



Channahon & Minooka IL Board Meeting Minutes August 9, 2023

Call to order: The meeting was called to order at 6:00 p.m. by President Chesson and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, Malone, McSteen and Swick. Also present: Executive Director Offerman, Assistant Director Griggs, and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Swick moved, seconded by Malone to accept the Consent Agenda. Ayes: Doyle, Hoppe, Malone, McSteen and Swick.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The Building & Grounds Committee conducted the walk-around at Minooka. Chair McSteen reviewed the list of projects to be completed at Channahon.

Old and New Business:

- a. Downtown Minooka TIF – Minooka Village Administrator, Dan Duffy was present to discuss the Downtown Minooka TIF.
- b. Executive Session to Discuss Personnel ILCS 120/2c1 – Trustee Swick moved, seconded by McSteen to go into Executive Session at 6:30 p.m. for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 120/2c(1). Ayes: Doyle, Hoppe, Malone, McSteen and Swick. Trustee Swick moved, seconded by Doyle to go out of Executive Session at 6:40 p.m. and return to open session. Ayes: Doyle, Hoppe, Malone, McSteen and Swick.
- c. Filling a Board Vacancy 2023 ORD-6 – Trustee Malone moved, seconded by Hoppe to approve Ordinance Filling a Board Vacancy 2023 ORD-6. Ayes: Doyle, Hoppe, Malone, McSteen and Swick.
- d. Ordinance 2023-7 Tentative Budget & Appropriation - Trustee Doyle moved, seconded by Hoppe to approve Ordinance Tentative Budget & Appropriation 2023 ORD-7. Ayes: Doyle, Hoppe, Malone, McSteen and Swick.
- e. Gift Agreement Form – Trustee McSteen moved, seconded by Malone to approve the restricted Gift Agreement Form submitted by Glenda Kreimeier dated 7/7/2023. Ayes: Doyle, Hoppe, Malone, McSteen and Swick.
- f. ILA Travel Request – Trustee Malone moved, seconded by McSteen to approve the ILA Travel Request for L Offerman and D Griggs at a cost not to exceed \$2,060. Ayes: Doyle, Hoppe, Malone, McSteen and Swick.

- g. Director's Goals – Director Offerman reviewed her revised goals and also updated Trustees on the progress of her goals.
- h. Serving Our Public 4.0, Chapters 11 & 12 – Director Offerman reviewed Chapters 11 & 12 with trustees and discussed areas the library could improve.
- i. General Discussion, as needed - None

Adjournment: Trustee Chesson moved, seconded by Swick to adjourn the meeting noting that today is National Book Lovers Day at 6:55 p.m. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Brandy Malone, Secretary
Board of Library Trustees
Three Rivers Public Library District