



## Channahon & Minooka IL Board Meeting Minutes October 8, 2025

Call to order: The meeting was called to order at 6:00 p.m. by President Hoppe and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, Malone, McGowan and McSteen. Absent: Sullivan. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Malone moved, seconded by McSteen to accept the Consent Agenda. Ayes: Chesson, Doyle, Malone, McGowan and McSteen. Absent: Sullivan.

Public Comments: Jennifer Lyons was in attendance to express interest in pressing forward with a new building.

### Committee Reports:

- a. Building & Grounds – The Building & Grounds Committee did not meet.

### Old and New Business:

- a. Audit – Jessika McGarvey from Mack & Associates was in attendance to present the FY25 audit. Trustee Doyle moved, seconded by McGowan to accept the FY25 Audit. Ayes: Chesson, Doyle, Malone, McGowan and McSteen. Absent: Sullivan.
- b. Architectural Proposal – Postponed until the November meeting when the architect and financial advisor will be in attendance.
- c. Equistar Settlement Agreement – Director Offerman provided an overview of the agreement. Trustee McSteen moved, seconded by McGowan to approve the Equistar Settlement Agreement. Ayes: Chesson, Doyle, Malone, McGowan and McSteen. Absent: Sullivan.
- d. WindyCon Travel Request – Trustee Malone moved, seconded by Doyle to approve the travel request to Windycon 2025 by Adult Services Manager Moe at a cost not to exceed \$298. Ayes: Chesson, Doyle, Malone, McGowan and McSteen. Absent: Sullivan.
- e. Operating Policy – Trustee McSteen moved, seconded by Doyle to approve the Operating Policy effective 10/8/2025 as presented. Ayes: Chesson, Doyle, Malone, McGowan and McSteen. Absent: Sullivan.
- f. Strategic Planning – No further discussion.
- g. General Discussion, as needed – None

Adjournment: Trustee Chesson moved, seconded by Doyle to adjourn the meeting at 6:43 p.m. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Diane Chesson, Secretary Pro-Tem  
Board of Library Trustees  
Three Rivers Public Library District