

# LOAN PERIODS, FINES, AND CHARGES

## May 2023

### Non-resident Cards

Six-month non-resident library card	\$60.00
One-year non-resident library card	\$120.00
Three-month temporary resident card	\$15.00

### Loan Periods

Library materials	3 weeks (with exceptions noted below)
Telescopes, Games, and More	7 days-3 weeks depending on the item. Talk to a librarian with questions about check out.
Basement Creative Lab Equipment	7 days
Reference Collection	non-circulating
Special Collections	non-circulating
Current Magazines	non-circulating
Newspapers	non-circulating

- Most Library materials may be renewed twice, unless requested by another patron.
- Materials may be renewed by phone, in person at the library, or on our Library catalog.

### Overdue Fines

Adult & Teen Materials (exceptions below)*	\$0.10 per day per item, up to \$5.00
*Telescopes, Games, and More	Fines vary depending on the item. Talk to a librarian with questions about fines.
*Basement Creative Lab Equipment	\$25.00 per day per kit, up to \$125.00

Children's Materials are fine free (exception below)\*

*Discovery Kits	\$1.00 per day per kit, up to \$10.00
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There is no grace period for overdue items. Fines begin accruing the day after an item is due. Full Library privileges are revoked for patrons with fines greater than \$10.00 or items that are more than one month overdue. If unpaid fines and fees exceed \$25.00, a billing notice is mailed. Accounts unpaid will be sent to a Collection Agency and an additional \$10.00 debt collection fee will be charged.

### Damaged and Lost Fees

Materials damaged beyond use	Full replacement cost
Missing audiobook CD	\$9.00
Missing case/packaging	\$5.00
Missing cover/artwork	\$2.00
Missing Discovery Kit Items	Full replacement cost of item(s)
Patron Card Replacement	\$1.00

The full replacement cost is the retail price of the item when purchased initially by the library.

### Other Fees

Photocopies – black and white	\$0.10/page
Photocopies - color	\$0.40/page
Printer copies – black and white	\$0.10/page
Printer copies - color	\$0.40/page
Microfilm copies	\$0.10/page
Test Proctoring Services	\$15.00/exam