

WARRENVILLE PUBLIC LIBRARY DISTRICT
Minutes of the Regular Meeting of the Board of Trustees
Wednesday, March 15, 2023

1. Call to order – Trustee DuRocher called the meeting to order at 7:00 p.m.
2. Roll Call

PRESENT: Trustees DuRocher, Lezon, Richardson (arrived at 7:01 pm), Ruzicka (arrived at 7:03 pm), Stull and Warren

ABSENT: Trustee Picha

STAFF PRESENT: Executive Director Jason Stuhlmann, Public Services Manager Paul Dobersztyn, Marketing & Communications Manager Kathy Gaydos, Acquisitions & Cataloging Manager MaryKellie Marquez, HR Manager Ian Stevens, Members Services Laurie Rex, IT Associate Duncan Jones

PUBLIC PRESENT: Connie Schmidt

- a. Approve Remote Attendance and Participation, if needed – not needed

3. Approval of the agenda

Trustee DuRocher removed item #19 related to a closed session and moved item #20 related to the regular agenda as Item #8c.

MOTION: Trustee Stull moved to approve the agenda as amended. Trustee Lezon seconded.

Voice vote:

Ayes – All

Nays – None

Absent – Trustee Ruzicka

Motion carried

4. Presentations – none
5. Public comments – Connie Schmidt stated the Board is doing a fine job.
6. Correspondence – none
7. Consent Agenda
 - a. Approve Minutes of the January 18, 2023 Regular Board Meeting
 - b. Receive and File Financial Report for January 2023
 - c. Receive and File Financial Report for February 2023

- d. Ratify Payments from January 19 – February 15, 2023, in the amount of \$42,637.20 with checks #9230 – 9271.
- e. Ratify February 16, 2023, transfer of \$150,000 from commercial checking to operating checking account.
- f. Approve Non-resident Library Card Participation for FY24 Utilizing the Tax Bill Method for Calculation of the Non-resident fee and 15% Calculation for Non-resident Renters
- g. Approve Multi-Product Resolution from Fifth Third Bank to update the Commercial Master Signature Card, adding Jason Stuhlmann as an Authorized Signer for the Warrenville Public Library District
- h. Approve Paylocity Laser Check Signature Form adding Jason Stuhlmann and a Trustee as signees. This will remove former Director Sandy Whitmer as signee.

MOTION: Trustee Lezon moved to approve the consent agenda as read. Trustee Ruzicka seconded.

Roll call vote:

Ayes – Trustee DuRocher, Lezon, Richardson, Ruzicka, Stull, Warren

Nays – None

Absent – Trustee Picha

Motion carried

8. Regular Agenda

- a. Approve payments for the period of February 16 – March 15, 2023

MOTION: Trustee Stull moved to approve payment of invoices in the amount of \$56,733.09 with electronic payments and checks #9272 – 9314. Check #9275 is voided. Trustee Warren seconded.

Roll call vote:

Ayes – Trustee DuRocher, Lezon, Richardson, Ruzicka, Stull, Warren

Nays – None

Absent – Trustee Picha

Motion carried

- b. Approve transfer of funds

MOTION: Trustee Ruzicka moved to approve the transfer of \$200,000 from the commercial checking account to the operating checking account. Trustee Warren seconded.

Roll call vote:

Ayes – Trustee DuRocher, Lezon, Richardson, Ruzicka, Stull, Warren

Nays – None

Absent – Trustee Picha

Motion carried

- c. Destroy verbatim recording of April 21, 2021 Regular Board Meeting Closed Session.

MOTION: Trustee Stull moved to destroy the verbatim recording of the April 21, 2021 Regular Board Meeting Closed Session. Trustee Warren seconded.

Roll call vote:

Ayes – Trustee DuRocher, Lezon, Richardson, Ruzicka, Stull, Warren

Nays – None

Absent – Trustee Picha

Motion carried

9. Unfinished Business

a. Alibrijes Sculpture Art at the Library

Director Stuhlmann gave an update on the proposal for installation of a Alibrijes art sculpture at the library. He and Trustee Richardson met with Linda and Brian of the Tourism & Arts Commission. Director Stuhlmann and Trustee Richardson told them the library is interested in the project, with final board approval dependent on the selected art piece and space where it can be safely installed.

