

WARRENVILLE PUBLIC LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, April 19, 2023, 7:00 p.m.

1. Call to order – Trustee DuRocher called the meeting to order at 7:03 p.m.
2. Roll Call

ATTENDING: Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren

STAFF PRESENT: Executive Director Jason Stuhlmann, Assistant to the Director Jackie Davis, Marketing & Communications Manager Kathy Gaydos, Acquisitions & Cataloging Manager MaryKellie Marquez, HR Manager Ian Stevens, Members Services Manager Laurie Rex, IT Manager Duncan Jones

- a. Approve Remote Attendance and Participation, if needed – not needed

3. Approval of the agenda

MOTION: Trustee Stull moved to approve the agenda as presented. Trustee Ruzicka seconded.

Voice vote:

Ayes – all

Nays – none

Motion carried

4. Presentations

- a. Recognition of Service: Cindy Ruzicka

In recognition of Trustee Ruzicka's retirement from the Board, Trustee DuRocher presented Trustee Ruzicka with a certificate of appreciation for her six years of service. All trustees thanked her for her service.

5. Public comments – none
6. Correspondence - none
7. Consent Agenda

Trustee Stull read the consent agenda as follows:

- a. Approve Minutes of the March 15, 2023 Regular Board Meeting
 - b. Receive and File Financial Report for March 2023
 - c. Approve updates and 2.65% Market Adjustment to the Library's Wage Scale effective July 1, 2023

MOTION: Trustee Warren moved to approve the consent agenda as read. Trustee Lezon seconded.

Roll call vote:

Ayes – Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren

Nays – none

Motion carried

8. Regular Agenda

- a. Approve payments for the period of March 16 – April 18, 2023

MOTION: Trustee Stull moved to pay invoices in the amount of \$71,812.69 for the period of March 16, 2023 through April 19, 2023 including electronic payments and checks #9315 – 9362. Check #9360 is voided. Trustee Warren seconded.

Roll call vote:

Ayes – Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren

Nays – none

Motion carried

- b. Transfer of Funds

MOTION: Trustee Picha moved to transfer \$200,000 from commercial checking account to operating checking account. Trustee Warren seconded.

Roll call vote:

Ayes – Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren

Nays – none

Motion carried

9. Unfinished Business

- a. Warhol PopArt Challenge exhibit at the Library

Director Stuhlmann stated Vivian Lund has been chosen as one of the four notable Warrentown folks, along with Julius Morton Warren, Ivan Albright and Leone Schmidt.

Director Stuhlmann stated Paula Krapf from the City of Warrentown will be hosting a ribbon cutting on Saturday, June 3 at the library. The photos will be displayed on the windows in the Youth Services area from June - September.

Trustee Picha asked if the photos would be given to the Warrentown Historical Society when the exhibit is over. Director Stuhlmann will check on this.

- b. Committee on Local Government Efficiency

Trustee DuRocher announced Cindy Ruzicka and Amy Arlowe have agreed to be the community members on this committee.

Trustee DuRocher stated the first meeting will be at 6:30 p.m. on May 17, 2023. There must be two other meetings within 18 months of May 2023.

Trustee Stull asked if officers will need to be elected. Trustee DuRocher stated this will be discussed at the first meeting.

Trustee DuRocher stated the memo from Ancel Glink was very informative.

Director Stuhlmann reminded the trustees they must take the Open Meetings Act training if not already completed. The two community members should also take this training.

Trustee Picha confirmed there will not be another Committee of the Whole Budget meeting in May. Trustee DuRocher stated Director Stuhlmann will

compose a narrative of the budget for the May meeting, along with the new spreadsheet.

Trustee Warren asked when the current Strategic Plan ends. Trustee DuRocher stated it ends in 2024. Trustee DuRocher stated there is no law that states you have to have another plan in place immediately when the current plan expires.

