



**BOARD OF TRUSTEES
REGULAR MEETING AGENDA
AUGUST 20, 2025, 5:00 P.M.
HAYMAKER ROOM**

The Regular Meeting was called to order at 5:12 p.m. by Cimino with the following members present: Barber, Cimino, Grair, Moser, Savako and Walz. Courtney was excused. Also present were Amy Young, Director, and Patricia Bersch, Fiscal Officer, and Darlene McKenzie and Cindy Wenger, Reed Memorial Library Staff.

AGENDA APPROVAL: to approve the agenda as presented.

Moser made a motion and Grair seconded it.

6 aye; 1 absent; 0 no; 0 sustain

COMMENTS FROM PERSONS IN ATTENDANCE

Res#48-25 **MINUTES APPROVAL** to approve the minutes of the July 16, 2025 Regular Meeting as presented.

Savako made a motion and Grair seconded it.

5 aye; 1 absent; 0 no; 1 sustain

FISCAL OFFICER

Res#49-25
8-A **A. Financial Report Approval:** to approve the Fiscal Officer Financial Report for July 2025 as presented.

Grair made a motion and Moser seconded it.

6 aye; 1 absent; 0 no; 0 sustain.

B. Gifts & Donations: None

C. Discards: None

D. Amended Official Certificate of Estimated Resources:

Res#50-25 to approve the second amendment of the 2025 Official Certificate of Estimated Resources as presented.

8-B Grair made a motion and Savako seconded it

6 aye; 1 absent; 0 no; 0 sustain

Res#51-25
8-C **E. Amounts and Rates - Official Certificate of Estimated Resources:** to approve "The amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor" for 2026 and send to the Ravenna School District Board of Education for approval.

Grair made a motion and Moser seconded it.

5 aye; 1 absent; 0 no; 1 sustain

DIRECTOR

A. Monthly Report / Statistics 8-D

B. Department Reports / Statistics 8-E

1. Adult Services
2. Youth Services
3. Public Services
4. Marketing & Public Relations

C. Announcements

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Met on August 20th, 2025 at 4:45pm.

Res#52-25 **A. Records Retention Schedule (RC-2)** to accept the recommendation of the Records Retention Committee for the disposal of documents per the Records Retention Schedule (RC-2) as amended.
Grair made a motion and Moser seconded it.
6 aye; 1 absent; 0 no; 0 sustain

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet

Res#53-25 **NEW BUSINESS**

8-F

A. Bylaws and Policy Committee: Set Work session date in September to review Public Policies
Committee members: Savako - Chairperson, Cimino and Walz. Not needed at this time.

B. Harner Plumbing Estimate: to approve the estimate from Harner Plumbing to replace the broken drain pipe between the Library and the Library Apartments in the amount of \$8,795.00 as presented.

Moser made a motion and Savako seconded it.

6 aye; 1 absent; 0 no; 0 sustain

OLD BUSINESS

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

ADJOURNMENT

Barber made a motion and Moser seconded that the meeting be adjourned at 6:18 p.m.

6 aye; 0 no; 1 absent; 0 sustain

Regular Board Meeting: Wednesday September 17, 2025 at 5:00 p.m.

Frank Cimino, President

Janice Savako, Vice President