



**ORDINANCE #2025-04
BUDGET & APPROPRIATION ORDINANCE
For Fiscal Year 2025-2026**

WHEREAS, the Board of Library Trustees for the Warrenville Public Library District, DuPage County, Illinois, caused to be prepared in tentative form, subject to revisions at any time prior to Board passage in final form, an ordinance adopting a combined annual budget and appropriation of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Warrenville Public Library District for the fiscal year beginning July 1, 2025, and ending June 30, 2026, and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object and purpose; and

WHEREAS, the Secretary of this Board made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Budget on the 17th day of September, 2025, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements will be complied with.

THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Warrenville Public Library District, DuPage County, Illinois, as follows:

SECTION 1: The following are the annual Budget and Appropriation amounts for the Warrenville Public Library District proposed for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

CORPORATE FUND		
Purpose	FY26 Budget	FY26 Appropriations
Salaries	\$1,430,000	\$1,788,000
Benefits (IMRF, FICA, health & unemployment insurance)	\$423,025	\$538,500
Personnel Development (dues, meetings, travel)	\$47,475	\$61,700
Building Maintenance & Improvements	\$131,773	\$200,000
Utilities	\$70,000	\$110,000
Operating Expenses	\$24,525	\$31,000
Insurance (liability, worker compensation, etc.)	\$30,800	\$37,500
Contractual (legal, accounting, audit, etc.)	\$41,885	\$71,000
Equipment	\$10,920	\$18,000
Library Materials/Collections	\$233,921	\$293,000
Library Programs	\$43,367	\$54,000
Public Service (printing, refunds, PR/publicity)	\$25,200	\$33,000
Automation	\$80,550	\$102,000

Contingency	\$1,000	\$50,000
Gift Expenditures	\$0.00	\$100,000
Debt Repayment	\$169,876	\$170,000
TOTAL CORPORATE FUND	\$2,764,317	\$3,657,700

SPECIAL RESERVE FUND

Purpose	FY26 Budget	FY26 Appropriations
Building Maintenance/Construction	\$73,000	\$200,00
Automation Purchases	\$57,700	\$75,000
Furniture/Equipment Purchases	\$40,000	\$75,000
TOTAL SPECIAL RESERVE FUND	\$170,700	\$350,000

WORKING CASH FUND

Purpose	FY26 Budget	FY26 Appropriations
Working Cash Fund	\$0.00	\$225,847
TOTAL WORKING CASH FUND	\$0.00	\$225,847

TOTAL BUDGET & APPROPRIATION	\$2,935,017	\$4,233,547
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Note: The budget is the financial plan of what the Library intends to spend. The appropriation sets the legal limit on the amount of money the Library can spend in its corporate and special reserve funds in the fiscal year. Appropriation amounts exceed budgeted amounts so that if unexpected income is received by the Library or if the Library needs to spend more money than anticipated in any budget line, those funds can legally be expended. For this reason, appropriation numbers may seem high in order to account for any unexpected revenue or expense.

SECTION 2: As part of the Annual Budget, it is stated:

- a) The cash on hand at the beginning of the fiscal year is \$1,538,371.
- b) The estimated cash expected to be received during the fiscal year from all sources is \$2,629,561.
 - i. The estimated amount of taxes to be received by the WARRENVILLE PUBLIC LIBRARY DISTRICT during the fiscal year is \$2,463,829.
 - ii. The estimated amount of income and revenue to be received from sources other than library taxes for the fiscal year is \$471,188.
- c) The estimated expenditures for the fiscal year are \$2,935,017.
- d) The estimated cash expected to be on hand at the end of the fiscal year is \$1,232,915.

SECTION 3: That the above sums of money in the total amount of \$4,233,547 or so much thereof may be authorized by law, be and the same are hereby appropriated for the purposes of the WARRENVILLE PUBLIC LIBRARY DISTRICT as specified for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 4: Transfers of appropriations not affecting the total amount appropriated may be made at any meeting of the Board by Ordinance enacted by a 2/3 vote of all the Trustees. By a like vote the Board may by Ordinance make appropriations in excess of those authorized in order to meet any emergency.

SECTION 5: All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund previously established in accordance with applicable statutes, said unexpended balances to be accumulated in the Special Reserve Fund for the purposes adopted by the Board.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage and approval and publication and filing as required by law.

ADOPTED this 17th day of September 2025, pursuant to a roll call vote as follows:

AYES: 5 – Trustees Picha, Pyszka, Schmidt, Stull, Warren

NAYS: 0

ABSENT: 2 – Trustees DuRocher, Lezon

/s/ Heather J. Stull
Heather J. Stull, President
Board of Library Trustees
Warrenville Public Library District

ATTEST:

/s/ Connie Schmidt
Connie Schmidt, Secretary
Board of Library Trustees
Warrenville Public Library District

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF DU PAGE)

**CERTIFICATE OF AUTHENTICITY
BUDGET AND APPROPRIATION ORDINANCE**

I, CONNIE SCHMIDT, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Warrenville Public Library District of DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of the Budget and Appropriation Ordinance adopting an annual budget and appropriating such sums of money for said Library District for the fiscal year beginning July 1, 2025 which was adopted by the Library Trustees at a regular meeting of the Library Trustees on September 17, 2025.

I further certify that the attached Budget and Appropriation Ordinance has not been amended, altered, changed, or repealed and is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Warrenville Public Library District, DuPage County, Illinois, this 17th day of September 2025.

/s/ Connie Schmidt
Connie Schmidt, Secretary
Board of Library Trustees
Warrenville Public Library District

(SEAL)