1. Jane Kirland, Tech Services manager
   2. Andy Harant, Cuyahoga Falls PL Director
   3. Adjournment