

Provo City Library Board of Directors

Meeting Minutes

Wednesday, September 13th

4:00 p.m.

IN ATTENDANCE

LIBRARY BOARD

Jen Bruton (Chair)
Jenny Spadafora
Alyssa Hansen
Ally Condie
Julie Nichols

MUNICIPAL COUNCIL MEMBERS

Shannon Ellsworth

LIBRARY STAFF

Carla Gordon (Director)
Lisa Hill
Breanne Gilroy
Erika Hill
Joella Bagshaw
Ann-Marie Marchant

ABSENT

Karen Salmon
Megen Pectol
Cindy Gagon

GUESTS

None

Meeting began at 4:05 p.m. in the Library Board Room.

I. Welcome – Jen Bruton

- A. Approval of Minutes – Chair person amended to Jen Bruton. Alyssa Hansen motions to approve the July minutes with the amendment, Julie Nichols seconded the motion. The minutes were approved by unanimous vote with amendment.
- B. Board Member's Reports –
 1. Summer pool party had a great turnout with with easy treats.
 2. Tween Academy was well attended and had a great impact.
 3. Book Boxes were very well received. Alyssa would highly recommend doing it again.
 4. Congratulations on Ally Condie's wedding and new book release. There are 3 copies available at the Library.
 5. Jen Bruton suggested to Pioneer Book that they need to recommend more local authors.
 6. Book Sale was a success. Board members were present/participated.
 7. Lego Crew – Jenny Spadafora observed families arriving and stating how it is a great day that brings not only kids but connecting families together.

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8. Request to have trivia/challenge's more often. Team building. Suggested to decrease the workload to make it more manageable, possibly partnering with "The Social" or purchasing a kit.
9. Jenny talked about neighbors praising the Escape room.

II. Library Director's Report

- A. Calendar Items for Board – See attached Director's Report
- B. Library Updates – See attached report
 1. Facilities Management Plan – Shannon Ellsworth suggested hiring a consultant to aid in facilitating on such a large scale. Jen Bruton stated the City Council would like to have a 5 year plan.
 2. Possibility of moving book sale room and having a piano practice lab to help facilitate the Mundi Piano Classes.
 3. Chiller unit – moving to water chilled versus air chilled. Options to keep the air chiller to be more efficient. Shannon stated this should be an item in the Facilities Management Plan with a section of potential funding sources to be more efficient.
 4. Outreach options on how to preserve/modernize historic building. Jenny suggested the Salt Lake City building property manager is in a similar building structure.

III. Action Items

- A. NONE

IV. Discussion Items

- A. Review Art Gallery Policy – Updated to include various locations, remove committee, sales, etc. Getting a response from the legal department before it becomes an action item.
- B. Julie Nichols motioned to adjourn the meeting, Alyssa Hansen seconded the motion. Meeting adjourned by unanimous decision.

Next Meeting:

- Wednesday, November 8, 2023 at 4:00 p.m.