Trustees discussed location and installation possibly on top of one of the display cubes. They would like to know since this piece is owned by the City of Warrentville, can the library move it in the future. Director Stuhlmann stated an intergovernmental agreement will have to be drawn up.

No action was taken at this time.

b. Committee on Local Government Efficiency

Director Stuhlmann gave an update and reminder about the requirement for the library to form a Committee on Local Governmental Efficiency by June 9, 2023. The committee is to be comprised of all board members and two Warrentville residents with a timeframe of 18 months to file the findings of the committee.

Trustees discussed possible community members for the committee. Trustee DuRocher will contact Marketing and Communications Manager Kathy Gaydos regarding possible advertising for community members to apply to join the committee.

Director Stuhlmann will research more details and bring to either the April or May board meeting.

10. New Business

a. Approve installation, location and timeframe for Warhol PopArt Challenge exhibit at the library

Director Stuhlmann presented updated information about the Warhol PopArt Challenge exhibit and the library's opportunity to display the Warhol-esque art panels at the library featuring local Warrentville persons of historical importance.

Discussion was held regarding the location of the panels. The final decision is to install them on the windows facing Stafford Place in Youth Services.

MOTION: Trustee Stull moved to approve the installation of four Warhol-esque art panels from June-September 2023 on the windows of the library. Trustee Lezon seconded.

Voice vote:

Ayes – all

Nays – none

Absent – Trustee Picha

Motion carried

11. Director's Report

- a. Anti-LGBTQ+ Sticker Incidents – Director Stuhlmann described the recent sticker incidents that have taken place at the library. He will follow up with a call to the Police Department to file a report.
- b. National Library Week Open House

Director Stuhlmann stated the library is hosting an open house on Sunday, April 23 to commence National Library Week. All trustees are invited to be involved in the event.

12. Department Head Reports – no questions were asked of the department heads.

13. President's Report

- a. Next library meetings or events – Trustee DuRocher announced the next library meetings and events.
- b. Trustee DuRocher reminded all trustees to file their Economic Interest Statement with DuPage County by May 1.
- c. Trustees DuRocher and Stull will attend the LACONI Trustee Banquet on May 16. Administration will make their reservation.

14. Treasurer's Report – Trustee Lezon reported:

- Trustee Lezon reported the library received \$20,000 in Developer Donations from the City of Warrenville. The balance remaining is \$16,471.02.
- The library received an automatic distribution of \$1,400 from the DuPage Foundation.
- The Tourism & Arts Commission has awarded the Library a Hotel Tax Grant in the amount of \$9,021 for the Concerts on the Commons series and \$3,871 for the Sunday Musical Matinees.
- A donation was received from Vivian Lund in honor of Sandy Whitmer's retirement.

15. Secretary's Report – Trustee Stull reported everything looks good.

16. Committee Reports – none

17. Trustee Comments

- a. Trustee Richardson stated she had attended the Library's Lord of the Rings Trivia event. She stated a mother attending trivia liked that Director Stuhlmann hosted story time.
- b. All trustees loved that Director Stuhlmann hosted a story time.
- c. Trustee Warren stated former board member Patricia Stevenson passed away recently.
- d. Trustee Ruzicka stated she personally knew Mildred Baldwin. Ms. Baldwin sketched a picture of her that was published in the Warrenville Digest.

18. Adjournment

MOTION: Trustee Lezon moved to adjourn the meeting at 8:09 p.m. Trustee Warren seconded.

Voice vote:

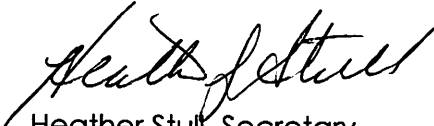
Ayes – all

Nays – none

Absent – Trustee Picha

Motion carried

Respectfully submitted,



Heather Stull, Secretary
Board of Trustees
Warrenville Public Library District