



Peterborough Town Library

2 Concord Street, Peterborough, NH 03458-1511 ■ (603) 924-8040 ■ PeterboroughTownLibrary.org

Homebound Services

The Peterborough Town Library is pleased to offer a *Homebound Services Program*. This program is available to those who are permanently or temporarily homebound due to disability or health problems. Senior citizens or others who are unable to drive also qualify for our homebound services.

The *Homebound Services Program* allows patrons to assign a family member or friend to browse the collections of the library in their absence and use their library card to check out those items. The authorized individual is then able to choose from the shelf directly, in addition to picking up any items on hold for the homebound patron.

The authorized individual may also have access to the patron's reading history upon request, to assist with choosing the best materials for their homebound family/friend. Please be aware that reading history settings are typically 100% confidential. Patrons may update their reading history settings by logging into their library accounts. The default setting retains reading history for one year. All other records are routinely deleted.

Here's how the program works:

1. Patrons should contact the library and alert us to their interest in the homebound services program. The library may then add authorization notes to the patron account with the information about the individual who will be using the patron library card.
2. Participants must hold a valid library card in good standing. The library card should be presented by the authorized individual at time of check-out.
3. The library does not limit the number of items that may be borrowed per delivery through this program unless demand for materials makes limitations unavoidable.
4. Materials are loaned for 14 days. Most items for which no other borrower is waiting may be renewed once. Renewals can be made by telephone or online through the library website.
5. The card holder will be charged the replacement cost for materials that are lost and/or damaged while checked out to their account.
6. An annual renewal will be put in place for patrons using the Homebound Services program to ensure patrons have updated their authorized delivery persons.

If you have questions or want to sign up for the *Homebound Services Program*, please telephone the library at 603.924.8040.

Approved by BOT 4/18/2024