

WARRENVILLE PUBLIC LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, January 17, 2024

1. Call to order – Trustee Warren called the meeting to order at 7: 01 pm

2. Roll Call – Trustee Warren called roll call:

ATTENDING: Trustees Lezon (arrived at 7:03 pm), Richardson, Schmidt, Stull, Warren

ABSENT: Trustees DuRocher and Picha

ALSO ATTENDING: Library Director Stuhlmann, Assistant to the Director Jackie Davis, Public Services Manager Paul Dobersztyn, Marketing and Communications Manager Kathy Gaydos, IT Manager Duncan Jones, Acquisitions and Cataloging Manager MaryKellie Marquez, Member Services Manager Laurie Rex, HR Manager Ian Stevens

3. Approval of the agenda

Trustee Stull removed #19 – Closed Session

MOTION: Trustee Stull moved to approve the agenda as amended. Trustee Richardson seconded.

Voice vote:

Ayes – all

Nays – none

Absent – Trustees DuRocher and Picha

Motion carried

4. Presentations – none

5. Public comments – none

6. Correspondence – None

7. Consent Agenda

Trustee Stull read the consent as follows:

a. Approve Minutes of the December 12, 2023 Regular Board Meeting

b. Receive and file Financial Report for December 2023

MOTION: Trustee Schmidt moved to approve the consent agenda as read. Trustee Lezon seconded.

Roll call:

Ayes – Trustees Lezon, Richardson, Schmidt, Stull, Warren

Nays – none

Absent – Trustees DuRocher and Picha

Motion carried

8. Regular Agenda

a. Approve payments for the period of December 13, 2023 – January 17, 2024

MOTION: Trustee Stull moved to approve payments in the amount of \$97,818.40 for the period of December 13, 2023 – January 17, 2024 including electronic payments and checks #9734 through #9786. Checks #9767 and 9772 are voided.

Roll call:

Ayes – Trustees Lezon, Richardson, Schmidt, Stull, Warren

Nays – none

Absent – Trustees DuRocher and Picha

Motion carried

b. Approve transfer of funds

MOTION: Trustee Stull moved to transfer \$225,000.00 from commercial checking account to operating checking account. Trustee Schmidt seconded.

Roll call vote:

Ayes - Lezon, Richardson, Schmidt, Stull, Warren

Nays – none

Absent – Trustees DuRocher and Picha

Motion carried

9. Unfinished Business

a. Air conditioning screen project

Director Stuhlmann stated he signed a contract with Top Rail Fence to install a 9' high wood fence around the HVAC units. The down payment is included in tonight's invoices. Work is planned to begin on March 7, 2024.

Director Stuhlmann has applied to the city for the necessary permit. He also has ordered a new plat of survey to be completed.

Once installation of the fence is complete, Director Stuhlmann will ask the landscaping company for their recommendation for landscaping along the fence.

10. New Business

a. Policy #150 Open Meetings Act

Director Stuhlmann stated he made a few minor changes to the original policy and mentioned a few of the requirements.

This policy will be on the February 2024 agenda for approval.

11. Director's Report

Director Stuhlmann stated he completed a FOIA request regarding the director search.

He stated Paul Dobersztyn has added Educate Station, a new database for home schoolers. Mr. Dobersztyn stated the entire youth services department reviewed it beforehand.

12. Department Head Reports

Mr. Dobersztyn stated he hopes everyone is participating in the Winter Reading Challenge. The prize is a royal blue winter hat embroidered with the library's logo.

Trustee Warren asked MaryKellie Marquez about the bedbug program she watched. Ms. Marquez stated it was a program by Ryan Dowd on how bedbugs can infest a library.

13. President's Report

Trustee Warren shared the dates for the upcoming meetings:

- February 21, 2024 - Decennial Committee of Local Government Efficiency Meeting at 6:30 pm.
- February 21, 2024 – regular board meeting with a closed session to review the closed minutes at 7:00 pm.

14. Treasurer's Report – Trustee Lezon stated everything looks good

15. Secretary's Report – Trustee Stull stated everything looks good

16. Committee Reports – none

17. Trustee Comments

18. Items for information and/or discussion

19. Adjournment

MOTION: Trustee Lezon moved to adjourn the regular meeting at 7:20 pm. Trustee Schmidt seconded.

Ayes – all

Nays – none

Absent – Trustees DuRocher and Picha

Motion carried

Respectfully submitted,



Heather J. Stull, Secretary

Board of Trustees

Warrenville Public Library District