



Channahon & Minooka IL Board Meeting Minutes September 10, 2025

Call to order: The meeting was called to order at 6:00 p.m. by President Hoppe and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, Malone, McGowan and Sullivan. Absent: McSteen. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Malone moved, seconded by Chesson to accept the Consent Agenda. Ayes: Chesson, Doyle, Malone, McGowan and Sullivan. Absent: McSteen.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The Building & Grounds Committee did not meet.

Old and New Business:

- a. Resolution 2025-1 Estimate of Funds Needed - Trustee Doyle moved, seconded by Malone to approve Resolution 2025-1 Estimate of Funds Needed. Ayes: Chesson, Doyle, Malone, McGowan and Sullivan. Absent: McSteen.
- b. Estimate of Revenues – Trustee Chesson moved, seconded by McGowan to approve the Estimate of Revenues. Ayes: Chesson, Doyle, Malone, McGowan and Sullivan. Absent: McSteen.
- c. Cash Receipts and Disbursements - Trustee McGowan moved, seconded by Malone to approve the Cash Receipts and Disbursements. Ayes: Chesson, Doyle, Malone, McGowan and Sullivan. Absent: McSteen.
- d. Architectural Proposal – Trustees provided questions regarding the proposal from Studio GC on a Schematic Design for Community Engagement. Studio GC responded in writing to those questions. Trustees requested Jamie Rachlin, Meristem Advisors to attend the October meeting, when Studio GC will be in attendance, to discuss financial options. Trustees discussed what the proposal does and does not include, the timeline and fund sourcing. Trustees requested Studio GC provide a list of libraries which they have worked with. There was also a discussion about how to decimate information to the community including information packets, video, social media, etc. Trustee Hoppe requested trustees gather questions to submit to Studio GC prior to the October meeting. Trustee Hoppe requested the payments to Studio GC be detailed as to how much will be due and when.
- e. Strategic Planning – No further discussion.
- f. Staff Holiday Dinner – Trustees are agreeable to holding the staff dinner at The Bluffs.
- g. General Discussion, as needed – None

Adjournment: Trustee Doyle moved, seconded by Sullivan to adjourn the meeting at 7:14 p.m. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Kari Sullivan, Secretary
Board of Library Trustees
Three Rivers Public Library District