



Warrenville Public Library District

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WARRENVILLE PUBLIC LIBRARY DISTRICT
Meeting of the Decennial Committee on Local Government Efficiency
Wednesday, May 17, 2023, 6:30 p.m.

MINUTES

1. Call to order – Chair DuRocher called the meeting to order at 6:33 pm.
2. Roll Call – Chair DuRocher called the roll:

PRESENT:

Library Trustees DuRocher, Lezon, Picha, Schmidt, and Stull
Library Director Stuhlman
Public Members Amy Arlowe and Cindy Ruzicka

ABSENT: Trustees Richardson and Warren

STAFF PRESENT: IT Manager Duncan Jones

OTHERS ATTENDING – IF ANY:

Member Services Manager Laurie Rex entered at 6:45 pm
Assistant to the Director Jackie Davis entered at 6:55 pm

3. Approval of the agenda (**ACTION**)

MOTION: Trustee Stull moved to approve the agenda as presented. Trustee Picha seconded.

Voice vote:

Ayes – all

Nays – none

Absent – Trustees Richardson and Warren

Motion carried

4. Introductions

Chair DuRocher introduced everyone on the committee and thanked the public members Cindy Ruzicka and Amy Arlowe for joining us.

5. Public comments: None

6. New Business

- a. Designate committee members to compile information and identify efficiencies to review at next meetings

The Committee reviewed the example report from Ancel Glink and brainstormed a few of the items.

For sections IV and V, Director Stuhlmann said he would list the items that fit these categories for the next meeting.

For section VI, the library has intergovernmental agreements with the City of Warrenville for use of the Bob Walters Commons, TIF districts, Hotel Grant, other Tourism & Arts Commission partnerships, and possibly an agreement regarding the streetlights on Stafford. The library also has IGAs with SWAN and RAILS for delivery and other library related functions.

For section VII on partnerships, it was mentioned how the City asked the library for input on the Old Town/Civic Center Redevelopment.

For section VIII on review of laws, etc., Director Stuhlmann said he would go through the list and present information on each of the items.

For section IX on what we have done well, Trustee DuRocher mentioned how proud she was the library did not have to go for referendum for the 2017 renovations. The Committee also mentioned going fine free, joining SWAN, adding self-checkout, offering curbside delivery and home delivery, joining LIRA, and improving staff benefits.

For section XI on what we could do better, it was mentioned that we could review some of our contracts for cleaning, landscaping, snowplowing, HVAC, etc. and see if there is potential for cost sharing with the City, or for finding better prices in general.

Summary - In the end, it was agreed Director Stuhlmann would work on collecting all of this information and presenting it in the report form for review at the second meeting.

7. Set date for next meeting of the Warrenville Public Library District's Decennial Committee on Local Government Efficiency

Director Stuhlmann stated the committee has 18 months to complete their work, but it would be good to finish sooner rather than later. He listed

potential dates, and recommended scheduling for this fall rather than in the winter or spring. After a brief discussion, October 18 was picked as the tentative date for the second meeting, with the time to be determined based on how much information there is to discuss.

8. Survey members of the public in attendance for matters discussed at this meeting of the Warrenville Public Library District's Decennial Committee on Local Government Efficiency

Other than staff, there were no other members of the public to survey. Staff were asked if they had any questions, input, or comments regarding the meeting's discussion. There were none.

9. Adjournment (**ACTION**)

MOTION: Trustee Picha moved to adjourn the meeting at 6:58 pm. Trustee Lezon seconded.

Voice vote:

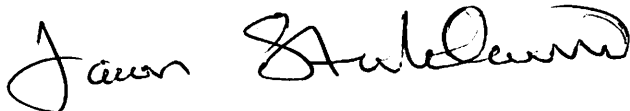
Ayes – all

Nays – none

Absent – Trustees Richardson and Warren

Motion carried.

Respectfully submitted,



Jason Stuhlmann
Executive Director
Warrenville Public Library District