



Channahon & Minooka IL Board Meeting Minutes January 10, 2024

Call to order: The meeting was called to order at 6:00 p.m. by President Chesson and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen. Also present: Executive Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Doyle moved, seconded by Hoppe to accept the Consent Agenda. Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The Building & Grounds Committee did not meet.

Old and New Business:

- a. PLA Conference – Trustee Malone moved, seconded by Sullivan to approve Director Offerman, Assistant Director Griggs and Adult Services Manager Svehla attend the PLA Conference in Columbus, OH at a cost not to exceed \$4,900. Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen.
- b. LIMRiCC IGA – Director Offerman discussed the agreement and the significant changes. Trustee Swick moved, seconded by Doyle to approve the LIMRiCC IGA. Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen.
- c. Strategic Planning/Studio GC Proposal – Director Offerman reviewed the proposal. Trustee Hoppe questioned the timeframe for completion. Director Offerman will follow up with Studio GC. Trustee Hoppe moved, seconded by Malone to approve the proposal submitted by Studio GC for architectural services at a cost not to exceed \$14,500. Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen. President Chesson would like the full board to be present to further discuss the direction this project will proceed.
- d. Decennial Committee on Local Government Efficiency Report – Trustee Doyle moved, seconded by Swick to approve the final report of the Decennial Committee for Local Government Efficiency as amended. Ayes: Doyle, Hoppe, Malone, Sullivan and Swick. Absent: McSteen.
- e. Director's Goals – Director Offerman updated the board on her current goals. The Equity & Inclusion goal is ongoing, a committee for the 50th anniversary is being formed, the foundation has been established and the technology plan is in progress, however, technology projects such as the server issue has taken priority.
- f. General Discussion, as needed - None

Adjournment: Trustee Chesson moved, seconded by Hoppe to adjourn the meeting at 6:48 p.m. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Brandy Malone, Secretary
Board of Library Trustees
Three Rivers Public Library District