



## **Channahon & Minooka IL Board Meeting Minutes November 8, 2023**

Call to order: The meeting was called to order at 6:00 p.m. by President Chesson and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe (6:05), Malone, McSteen, Sullivan and Swick. Also present: Executive Director Offerman, Assistant Director Griggs, and Recording Secretary Esposito.

Truth in Taxation Hearing: Trustees were available to hear from the public regarding the proposed tax increase by the district. No one appeared.

Review and Approval of Consent Agenda: Trustee Doyle moved, seconded by McSteen to accept the Consent Agenda. Ayes: Doyle, Hoppe, Malone, McSteen, Sullivan and Swick.

Public Comments: None

### Committee Reports:

- a. Building & Grounds – The Building & Grounds Committee did not meet.

### Old and New Business:

- a. Ordinance 2023-ORD9 Levy – Trustee Hoppe moved, seconded by McSteen to approve Ordinance 2023-ORD9 Levy. Ayes: Doyle, Hoppe, Malone, McSteen, Sullivan and Swick.
- b. LIMRiCC IGA – Director Offerman discussed the agreement that will be forthcoming.
- c. Personnel Policy – Trustee Swick moved, seconded by Sullivan to approve the Personnel Policy as amended effective 11/8/2023. Ayes: Doyle, Hoppe, Malone, McSteen, Sullivan and Swick.
- d. Strategic Planning – Director Offerman reported that the Accountability Committee has not been able to meet and hopes to meet after the first of the year. President Chesson asked the board to think about how the library should proceed for a discussion at the January 2024 meeting. Trustee Doyle requested an overview map showing growth in the community.
- e. Director's Goals – Director Offerman had nothing new to report.
- f. General Discussion, as needed - None

Adjournment: Trustee Swick moved, seconded by Hoppe to adjourn the meeting at 6:41 p.m. wishing everyone a happy Veteran's Day and a happy Thanksgiving. Motion carried by a voice vote with 6 ayes.

Respectfully submitted,

Brandy Malone, Secretary  
Board of Library Trustees  
Three Rivers Public Library District