10. New Business - none

11. Director's Report

Director Stuhlmann stated the following:

- On March 22, 2023, the Illinois State House passed House Bill 2789 prohibiting public libraries and school libraries from banning books and other materials over partisan or doctrinal pressure. If a library does ban a book they can lose some state funding. Libraries need to adopt a policy regarding this bill or adopt the ALA's Bill of Rights, which we have in place. Some directors have talked about a "Request for Reconsideration Form" as a way for a person to voice their concern over a book. It's a process for the person to be heard but very rarely does the book get banned – it is typically a young adult book being challenged which gets reclassified as an adult book.
- Three new library babies were born on Monday, April 17 to Paul and Julie.
- The new entry doors are ordered and will be installed by the end of June.
- Window inspection and repairs are scheduled to be completed by the end of June.
- The sprinklers were inspected and there is some major repair work that needs to be completed.
- Newly elected Trustees will be sworn in and new officers elected at the May board meeting.
- Director Stuhlmann reached out to Ron Mentzer at the City regarding the TIF funds and will be meeting with Mr. Mentzer in May.
- MaryKellie Marquez, Kathy Gaydos and Duncan Jones have officially been classified as managers.
- Kyrie Kenny-Sumrak has been promoted to full-time in Youth Services.
- Trustee DuRocher asked Director Stuhlmann to send the trustees information regarding the Warhol exhibit ribbon cutting when he receives it. Director Stuhlmann stated the library is checking on obtaining soup can barrels for a food drive during the Warhol Exhibit.

12. Department Head Reports

- Trustee DuRocher stated she was happy to see the library is fully staffed.
- Trustee DuRocher stated Adult Services had their first bi-lingual class.
- Trustee Picha stated there were 80 people in attendance for the Sunday concert with Tom Sharpe.

13. President's Report

Trustee DuRocher stated the next meetings are:

- Trustee DuRocher stated the Library Open House is Sunday, April 23. She asked Kathy Gaydos to remind trustees about the day's happenings. Kathy stated there will be greeters at entrances, tours, a library bingo game in both English and Spanish, science kits and mobile devices will be displayed in the meeting room along with refreshments. The first 100 people to enter the door will receive a swag bag.

There will be a meet and greet for Director Stuhlmann in the meeting room from 1-2:30 p.m.

Director Stuhlmann and his wife will be making balloon creations in Youth Services from 2:45 – 4:00 p.m.

The bingo game will continue for the entire week with the grand prize of a full size iPad awarded on May 1 to a Warrenville resident.

Kathy Gaydos stated the trustees must complete a tour of the library as stated in our Per Capita Grant report. They will decide next month if they will schedule the tour around the June board meeting.

- May 13, 2023 from 10 am – noon is a Trustee Forum Virtual Workshop: A Meeting of the Kleintown Public Library: A Look Inside How to Run an Efficient and Effective Library Board Meeting
- May 19, 2023 from 6-11 pm is the LACONI Trustee Banquet which Trustees DuRocher and Stull are attending.
- June 23-26, 2023 is the ALA Conference in Chicago
- Wednesday, May 15, 2023 at 6:30 p.m. for the Committee on Local Government Efficiency
- Wednesday, May 15, 2023 at 7:00 p.m. Regular Board Meeting of the Board of Trustees

14. Treasurer's Report

- Trustee Lezon stated the donation from Amy Harman has been received by the DuPage Foundation. It is a very generous stock donation and she intends this to be an annual contribution.

15. Secretary's Report – everything looks good

14. Committee Reports - none

15. Trustee Comments

Trustee Picha reminded everyone to complete their Economic Interest Statement if they have not done so by May 1.

Trustee Picha thanked Taylor Haring for staffing the library table at the Warrenville Senior Fair.

16. Items for information and/or discussion – none

17. Adjournment

MOTION: Trustee Ruzicka moved to adjourn the meeting at 7:51 p.m. Trustee Lezon seconded.

Voice vote:

Ayes – all

Nays – none

Motion carried

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Heather J. Stull". The signature is written in a cursive, flowing style.

Heather J. Stull, Secretary
Board of Trustees
Warrenville Public Library District