



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
FEBRUARY 21, 2024, 5:00 P.M.
HAYMAKER ROOM**

The Regular Meeting was called to order at 5:00 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, and Courtney. Grair was excused. Also present were Amy Young, Director and Patricia Bertsch, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.
Moser made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

OATH OF OFFICE: William Barber, Vice President
Signed with a Notary present

Res#19-24 **MINUTES APPROVAL:** to approve the minutes of the January 10, 2024 Special Meeting as presented.
Moser made a motion and Walz seconded
5 aye; 0 no; 1 absent; 1 abstain

Res#20-24 **MINUTES APPROVAL:** to approve the minutes of the January 10, 2024 Organizational Meeting as presented.
Courtney made a motion and Walz seconded
5 aye; 0 no; 1 absent; 1 abstain

Res#21-24 **MINUTES APPROVAL:** to approve the minutes of the January 10, 2024 Regular Meeting as presented.
Savako made a motion and Moser seconded
5 aye; 0 no; 1 absent; 1 abstain

FISCAL OFFICER

Res#22-24 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (2-A) and Financial Summary (2-B) for January 2024 corrected as follows: Attachment 2B page 2.
2-A Moser made a motion and Courtney seconded
2-B 6 aye; 0 no; 1 absent; 0 abstain

Res#23-24 **Donations & Gifts:** to accept donations in the amount of \$3,769.98 as presented.
2-C Barber made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

Discards: None

Res#24-24 **Budget:** to approve the amended "Certificate of the Total Amount from all Sources Available for Expenditures and Balances" as prepared by the Fiscal Officer and presented to the Portage County Budget Commission for approval.
2-D Moser made a motion and Barber seconded
6 aye; 0 no; 1 absent; 0 abstain

DIRECTOR

- Monthly Report / Statistics 2-E**
- Department Reports / Statistics 2-F**
 - Adult Services
 - Youth Services
 - Public Services
 - Marketing & Public Relations
- Announcements: None**

COMMITTEE REPORTS

- BYLAWS AND POLICY COMMITTEE:** Did not meet
- FINANCE/AUDIT COMMITTEE:** Did not meet
- RECORDS RETENTION COMMITTEE:** Did not meet
- LONG RANGE PLANNING COMMITTEE:** Did not meet
- BUILDING AND GROUNDS COMMITTEE:** Did not meet
- PERSONNEL COMMITTEE:** Did not meet

OLD BUSINESS

- 2-G **Letter from Attorney James Eskridge:** Discussed the letter received from Attorney James Eskridge on behalf of Richard and Cynthia Miller regarding the library's landscaping project.
A reply will be drafted by Frank Cimino and then sent to the board members for review and approval. The letter will then be submitted to the Miller's attorney.

NEW BUSINESS

- Circulation Policy Update:** to approve checkouts of laptop updates to the Circulation Policy as presented.
Walz made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#25-24
2-H


OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

ADJOURNMENT

Barber made a motion and Moser seconded that the meeting be adjourned at 6:35 p.m.
6 aye; 0 no; 1 absent; 0 abstain



Frank Cimino, President



Janice Savako, Secretary