

# Provo City Library Board of Directors

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## Meeting Minutes Wednesday, November 8th 4:00 p.m.

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### IN ATTENDANCE

#### LIBRARY BOARD

Jen Bruton (Chair)  
Megen Pectol  
Alyssa Hansen  
Ally Condie  
Jenny Spadafora  
Julie Nichols

#### MUNICIPAL COUNCIL MEMBERS

Shannon Ellsworth

#### LIBRARY STAFF

Carla Gordon (Director)  
Lisa Hill  
Breanne Gilroy  
Erika Hill  
Joella Bagshaw  
Ann-Marie Marchant

#### ABSENT

Karen Salmon  
Cindy Gagon

#### GUESTS

None

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Meeting began at 4:00 p.m. in the Library Board Room.

### I. Welcome – Jen Bruton

- A. Approval of Minutes – Alyssa Hansen motions to approve the September minutes, Julie Nichols seconded the motion. The minutes were approved by unanimous vote.
- B. Board Member's Reports –
  1. Murder Mystery Event was popular. Alyssa Hansen would highly recommend doing again, possible multiple times a year and raising the price. Julie Nichols suggested for improvement was to find a way to dampen the excess noise with rugs or fabric of some kind. She also felt the costumes were a fun addition.
  2. Tween Academy/Minecraft bringing out the extrovert in shy kids.
  3. Ally Condie event was a full house and good refreshments.
  4. Spooky Stories in the park was highly praised but some felt not spooky enough. Jenny Spadafora suggested having vouchers for the beverage option (cider was more popular) but have more spots for registration. With wanting everyone to be able to enjoy the story, an idea to have options of different parks with a variety of scary.
  5. At the Farmer's Market, Jenny Spadafora observed college kids talking about the Murder Mystery.

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### II. Library Director's Report

- A. Calendar Items for Board – See attached Director's Report
- B. Library Updates – See attached report
  - 1. Brick maintenance preventative - new quote for full building maintenance that should be cheaper than last time.
  - 2. Turnover is more present in departments that have less patron exposure.
  - 3. Moving and downsizing bookstore – one self-checkout station moved to Children's. Shelves will be moved to other needed areas. Using that room for smaller programs (escape/VR).
  - 4. AI Grant – have one designated computer where you can reserve time. One year to test which items are the most useful.
  - 5. Donation page on website - \$5000 limit, tax deductible. If donating for resources, a plaque gets added to books purchased with donation when designated.
  - 6. Weekly Net Promotor Score – new to include. Score over 50 or so is good, over 80 is exceptional, and we are above 80. Members enjoyed the word cluster that came from actual comments.

### III. Action Items

- A. Approve Art Gallery Policy – Carla Gordon explained a statement (alignment of community standards) moved to the bullet point but nothing else was altered. Ally Condie motioned to approve the policy, Alyssa Hansen seconded the motion. The Art Gallery Policy was approved by unanimous vote.

### IV. Discussion Items

- A. Children's policy – not an action item until legal can do more research on if expelling misbehaving children is a liability. Delayed update agreed to.
- B. New Business Community Opportunity – Policy states only residents can have a Library card, but are business owners an exception. Working on Downtown area exposure on resources businesses can use. LinkedIn Learning to help train staff, mailing lists from our directory, creative lab, etc. Will have a proposal in January.

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- C. Shannon Ellsworth motioned to adjourn the meeting, Alyssa Hansen seconded the motion. Meeting adjourned by unanimous decision.

Next Meeting:

- Wednesday, January 10, 2024 at 4:00 p.m.