

Provo City Library Board of Directors

Wednesday, May 10th 2023
4:00 p.m.

IN ATTENDANCE

LIBRARY BOARD

Karen Salmon (Chair)
Megen Pectol
Cindy Gagon
Jen Bruton
Jenny Spadafora
Shannon Ellsworth

LIBRARY STAFF

Carla Gordon (Director)
Amy Limón
Breanne Gilroy
Joella Bagshaw
Ann-Marie Marchant

ABSENT

Julie Nichols
Alyssa Hansen
Ally Condie

GUESTS

none

Meeting began at 4:00 p.m. in the Library Board Room.

MINUTES

I. Welcome B Karen Salmon, Chairperson

- A. Approval of March 2023 minutes. Cindy G motioned to approve and Megan P seconded the motion. Minutes were approved by a unanimous vote.
- B. Board Member=s Reports – Megen P thought the Brandon Mull event was awesome. Shannon E. said that Carla did an amazing budget presentation to the city council. She mentioned that the Mayor’s proposed budget does not include the tax increase for the library. City Council will continue to discuss the budget until it is officially adopted, but she was concerned that our tax increase request was not included in the Mayor’s proposed budget. Carla will contact John B. at the city to ask for clarification as there may have been a misunderstanding. Cindy G. reported that she enjoyed the insect exhibit in the attic, the Children’s Book Festival was so well done and thought out. Mac Barnett, the visiting children’s book author, was fantastic, and he was very personable with the littles. Karen S. went through many of our database flyers to see what the library offers users. She signed up and used many of them, including Creativebug, Auto Repair Manual, and Freegal. She would like to thank the library for these services. Megen P. had a

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question about the Overdrive app going away. Carla clarified that the Libby app is the same as Overdrive, just more userfriendly and it is what the company will continue to provide going forward.

II. Library Director=s Report

- A. Calendar Items for Board – see handout
- B. Library Updates – see handout

III. Action Items

- A. Approve New Standards of Conduct – Carla asked if there were any questions about the new changes to the standards of conduct. The board members had looked it over and had no questions. Jen B. motioned to approve the changes, and Jenny S. seconded the motion. The motion to approve the new standards of conduct was passed by unanimous vote.
- B. Approve 2024 Budget – Carla asked if anyone has questions about the presentation she gave to the city council, which explains our new proposed budget. The proposed budget in the board packet does not include the tax increase. Jenny S. asked if we have plans for the tax increase funds if we get them. Carla responded that this increase will act as a buffer to keep us from dipping in to our savings every year. Cindy G. motioned to approve the 2024 budget and Jen B. seconded the motion. The board approved the 2024 budget with a unanimous vote.
- C. Edits to the Library Fines and Fees Page – Carla explained why we want to make the proposed edits. Right now, every time we add a new type of thing to our catalog, we have to update this page. These edits will make it so that we don't have to keep updating it. Karen S. asked why we changed the price of copies, and Carla said that with our new machines it is cheaper so we decided to lower the price but still keep our prices competitive with other printing places in the area. Megen P. motioned to approve the edits and Cindy G. seconded the motion. The edits to the Library Fines and Fees page were passed by unanimous vote.

IV. Discussion Items

- A. Children's Cards Recommendation – A group of BYU students came to Carla with a proposal to change the library's current policy in regards to giving children library cards without parental permission (see handout). Carla thinks that we already make it easy enough for children to get a library card, that we want children to be under a responsible adult's account, and that we don't feel there are

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many children that this change would benefit in our community. Carla then told the board about two parents that came to her with complaints that sort of appose the BYU students' proposal. These parents would like the library to not allow minors access to the internet computers without parental permission, meaning that we would have to require all computer users to have a library card. Currently, we give out temporary passes to anyone that asks. Carla feels that if we required all users to have a card, it would make our internet services less accessible to certain populations. Many board members chimed in and agreed that this would equate to the library "parenting" children, and that parents in the community should be responsible for their own children's behavior. There was some discussion about what more things the library can be doing to make sure kids in the community have access to library services, including discussion of putting "little free libraries" around the computer, run by the library. Shannon E. suggested that, since we haven't had any luck putting these in city parks, we could try putting them in front of the fire stations instead.

- B. Library Board at the Farmers Market – this was mostly discussed during the director's report and updates, but the library will be at the Provo Farmer's Market every Saturday this season, but we do not have the ability to staff our booth adequately. Carla encouraged the board to sign up for any Saturdays they could volunteer for a shift at the farmer's market. The meeting wrapped up, and Cindy G. motioned to adjourn, seconded by Jen B.

