



# Warrenville Public Library District

28W751 Stafford Place, Warrenville IL 60555-3002 • 630/393-1171 • warrenville.com

**WARRENVILLE PUBLIC LIBRARY DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**Wednesday, September 21, 2022, 7:00 p.m.**  
**(immediately following Budget & Appropriation Public Hearing)**  
**Location: Library Meeting Room**

Special Meeting Procedures because of COVID-19:

- Masks are recommended, but not required.
- Because of social distancing measures, the number of people who may gather at the Library may be limited, making in-person attendance available on a first-come, first-served basis.
- The meeting will be broadcast live online at: <https://us02web.zoom.us/j/87362469620>. The public may also listen to the meeting by calling 312-626-6799 and entering the Meeting ID number 873 6246 9620. (There is no participant ID or password.)
- Public comments may be shared in person at the meeting or emailed to [trustees@warrenville.com](mailto:trustees@warrenville.com). Please use the subject line to indicate the email is a public comment for the Board Meeting. Emailed comments will be read during the meeting if they:
  - Include the commenter's first and last name
  - Are received at the above email address prior to the meeting's start time.
  - Are no more than 500 words in length and
  - Are free of any abusive or obscene language.

While the Board appreciates all questions and comments, they will not respond at the meeting, but may choose to do so at a later time.

## AGENDA

1. Call to order
2. Roll Call (Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren)
  - a. Approve Remote Attendance and Participation, if needed (**ACTION**)
3. Approval of the agenda (**ACTION**)
  - a. *Trustees may request to remove any items from the consent or regular agenda at this time. Discussion only items may also be added to the regular agenda at this time.*
4. Presentations
5. Public comments
6. Correspondence
  - a. Memo from Attorney Ritzman regarding April 4, 2023 General Consolidated Election
7. Consent Agenda (**ACTION**)
  - a. Approve Minutes of the August 17, 2022 Regular Board Meeting
  - b. Approve Minutes of the September 7, 2022 Special Board Meeting

- c. Receive and file Financial Report for August
  - d. Approve Annual Statement of Income & Disbursements for FY2022
  - e. Adopt Ordinance #22-23-02 Budget & Appropriation Ordinance for 2022-2023 Fiscal Year
  - f. Adopt Resolution #224 - Resolution to Determine Estimate of Funds Needed for 2022-2023 Fiscal Year
  - g. Approve Chief Fiscal Officer's Certificate of Estimated Revenue for 2022-2023 Fiscal Year
  - h. Approve Public Disclosure of "Total Compensation" posting for Fiscal Year Ending June 30, 2023 as required by Illinois Public Act 97-0609
8. Regular Agenda
    - a. Approve payments for the period of August 18-September 21, 2022 **(ACTION)**
    - b. Approve transfer of funds **(ACTION)**
  9. Unfinished Business
    - a. Authorize expenditure for up to two trustees to attend Trustee Day at the 2022 Illinois Library Association Annual Conference **(ACTION)**
  10. New Business
    - a. Receive update and review staff recommendation for Youth Services iPads (*discussion only*)
    - b. Approve revisions to Employee Handbook "Health/Dental/Vision/Life Insurance" **(ACTION)**
    - c. Discuss timeline for formation of Committee on Local Government Efficiency (*discussion only*)
    - d. Review first draft of Levy Ordinance and Truth in Taxation Notice (*discussion only*)
    - e. Review and Approve 2023 Holiday Closures **(ACTION)**
  11. Director's Report
  12. Department Head Reports
  13. President's Report
    - a. Next meetings or events
  14. Treasurer's Report
  15. Secretary's Report
  16. Committee Reports
  17. Trustee Comments
  18. Items for information and/or discussion (No Action)
  19. Closed Session
  20. Adjournment **(ACTION)**