



## **Channahon & Minooka IL Board Meeting Minutes April 12, 2023**

Call to order: The meeting was called to order at 6:00 p.m. by President Doyle and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, Malone, McSteen and Petersen. Absent: Swick. Also present: Executive Director Offerman, Assistant Director Griggs, and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Malone moved, seconded by Hoppe to accept the Consent Agenda. Ayes: Chesson, Hoppe, Malone, McSteen and Petersen. Absent: Swick

Public Comments: Local resident Tony Pursell was present without comments.

### Committee Reports:

- a. Building & Grounds – Did not meet. The committee will meet on May 10<sup>th</sup> at 5:15 p.m. in Channahon
- b. Finance Committee – Met and reviewed the first draft of the working budget. Director Offerman proposed increasing the percentage of the levy over 4.9%. Trustees discussed the growth potential that is currently not being captured.

### Old and New Business:

- a. Aux Sable TIF Extension Intergovernmental Agreement – Trustee McSteen moved, seconded by Petersen to approve the Aux Sable TIF Extension Intergovernmental Agreement. Ayes: Chesson, Hoppe, Malone, McSteen and Petersen. Absent: Swick.
- b. Minooka Hotel Tax Abatement Resolution 2023–3 – Trustee Chesson moved, seconded by Hoppe to approve the Minooka Hotel Tax Abatement Resolution 2023-3. Ayes: Chesson, Hoppe, Malone, McSteen and Petersen. Absent: Swick.
- c. Amending Purposes of SRF 2023 ORD-1- Trustee Malone moved, seconded by McSteen to approve Amending Purposes of SRF 2023 ORD-1. Ayes: Chesson, Hoppe, Malone, McSteen and Petersen. Absent: Swick.
- d. Transferring Funds to SRF 2023 ORD-2 – Trustee Petersen moved, seconded by Hoppe to approve Transferring Funds to SRF 2023 ORD-2. Ayes: Chesson, Hoppe, Malone, McSteen and Petersen. Absent: Swick.
- e. Board of Trustees Bylaws 2023 ORD-3. Tabled.
- f. Kendall Energy – An appeal was filed. Director Offerman will notify the board when a decision has been made.

- g. Decennial Committee on Local Government Efficiency – Director Offerman explained the requirements of this committee which will consists of all trustees and the executive director. It also requires two individuals within the community. The committee will be meeting for the first time after the May 10<sup>th</sup> meeting.
- h. Director Evaluation – Trustees were emailed the evaluation form. There will be an executive session for the discussion of the director's evaluation at the May meeting.
- i. Strategic Planning – Director Offerman reached out to a local real estate agent and will keep the board updated.
- j. Serving Our Public 4.0, Chapters 3 & 4 – Director Offerman reviewed Chapters 3 & 4 with trustees. Items noted include personnel line is close to 70% of operating budget and we need to work on space and shelving.

Adjournment: Trustee Hoppe moved, seconded by Petersen to adjourn the meeting at 6:56 p.m. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Diane Chesson, Secretary  
Board of Library Trustees  
Three Rivers Public Library District