



Channahon & Minooka IL Board Meeting Minutes February 14, 2024

Call to order: The meeting was called to order at 6:00 p.m. by President Chesson and a quorum was established. Trustees present were: Chesson, Hoppe, McSteen, Sullivan and Swick. Absent: Doyle and Malone. Also present: Executive Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Hoppe moved, seconded by McSteen to accept the Consent Agenda. Ayes: Hoppe, McSteen, Sullivan and Swick. Absent: Doyle and Malone.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The Building & Grounds Committee did not meet.

Old and New Business:

- a. Personnel Policy – Trustee McSteen moved, seconded by Sullivan to approve the Personnel Policy as presented. Ayes: Hoppe, McSteen, Sullivan and Swick. Absent: Doyle and Malone.
- b. Strategic Planning – Nothing to report.
- c. Director's Goals – Director Offerman updated the board on her current goals. Director Offerman will be taking a Diversity, Equity and Inclusion initiatives course.
- d. Serving our Public Chapters 1 & 2 – Director Offerman reviewed Chapters 1 & 2 with trustees.
- e. General Discussion, as needed – Trustee Chesson asked trustees for thoughts regarding our future building plans. Trustee Hoppe asked Director Offerman to discuss with the Village of Channahon the village town center to see what direction they are going. Director Offerman reported that she did have a conversation with the Village and they do seem interested in working with the library. Trustee McSteen believes we should look at every land possibility at this time. In order to get a cost for the current locations, we would need to hire a professional certified appraiser to value the locations. Trustees discussed future uses for each building such as using Channahon as medical offices, school administration or small businesses, i.e., a law office and Minooka as a historical society or small apartments. Trustee Hoppe wanted to ensure we are looking at fundraising plans and not focus so much on selling our current locations. Trustees like the idea of a capital campaign in conjunction with our 50th anniversary. Trustee Hoppe reminded trustees that everything should be put on a wish list and then pair down after that. Director Offerman will schedule the architects for the April board meeting.

Adjournment: Trustee Chesson moved, seconded by McSteen to adjourn the meeting at 6:50 p.m. Motion carried by a voice vote with 4 ayes.

Respectfully submitted,

Martha Swick, Secretary Pro-Tem
Board of Library Trustees
Three Rivers Public Library District