THE CITY LIBRARY BOARD OF DIRECTORS MEETING MINUTES • Aug 24, 2026 • 5PM

Main Library, 210 East 400 South, Salt Lake City, UT 84111

THOSE IN ATTENDANCE:

Sariah Toronto, President
Polina Konuchkova, Vice President
Charlotte Constantino, Secretary
Tricia Pil
Janice Kimball
Ron McClain
Sarah Vaughn

THOSE EXCUSED:

Margaret Neville

ADDITIONAL STAFF IN ATTENDANCE:

Noah Baskett, Chief Executive Officer
Tyler Bahr, Chief Finance Officer
Austin Kimmel, Public Policy Analyst
Jaysen Oldroyd, Senior City Attorney
Jessica Sweeney, Chief Development Officer
Mike Snyder, Acting Executive Assistant

I. CALL TO ORDER

Board President Sariah Toronto called the meeting to order at 5:01pm.

II. APPROVAL OF MINUTES

The board moved to approve the July 27, 2026 meeting minutes as written. Board members Sariah Toronto, Polina Konuchkova, Charlotte Constantino, Tricia Pil, Janice Kimball, Sarah Vaughn all voted in favor. Ron McClain abstained from voting due to his absence from the previous meeting. The motion passed.

III. PUBLIC COMMENT

A member of the public, Isabella Grow, a Library employee from the Day-Riverside Branch introduced themselves to the board as a SLCPL Workers Union steward. There were no further public comments.

IV. OLD BUSINESS

a. Communico Contract (Website Hosting)
   i. The Library's website has been hosted by Communico since around 2017
   ii. The software is designed specifically for the needs of libraries.
   iii. Salt Lake County Public Library also uses Communico.
   iv. There was a lengthy discussion about needing to approve the contract quickly to keep the Library website running versus taking more time to make sure the contract was as favorable to the Library as possible.
   v. It was suggested increasing the time given to the Board to negotiate with vendors such as Communico in the future.
   vi. The Board wanted to ensure legal dealings were enforced under Utah law, even though the company is multinational.
   vii. The board moved to approve the Communico contract. Board members Sariah Toronto, Polina Konuchkova, Charlotte Constantino, Tricia Pil, Janice Kimball, Sarah Vaughn all voted in favor. Ron McClain opposed the motion. The motion passed.

b. RBM Janitorial Services Contract (Custodial Services)

i. The contract would be a continuation of the Library's existing relationship with RBM which supplements the Library's in-house custodial staff
ii. The City Library contract has the same terms as the County Library. These are better terms that the City Library had previously.
iii. The board moved to approve the RBM contract. Board members Sariah Toronto, Polina Konuchkova, Charlotte Constantino, Tricia Pil, Janice Kimball, Ron McClain, and Sarah Vaughn all voted in favor. The motion passed.

c. Policy Update (Capital Asset Management)
i. The updates to Finance Policy 2.5 include minor adjustments to the current depreciation method and an expansion of surplus options to better align with City policy.
ii. The board moved to approve the amendments. Board members Sariah Toronto, Polina Konuchkova, Charlotte Constantino, Tricia Pil, Janice Kimball, Ron McClain, Sarah Vaughn all voted in favor.The motion passed.

d. Data Sharing Agreement with SLCPD
i. The agreement stems from September 2025 Board policy update on patron data privacy
ii. The agreement has been developed over 5-6 months with library lawyers, Salt Lake City
iii. Most video surveillance requests will still go through the GRAMA process. This agreement is meant to address immediate threats
iv. The Board wants the language changed so that it's clear that the Police Department cannot determine library non-compliance.
v. Board members said the agreement should explicitly state it creates no obligation on the library to share information. Sharing information is solely within the library's discretion.
vi. The Board requested that data only be shared with the Salt Lake Police Department, not other federal agencies.
vii. The City lawyer will work with the Police Department lawyers to address the concerns the Board has with the agreement language.
viii. The Board will wait until the next meeting before voting to approve the agreement.

V. NEW BUSINESS

a. CVE Contract (Cybersecurity/Infrastructure)
i. The Board reviewed a proposal for $840,000 over three years for network infrastructure and cybersecurity
ii. The CVE is one master agreement with CVE plus multiple sub-agreements
iii. The software components are: Palo Alto, Webex/Cisco (phone system), Cisco SmartNet, Aruba, InformaCast (incident notification)
iv. Jason will see whether CVE will agree that EULAs don't apply given the state cooperative agreement
v. Jason has requested amendments and is awaiting for a response from CVE
vi. Palo Alto sub-agreement will be prioritized for September Board vote as the October meeting falls after the approval deadline.

b. Marmalade Cladding Project Amendment
i. New information came to light after the original contract approval:
1. There is additional square footage not included in original design
2. Interaction with materials warranted upgrade from sheet goods to concrete pavers. Concrete pavers significantly increase longevity.
3. The Amendment adds $144,000 above previously approved contract amount which brought back to the board for approval because the total exceeds $100,000 threshold

ii. The board moved to approve the Amendment. Board members Sariah Toronto, Polina Konuchkova, Charlotte Constantino, Tricia Pil, Janice Kimball, Ron McClain, and Sarah Vaughn all voted in favor. The motion passed.

VI. CHIEF EXECUTIVE OFFICER'S REPORT

a. Community Programming & Outreach:
    i. The Library distributed 300 free books and other resources at the Urban Indian Center's Back to School Fair.
    ii. The Library partnered with University of Utah Price College of Engineering at STEM events hosted at five library locations, providing fun, hands-on activities for teens.
    iii. The Marmalade branch held a storytelling event with Plan-B Theatre focusing on the community and highlighting the Summer Reading Challenge.
    iv. The Library participated in the 14th Annual Pacific Island Heritage Month Kick-off, providing books and resources for the community.
    v. The "America250: The Story of Us" exhibit continued through July at the Main Library, engaging visitors on Levels 1 and 4.
b. Ongoing Services:
    i. Early literacy storytimes continue to have positive impacts, such as helping young families learn English.
    ii. The English Conversation Group at the Main Library remains a popular and consistent community resource.
c. Upcoming Events:
    i. Tuesdays at Two! Is the the City Library's new Community Cinema series starting August 4th, 2026
    ii. The Summer Concert Series offers free, live outdoor music.
    iii. The Foothill Forum non-fiction book club continues its bi-monthly discussions on current socio-political issues, featuring *Abundance* by Ezra Klein & Derek Thompson.
    iv. Bookmark Design Competition: A citywide contest for Banned Books Week runs throughout August, with winners to be chosen by public vote.

2. Media and Community Mentions:
    a. Catholic Community Services was recognized as a "critical services provider" at the State of Downtown celebration held at the library.
    b. Community members have proposed local improvement projects, including new greenspace near the Chapman Library, as part of City Council discussions.
    c. A local deli, Silverside Deli, is seeking a municipal waiver to retain its liquor license due to its proximity to the Sprague Library following a relocation.

VII. ADJOURN

The board moved to adjourn. Board members Sariah Toronto, Polina Konuchkova, Charlotte Constantino, Tricia Pil, Janice Kimball, Ron McClain, Sarah Vaughn all voted in favor.The motion passed, and the meeting adjourned at 7:00pm

UPCOMING SCHEDULE

The next will be held
Monday September 28, 2026, 5:00pm
Glendale Branch, 1375 South Concord, Salt Lake City, UT 84104