



Channahon & Minooka IL Board Meeting Minutes June 12, 2024

Call to order: The meeting was called to order at 6:00 p.m. by President Chesson and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Malone moved, seconded by Hoppe to accept the Consent Agenda. Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen.

Public Comments: Boy Scouts of America Troop #454 Elizabeth Fleming and Gina Fleming were present to observe the meeting for an Eagle Scout badge.

Committee Reports:

- a. Building & Grounds – The Building & Grounds Committee did not meet. The next Building & Grounds meeting will be July 10th at 5:30 p.m. for the walk around at Minooka.
- b. Finance – The Finance Committee met and discussed the working budget.

Old and New Business:

- a. Executive Session to Review Closed Session Minutes & to Discuss Personnel ILCS 120/2c1 – Trustee Chesson moved, seconded by Swick to go into Executive Session at 6:06 p.m. for the discussion of minutes legally closed under the Open Meetings Act, for approval and semi-annual review of closed minutes per ILCS 120/2c(21) and for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 120/2c(1). Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen. Trustee Hoppe moved, seconded by Swick to go out of Executive Session at 6:58 p.m. and return to open session. Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen. Trustees agreed to leave the closed session minutes closed.
- b. Director Evaluation & Increase – Trustee Hoppe moved, seconded by Doyle to approve a 4.5% increase for Library Director Offerman. Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen.
- c. FY25 Working Budget – Trustee Hoppe moved, seconded by Swick to approve the FY25 Working Budget. Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen.
- d. Strategic Planning – Two focus groups have been conducted already. Craig Meadows is working on the report for those focus groups. Three community groups will be scheduled soon.
- e. Serving our Public Chapters 9 & 10 – Director Offerman reviewed Chapters 9 & 10 with trustees.
- f. General Discussion, as needed – None

Adjournment: Trustee Swick moved reminding everyone that Flag Day is Friday, Juneteenth is approaching, this is Pride Month and Father's Day is Sunday, seconded by Hoppe to adjourn the meeting at 7:36 p.m. Motion carried by a voice vote with 6 ayes.

Respectfully submitted,

Brandy Malone, Secretary
Board of Library Trustees
Three Rivers Public Library District