



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
DECEMBER 20, 2023, 5:00 P.M.
HAYMAKER ROOM**

The Regular Meeting was called to order at 5:08 p.m. by Cimino with the following members present: Cimino, Savako, Walz, Moser, Courtney and Grair. Barber was excused. Also present were Amy Young, Director, Patricia Bertsch, Fiscal Officer, Darlene McKenzie and Cindy Wenger, RML staff members.

AGENDA APPROVAL: to approve the agenda as presented.

Moser made a motion and Courtney seconded

6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

MINUTES APPROVAL: to approve the minutes of the November 15, 2023 Regular Meeting as presented.

Res#74-23 Savako made a motion and Walz seconded

6 aye; 0 no; 1 absent; 0 abstain

FISCAL OFFICER

Res#75-23 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (12-A)
12-A and Financial Summary (12-B) for November 2023 as presented.

12-B Courtney made a motion and Grair seconded

6 aye; 0 no; 1 absent; 0 abstain

Res#76-23 **Donations & Gifts:** to accept donations in the amount of \$5,189.63 as presented.

12-C Moser made a motion and Courtney seconded

6 aye; 0 no; 1 absent; 0 abstain

Discards: None

Res#77-23 **Bond for Deputy Fiscal Officer:** to authorize the Fiscal Officer to initiate a bond in the amount of
\$100,000 for the Deputy Fiscal Officer effective December 31, 2023 to December 31, 2024.

Courtney made a motion and Savako seconded

6 aye; 0 no; 1 absent; 0 abstain

Temporary Appropriations for 2024: to approve the following 2024 Temporary Appropriations:

Res#78-23 **General Fund (1000)** \$627,732.28

Special Revenue:

Ruth C. Wolf Memorial Fund (2002) 250.00

Brown Fund (2005) 625.00

Capital Projects:

Building and Repair (4001) 5,000.00

For a total of: \$633,607.28

Moser made a motion and Courtney seconded

6 aye; 0 no; 1 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 12-D

Department Reports / Statistics 12-E

Adult Services

Youth Services

Public Services

Marketing & Public Relations

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE/AUDIT COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS: None

NEW BUSINESS

Special Meeting—Trustees only— will meet on January 10, 2024 at 4:30 p.m. to discuss the performance appraisal for Director and Fiscal Officer. *Attachment: Job descriptions*

Personnel Committee Work Session: Personnel Committee will meet on January 10, 2024 at 4:15 p.m. to discuss pay increases for staff.

(Committee members: Cimino - Chairperson, Barber & Savako)

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

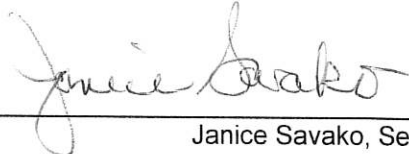
Trustee Contact and Committees list: Review and discuss any needed updates at the January 10, 2024 Organizational meeting. *Attachment: Current list*

ADJOURNMENT

Courtney made a motion and Grair seconded that the meeting be adjourned at 5:45 p.m.
6 aye; 0 no; 1 absent; 0 abstain



Frank Cimino, President



Janice Savako, Secretary