



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
SEPTEMBER 17TH, 5:00 P.M.
HAYMAKER ROOM**

The Regular Meeting was called to order at 5:08 p.m. by Cimino with the following members present: Barber, Cimino, Courtney, Moser, Savako and Walz. Grair was excused. Also present were Amy Young, Director, Patricia Bersch, Fiscal Officer, and Darlene McKenzie and Cindy Wenger, Reed Memorial Library Staff.

AGENDA APPROVAL: to approve the agenda as presented.

Moser made a motion and Courtney seconded it.

6 aye; 1 absent; 0 no; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE

Res#54-25 **MINUTES APPROVAL** to approve the minutes of the August 20, 2025 Regular Meeting as presented.
Savako made a motion and Moser seconded it.
5 aye; 1 absent; 0 no; 1 abstain

FISCAL OFFICER

Res#55-25
9-A **A. Financial Report Approval:** to approve the Fiscal Officer Financial Report for Aug 2025 as presented.

Barber made a motion and Courtney seconded it.
6 aye; 1 absent; 0 no; 0 abstain

Res#56-25
9-B **B. Gifts & Donations:** to accept donations in the amount of \$1,698.69 as presented.
Moser made a motion and Barber seconded it.
6 aye; 1 absent; 0 no; 0 abstain

Res#57-25
9-C **C. Discards:** to discard items listed as presented.
Courtney made a motion and Barber seconded it.
6 aye; 1 absent; 0 no; 0 abstain

DIRECTOR

- A. Monthly Report / Statistics** 9-D
- B. Department Reports / Statistics** 9-E
 - 1. Adult Services
 - 2. Youth Services
 - 3. Public Services
 - 4. Marketing & Public Relations
- C. Announcements**

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet

COMMITTEE REPORTS

RECORDS RETENTION COMMITTEE: Did not meet

BYLAWS AND POLICY COMMITTEE: Did not meet

FINANCE COMMITTEE: Did not meet

BUILDINGS AND GROUND: Did not meet

PERSONNEL COMMITTEE: Did not meet

Res#58-25
9-F

NEW BUSINESS

B. Harner Plumbing Estimate: to approve the estimate from Harner Plumbing to replace the broken drain pipe between the Library and the Library Apartments in the amount of \$8,795.00 as presented.

Barber made a motion and Moser seconded it.

6 aye; 1 absent; 0 no; 0 abstain

Res#59-25
9-G

C. Resolution requesting the Board of Education, Ravenna School District, Portage County, Ohio to submit the electors of the Library District of Reed Memorial Library the question of a renewal of an existing tax for current expenses of Reed Memorial Library.

Savako made a motion and Courtney seconded it.

6 aye; 1 absent; 0 no; 0 abstain

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

ADJOURNMENT

Moser made a motion and Walz seconded that the meeting be adjourned at 5:45 p.m.

6 aye; 0 no; 1 absent; 0 abstain

Regular Board Meeting: Wednesday October 15, 2025 at 5:00 p.m.

Frank Cimino, President

Janice Savako, Vice President