



ORDINANCE #24-25-01
TENTATIVE
BUDGET & APPROPRIATION ORDINANCE
For Fiscal Year 2024-2025

A tentative ordinance adopting a combined annual budget and appropriation such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Warrenville Public Library District, DuPage County, Illinois, for the fiscal year beginning July 1, 2024, and ending June 30, 2025, and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object to purpose.

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE
WARRENVILLE PUBLIC LIBRARY DISTRICT:

SECTION 1: The following is the Annual Budget and Appropriation for the Warrenville Public Library District for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

1. General		
A. Salaries		\$1,496,000
Acquisitions & Cataloging	\$108,000	
Administration	\$285,000	
IT	\$70,000	
Maintenance	\$40,000	
Marketing	\$138,000	
Member Services	\$300,000	
Public Services	\$555,000	
B. Illinois Municipal Retirement Fund		\$140,000
C. Federal Insurance Contributions		\$115,000
D. Unemployment Compensation		\$3,000
E. Building Expenses		\$255,000
Maintenance & Improvements	\$160,000	
Utilities	\$95,000	
F. Operating Expenses		\$36,000

	Postage	\$7,000	
	Office	\$7,000	
	Publishing	\$2,000	
	Materials Processing	\$20,000	
G.	Insurance		\$231,000
	Multi-Peril Package	\$30,000	
	Bonds	\$500	
	Health/Life	\$190,000	
	Umbrella	\$500	
	Officers/Directors	\$5,000	
	Worker's Compensation	\$5,000	
H.	Contractual		\$98,000
	Legal	\$20,000	
	Accounting	\$20,000	
	Collection	\$1,000	
	Consultants	\$45,000	
	Audit	\$12,000	
I.	Personnel Development		\$45,250
	Staff	\$41,000	
	Dues	\$5,000	
	Meetings & Education	\$22,000	
	Travel	\$5,000	
	Employee Appreciation	\$6,000	
	Recruitment	\$3,000	
	Trustees	\$4,250	
	Dues	\$500	
	Meetings & Education	\$3,000	
	Travel	\$750	
J.	Equipment		\$20,000
	Purchases	\$17,000	
	Maintenance	\$3,000	
K.	Library Materials		\$247,000
	Print	\$115,000	
	Non-Print	\$22,000	
	eResources	\$110,000	
L.	Public Service		\$88,000
	Programs	\$50,000	
	Printing	\$18,000	
	Refunds/fees	\$2,000	
	PR/Publicity	\$18,000	

M.	Automation		\$135,000
	Software, hardware	\$40,000	
	Miscellaneous purchases	\$20,000	
	Maintenance	\$75,000	
N.	Contingency		\$5,000
O.	Gift Expenditures		\$100,000
P.	Debt Repayment		\$170,000
2.	Special Reserve Fund		\$225,000
	Building Maintenance/Construction	\$100,000	
	Automation Purchases	\$75,000	
	Furniture/Equipment Purchases	\$50,000	
3.	Working Cash Fund		\$250,000
4.	Developer Donations Fund		\$40,000
TOTAL BUDGET EXPENSES			\$3,699,250

SECTION 2: As part of the Annual Budget, it is stated:

- a) The cash on hand at the beginning of the fiscal year is \$0.00.
- b) The estimated cash expected to be received during the fiscal year from all sources is \$3,699,250.
- c) The estimated expenditures for the fiscal year are \$3,699,250.
- d) The estimated cash expected to be on hand at the end of the fiscal year is \$0.00.
- e) The estimated amount of taxes to be received by the WARRENVILLE PUBLIC LIBRARY DISTRICT during the fiscal year is \$2,325,758.
- f) The estimated amount of income and revenue to be received from sources other than library taxes for the fiscal year is \$1,373,492.

SECTION 3: That the above sums of money in the total amount of \$3,699,250 or so much thereof may be authorized by law, be and the same are hereby appropriated for the purposes of the WARRENVILLE PUBLIC LIBRARY DISTRICT as specified for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

SECTION 4: Transfers of appropriations not affecting the total amount appropriated may be made at any meeting of the Board by Ordinance enacted by a 2/3 vote of all the Trustees. By a like vote the Board may by Ordinance make appropriations in excess of those authorized in order to meet any emergency.

SECTION 5: Unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund previously established in accordance with applicable statutes, said unexpended balances to be accumulated in the Special Reserve Fund for the purposes adopted by the Board.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED this 17th day of July 2024, pursuant to a roll call vote as follows:

AYES: 5 - Picha, Richardson, Schmidt, Stull, Warren

NAYS: 0

ABSENT: 2 - DuRocher, Lezon

/s/ Jerri Picha

Jerri Picha, President Pro Tempore
Board of Library Trustees
Warrenville Public Library District

ATTEST:

/s/ Heather J. Stull

Heather J. Stull, Secretary
Board of Library Trustees
Warrenville Public Library District

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF DU PAGE)

**CERTIFICATE OF AUTHENTICITY
TENTATIVE BUDGET AND APPROPRIATION ORDINANCE**

I, HEATHER J. STULL, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Warrenville Public Library District of DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of the Tentative Budget and Appropriation Ordinance adopting an annual budget and appropriating such sums of money for said Library District for the fiscal year beginning July 1, 2024 which was adopted by the Library Trustees at a regular meeting of the Library Trustees on July 17, 2024.

I further certify that the attached Tentative Budget and Appropriation Ordinance has not been amended, altered, changed, or repealed and is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Warrenville Public Library District, DuPage County, Illinois, this 17th day of July 2024.

/s/ Heather J. Stull
Heather J. Stull, Secretary
Board of Library Trustees
Warrenville Public Library District

(SEAL)