



Channahon & Minooka IL Board Meeting Minutes March 13, 2024

Call to order: The meeting was called to order at 6:00 p.m. by President Pro-Tem Swick and a quorum was established. Trustees present were: Doyle, Hoppe, Malone, McSteen, Sullivan and Swick. Absent: Chesson. Also present: Executive Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: The Agenda was corrected to read Alcohol Policy rather than Drug & Alcohol Free Policy. Trustee Doyle moved, seconded by Hoppe to accept the Consent Agenda. Ayes: Doyle, Hoppe, Malone, McSteen, Sullivan and Swick. Absent: Chesson.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The Building & Grounds Committee did not meet.
- b. Finance – The Finance Committee will be meeting soon.

Old and New Business:

- a. Personnel Policy – Director Offerman presented a proposed revision to the Tuition Reimbursement portion of the Personnel Policy. Trustee Hoppe requested some clarifications and changes. Director Offerman will amend the proposed changes and present to the board at the April meeting.
- b. Strategic Planning – Studio GC will be coming to the April 2024 board meeting. The community groups with Studio GC will be meeting soon. The Accountability Committee will also be meeting soon.
- c. Director's Goals – Director Offerman updated the board on her current goals
- d. Serving our Public Chapters 3 & 4 – Director Offerman reviewed Chapters 3 & 4 with trustees.
- e. General Discussion, as needed – None

Adjournment: Trustee Swick moved, seconded by Malone to adjourn the meeting at 6:23 p.m. noting that tomorrow is Pie Day, Friday is the Ides of March and wishing everyone a Happy St. Patrick's Day on March 17th. Motion carried by a voice vote with 6 ayes.

Respectfully submitted,

Brandy Malone, Secretary
Board of Library Trustees
Three Rivers Public Library District