Next Meeting:

- Wednesday, July 12, 2023 at 4:00 p.m.

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Director's Report – May 2023

Library Events: March & April

- Small Wonders: Insects in Focus Exhibit in the Attic – 1,584 visitors
- Author Event with Brandon Mull – 450 Excited Readers
- Ballroom Booksale - \$7,298.20
- Seed Swap, Starts, & Secrets – 63 Gardeners
- An Evening of Music with Orpheus Winds – 289 Music Appreciators
- El Día de los Niños Celebration – 84 Lectores bonitos
- A Midsummer Night's Dream – BYU Young Company – 315 Shakespeare Fans
- Puzzle Exchange – 93 Puzzlers
- National Library Worker Appreciation Day – Donuts & Stickers for Staff
- National Library Week – Behind the Scenes – 62 Curious Patrons
- National Library Week – The Attic – 65 Bell Ringers
- Multi-Author Event: Tea Party – 61 Romantic Tea Sippers
- Children's Book Festival with Mac Barnett – 622 Festive Participants
- Homeschool Fair – 124 Happy Homeschoolers

Library Events: May & June

Library Updates

- Weekly Staff Newsletters – Anyone interested in receiving these?
- Gearing up for Summer Reading Program
- Working on monthly-ish podcast
- Staff training on burnout and boundaries (half funded by a State Library grant)
- Partnership with Neighborhood Art Center for circulating Family Pass
- Contracted to install a permanent shade structure – Using CLEF grant & Library funds
- Applied for LSTA grant with Mundi Project – Classroom keyboard set & 4 courses
- Parking resurface and resealing – Starting at end of May
- Upcoming Budgetary Considerations
 - Brick maintenance – partially sealed in 2012

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Volunteering Opportunities

- Book Sale
 - Setup – Friday, May 26th 9:00 – 11:00 am
 - Reset – Saturday, May 27th 8:00 – 10:00 am
 - Takedown – Tuesday, May 30th 9:00 – 11:00 am
- Summer Reading Kickoff
 - Friday, June 2nd 4:00 – 6:00 pm
- Book Swap
 - Tuesday, June 20th 7:00 – 8:30 pm
- Teen Lock-In & Stuffed Animal Sleepover
 - Thursday, June 29th 8:00 – 11:00 pm
- Provo Farmers Market
 - Saturdays, June 4th – September 2nd – 9:00 am – 2:00 pm
 - Saturdays, September 9th – October 28th – 10:00 – 2:00 pm

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Increasing Children's Access to Library Cards

Alex Hong, Bailee Stones, Emily McCrary, Ashley Bresee and Sarah Hokanson
Contact: emily.m.mccrary@gmail.com or 801-882-4327

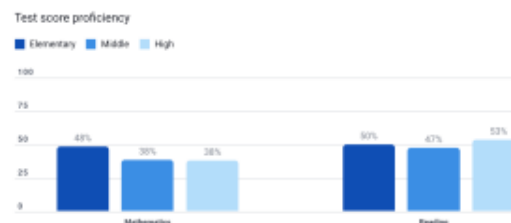
Current Policies:

- Children under the age of 18 who are seeking a library card must be accompanied by an adult who already has a library card
- Adult library cards require proof of address and a valid form of ID

Concerns:

- Children in Provo do not currently have equitable access to library cards and, as a result, the resources within the library
- Test scores indicate low proficiency in reading in the Provo School District
- 209 homeless students in Provo School District as of October 2022
- 5,232 children were economically disadvantaged in Provo School District during the 2021-2022 school year
- Provo School District has a large population of undocumented students

School Year	2021-2022	2020-2021	2019-2020	2018-2019
Total Enrollment	13611	13317	16598	16165
Hispanic/Latino	4258	3982	4001	3845
American Indian	315	323	355	301
Asian	479	479	499	487
Black	360	308	316	308
Pacific Islander	801	778	803	741
White	12434	12125	15356	14965
ELL	2724	2599	2810	2775
Eco. Disadvantaged	5232	4912	4529	4680



Proposed Solution:

- Create limited-use library cards for children:
 - Who are not accompanied by an adult
 - Whose parents do not qualify for library cards due to lack of valid identification or proof of address
- Policies surrounding limited-use library cards may include:
 - Children are only allowed to check out 1-3 books at a time
 - Borrowing privileges are suspended until items are returned
 - Limited-use cards are exempt from late fees and other fines
 - Legal guardians reserve the right to suspend limited-used library cards
- A similar policy is in place at Salt Lake County Library (known as a "student card")