

**HUNTINGTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 18, 2023**

**6:00 p.m.**

**338 Main Street**

**Huntington, New York 11743**

**AGENDA**



- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Board Agenda
- IV. \*Appointment of Chairperson – Joanne Adam
- V. Oath of Office – Samuel F. Sowyrda
- VI. \*Election of Officers 2023-2024
  - A. Election of President – Charles Rosner
  - B. Election of Vice-President – Kimberly Hawkins
  - C. Election of Secretary – Ann Scolnick
  - D. Election of Finance Officer – Pat McKenna-Bausch
- VII. \*Appointments for 2023-2024
  - A. Appointment of Legal Counsel – Law Office of Quatela Chimeri, PLLC – Andrew Martingale, Partner
  - B. Appointment of Library Auditor – Baldessari & Coster LLP - Ted Schlomann, Partner
  - C. Appointment of Newspaper of Record – Long Islander
  - D. Appointment of Library Treasurer – Renata Robak
  - E. Appointment of Official Bank(s) of Record – T.D. Bank and The First National Bank of Long Island
  - F. Appointment of Standing Committee Members
    - Budget & Finance: Ann Scolnick and Charles Rosner
    - Station Branch Planning: Kimberly Hawkins and Sam Sowyrda
    - Personnel: Pat McKenna-Bausch and Sam Sowyrda
    - By-laws & Policies: Kimberly Hawkins and Pat McKenna-Bausch
    - Foundation: Kimberly Hawkins and Pat McKenna-Bausch
    - Facilities and Renovation: Ann Scolnick and Chuck Rosner
    - Labor Management: Ann Skolnick and Charles Rosner
- VIII. \*Conflict of Interest Policy – Affirmation of Compliance
- IX. \*Establishment of the Time and Place of Regular Meetings
- X. \*Approval of Holiday Schedule for 2024

- XI. \*Approval of Fines and Fees Schedule for 2023-2024
- XII. \*Review and Reaffirmation of Library Purchasing Policy
- XIII. \*Review and Reaffirmation of By-Laws
- XIV. \*Approval of Minutes for Meeting on June 20, 2023
- XV. Period of Public Expression
- XVI. \*Financial Reports:
  - A. \*Approval of Warrants
  - B. \*Financial Resolutions (if any)
- XVII. Business Manager's Report
- XVIII. Previous Month's Committee Reports (if any):
 

Budget & Finance	Charles Rosner and Ann Scolnick
Station Branch Planning	Kimberly Hawkins and Charles Rosner
Personnel	Pat McKenna-Bausch and Ann M. Berger
By-laws & Policies	Kimberly Hawkins and Pat McKenna-Bausch
Foundation	Kimberly Hawkins and Pat McKenna-Bausch
Facilities and Renovation	Ann Scolnick and Ann M. Berger
Labor Management	Ann Scolnick and Charles Rosner
- XIX. \*Personnel Report
- XX. Station Branch Manager's Report – J. Hernandez
- XXI. Assistant Director's Report – K. Casper
- XXII. Director's Report – J. Adam
- XXIII. Unfinished Business
- XXIV. New Business
- XXV. Correspondence and Communications
- XXVI. Period for Public Expression
- XXVII. Executive Session (if needed)
- XXVIII. Adjournment

Next Meeting: September 19, 2023, 6:00 pm  
 Huntington Station Branch  
 1335 New York Ave.,  
 Huntington Station., New York 11746

\*Items Which Require Action