Personal Data Request Notice: Library Card Application

(This document is related to the Personal Data Request Notice requirements under The Utah Government Data Privacy Act)

We are committed to protecting your privacy and handling your data transparently. Below is a summary of the personal information we collect, how we use it, and your rights regarding your data.

What data do we collect?

We collect your contact information, such as your name, address, birthdate, phone number, and email address. Personal data is maintained in accordance with the Utah General Retention Schedule and is included in the applicable record series for the type of record collected.

Why do we collect this data?

We request your data to open and maintain a library account and issue your library card. Without this personal data we will not be able to issue a library card.

Who do we share your data with?

We share your data only, when necessary, with third parties that are contracted to provide library services. The Library does not sell information collected to outside parties.

How do we protect your data?

When registering for a library card, patron information is entered into the Library's computer system from a completed application. After the application data is checked for accuracy, the application is destroyed/deleted.

Your rights:

You have the right to view the Personal Data Collection notice applicable to the personal data you have provided.

You have the right to request an amendment or correction for personal data that you have provided to us.

You have the right to refuse to provide personal data. This refusal may limit our ability to provide you with the online services or government-provided services that are dependent upon the collection of that information.

For more detailed information, please visit our Privacy Statement. For additional questions contact us here:

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