

Provo City Library Board of Directors

Wednesday, March 8th
4:00 p.m.

IN ATTENDANCE

LIBRARY BOARD

Karen Salmon (Chair)
Megen Pectol
Rebecca Burton
Cindy Gagon
Jen Bruton
Alyssa Hansen

LIBRARY STAFF

Carla Gordon (Director)
Amy Limón
Breanne Gilroy
Erika Hill
Joella Bagshaw
Ann-Marie Marchant

ABSENT

Ally Condie
Jenny Spadafora
Dave Shipley
Julie Nichols

GUESTS

Shannon Ellsworth – City Council

Meeting began at 4:00 p.m. in the Library Board Room.

MINUTES

I. Welcome B Karen Salmon, Chairperson

- A. Approval of Minutes from January 2023. Motion to approve by Cindy and seconded by Alyssa Hansen. Minutes were approved by unanimous vote.
- B. Board Member's Reports – Jen loved Fairy Tea and Megen and Cindy agreed. We sold out even though we had raised the prices. Karen asked if we had a lot of feedback on the price, and Joella said that she explained to a lot of people that asked why the price went up, but people were understanding. Alyssa had feedback from patrons – her kids' school librarian loves that we return books to the school that were mistakenly returned to the library. Also, someone asked Alyssa about how SLC library checks out passes to places, like the zoo and aviary. Carla answered that we used to National Parks but that is not a program anymore, and talked about the pros and cons about checking out a pass (scheduling, etc). Carla said that we will investigate it more. Carla introduced Shannon Ellsworth, who will be our new City Council representative since Dave Shipley has scheduling conflicts. Karon mentioned that she loves the library emails that Erika sends out and thinks they are well done. Megen mentioned that she had someone ask about

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using the library meeting rooms for homeschool groups. Carla explained about the free usage for meeting rooms.

II. Library Director's Report

- A. Calendar Items for Board – Carla gave her director's report – see calendar handout.
- B. Library Updates – Carla and Erika talked about library updates – see handout. Erika introduced our new promotional campaign called the Inside Scoop. It is a monthly, themed exploration of something that you might not know about the library. There will be an email and challenges every month, and patrons can complete the challenges and earn scoops. We are working with local ice cream places for earning actual ice cream, and then patrons can also earn other prizes. We hope that this will incentivize patrons to actually explore our resources.

III. Action Items

- A. None.

IV. Discussion Items

- A. Proposed update to Standards of Conduct Policy – We have changed our Standards of Conduct Policy, mostly in the way that it is structured and organized. This is not an action item because we have a policy in place, and this will give board members time to review the changes made. This new policy is mostly just to make it more readable, restructure some of the consequences, and taking out a lot of the excess wording so it's simpler and easier to scan. All of it has been looked over by the city attorney.
- B. The future of Library tax revenue – Jen would support raising this incrementally, or even every 5 years, instead of all at once for tax payers. Karen feels similarly because property taxes have already gone up so much this year. She wants us to be aware of how this hits tax payers, and she mentioned that this is coming off of us no longer charging late fees for children's items as well. Carla would like the board to advise her on how we should approach City Council with this proposition, and it's important that we have a plan. It is also important for us to keep our savings at about 50% of our annual budget. Shannon Ellsworth talked about raising taxes in general, and the thoughts of City Council in raising taxes to keep up with inflation. Cindy, Alyssa, agreed with Jen about incremental changes. Motion to adjourn by Alyssa and seconded by Megan.

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Next Meeting:

- Wednesday, May 10, 2023 at 4:00 p.m.