



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
SEPTEMBER 20, 2023, 5:15 P.M.  
HAYMAKER ROOM**

The Regular Meeting was called to order at 5:08 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, Courtney and Grair. Also present were Amy Young, Director, Patricia Bertsch, Fiscal Officer, Cindy Wenger, RML staff member and Larry Silenus. Sharon Fishel, a Kent Free Library patron, arrived at 6:10 p.m. to read two letters she had received from the Director of the Kent Free Library, (see attachment 9-I).

**AGENDA APPROVAL:** to approve the agenda as presented.

Savako made a motion and Moser seconded  
7 aye; 0 no; 0 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**Res#55-23** **MINUTES APPROVAL:** to approve the minutes of the August 16, 2023 Regular Meeting as presented.

Barber made a motion and Courtney seconded  
7 aye; 0 no; 0 absent; 0 abstain

**FISCAL OFFICER**

**Res#56-23** **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (9-A) and Financial Summary (9-B) for August 2023 as presented.

9-A Courtney made a motion and Grair seconded  
9-B 7 aye; 0 no; 0 absent; 0 abstain

**Res#57-23** **Gifts & Donations:** to accept donations in the amount of \$47.26 as presented.

9-C Moser made a motion Barber seconded  
7 aye; 0 no; 0 absent; 0 abstain

**Res#58-23** **Discards:** to discard items listed as presented.

9-D Savako made a motion and Walz seconded  
7 aye; 0 no; 0 absent; 0 abstain

**DIRECTOR**

**Monthly Report / Statistics** 9-E

**Department Reports / Statistics** 9-F

Adult Services

Youth Services

Public Services

**Announcements:** None

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Met at 5:03 p.m. on September 20, 2023

**Res#59-23** **Public Policies:** accept the recommendation of the Bylaws and Policy Committee to approve the changes to the Public Policies as presented.

9-G Courtney made a motion and Moser seconded  
9-H 7 aye; 0 no; 0 absent; 0 abstain

**FINANCE COMMITTEE:** Did not meet

**RECORDS RETENTION COMMITTEE:** Did not meet

**LONG RANGE PLANNING COMMITTEE:** Did not meet

**BUILDING AND GROUNDS COMMITTEE:** Met at 4:51 p.m. on September 20, 2023

**Res#60-23** **Award Landscaping Contract:** to accept the recommendation of the Building and Grounds Committee to award the contract for the Reed Memorial Library external landscaping project to Todd's Envirosapes, LLC in an amount not to exceed \$1,173,438.44 per bid received on July 28, 2023. Contingent upon favorable reference survey results.

Savako made a motion and Moser seconded  
7 aye; 0 no; 0 absent; 0 abstain

**NEW BUSINESS:** None

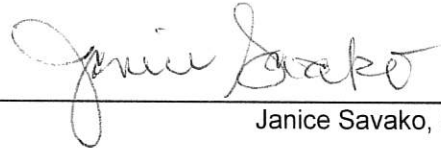
**OLD BUSINESS:** None

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD:** None

**ADJOURNMENT**

Courtney made a motion and Walz seconded that the meeting be adjourned at 6:22 p.m.  
7 aye; 0 no; 0 absent; 0 abstain

  
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Frank Cimino, President

  
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Janice Savako, Secretary