



Program Policy

Three Rivers Public Library District (“Library”) sponsored programs, which include presentations, lectures, discussion groups, clubs, story times, demonstrations, arts and craft projects, performances, and more, are offered to the community to support the Library’s mission to provide equal access to information, education, and recreation through a variety of programs, technology, and services in an engaging environment to all members of the community. As such, Library staff strategically select and plan programming, presenters and topics based on several factors, including but not limited to:

- Relevance and timeliness to community needs (including content that is supported by the Library’s Strategic Plan);
- Popular appeal;
- Suitability for the intended audience;
- Educational and entertainment value;
- Exposure to viewpoints from a wide array of perspectives, cultures and experiences;
- Budget allowance; and
- Availability of physical and virtual library space (which includes Library staff and technology).

Program suggestions and proposals from presenters and members of the community are welcome, however library staff retains the right to determine which programs and events are selected. Furthermore, while Library staff, including Department Heads, professional, and paraprofessional staff, are responsible for selecting, planning, and coordinating programs, the Library Director has final approval over whether or not a program will be sponsored by the Library.

To be eligible for consideration, all programs must:

- Be open to the general public (subject to age restrictions);
- Free of charge (except in limited circumstances);
- Abide by all Library policies, rules and regulations; and
- Adhere to the Americans with Disabilities Act (ADA)¹ and the American Library Association’s Bill of Rights.

¹ Those seeking accommodations to attend a program at the Library are encouraged to contact the Library five (5) business days in advance to request said accommodations.

Additionally, the Library reserves the right to limit the number of participants in a program, and Library staff will strive to select presenters who do not have a vested interest in selling their products or services to attendees. Presenters may leave business cards for attendees, but only special circumstances approved by the Library Director will allow for products to be sold.

Library sponsorship of a program does not constitute an endorsement of the content of the program or of the views expressed by the presenters or participants.

Adopted 7/12/2023