

To be included in:

SECTION 600

IV. COLLECTION DEVELOPMENT

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C. LIBRARY OF THINGS

- a. A collection of non-traditional library items and realia that complement the Huntington Public Library’s mission of making “available materials and technologies to serve the changing informational, educational, professional, cultural, and recreational needs and interests of the community.”
- b. Materials shall be selected that further the library’s mission and shall at times reflect the needs, interests, and unique characteristics of the district residents. All suggestions for purchase are evaluated using similar selection and maintenance criteria as for other materials.
- c. The collection shall be evaluated and weeded systematically and continuously considering the condition, content, relevance, and demand of the items, as with other collections, and will be removed from the collection as necessary to maintain the integrity of the collection.
- d. Lending regulations for materials will be made on an item-by-item basis and made available to the public when checking out the items and on the library’s website.
- e. Lending requirements and agreement of use:
 1. Equipment from the Library of Things collection can be checked out with a Senior or Adult Huntington Public Library card in good standing.
 2. Items in the Library of Things collection have differing lending periods and replacement costs. Please check the due date when checking out the item.
 3. Items that are not returned on time may be subject to late fees, and unreturned items will be charged full replacement fees.
 4. I understand that I am responsible for returning all equipment borrowed from the Library of Things collection in good working condition and free from damage to the Huntington Public Library. All items are to be returned in the same condition as they were borrowed, barring normal wear and tear. The library has sole discretion in assessing the condition of the item.
 5. Make sure all parts related to the item checked out are returned in the original packaging received at the time of borrowing. This includes any printed instructions or guides.

6. The library is not responsible for any injury, loss, or damage that may occur from the use of equipment in the Library of Things collection.

7. Please do not return equipment from the Library of Things collection in the Book Drop.

8. I agree that the equipment will be used only for lawful purposes and will not use the equipment in any way that will violate local, state, or federal laws or that is unsafe, harmful, or a danger to myself or others.

9. Patrons will be responsible for any replacement fees charged for damaged or lost items.

10. Patrons will sign a borrowing agreement stating understanding and compliance with the above requirements.

Agreement and Use will be included in Official Forms of policy

END POLICY