

**HUNTINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

July 16, 2024

6:00 p.m.

338 Main Street

Huntington, New York 11743

AGENDA



- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Board Agenda
- IV. *Appointment of Chairperson – Joanne Adam
- V. Oath of Office – Susan Corcoran Waters
- VI. *Election of Officers 2024-2025
 - A. Election of President
 - B. Election of Vice-President
 - C. Election of Secretary
 - D. Election of Finance Officer
- VII. *Appointments for 2024-2025
 - A. Appointment of Legal Counsel – Law Office of Quatela Chimeri, PLLC – Andrew Martingale, Partner
 - B. Appointment of Library Auditor – Baldessari & Coster LLP - Ted Schlomann, Partner
 - C. Appointment of Newspaper of Record – Long Islander
 - D. Appointment of Library Treasurer – Renata Robak
 - E. Appointment of Official Bank(s) of Record – T.D. Bank and The First National Bank of Long Island
 - F. Appointment of Standing Committee Members
 - Budget & Finance: Charles Rosner and Kimberly Hawkins
 - Station Library: Kimberly Hawkins and Sam Sowyrda
 - Personnel: Pat McKenna-Bausch and Sam Sowyrda
 - By-laws & Policies: Pat McKenna-Bausch and Susan Corcoran Waters
 - Foundation: Kimberly Hawkins and Pat McKenna-Bausch
 - Facilities and Renovation: Charles Rosner and Susan Corcoran Waters
 - Labor Management: Charles Rosner and Sam Sowyrda
- VIII. *Conflict of Interest Policy – Affirmation of Compliance
- IX. *Establishment of the Time and Place of Regular Meetings for 2025
- X. *Approval of Holiday Schedule for 2025

- XI. *Approval of Fines and Fees Schedule for 2024-2025
- XII. *Review and Reaffirmation of Library Purchasing Policy
- XIII. *Review and Reaffirmation of By-Laws
- XIV. *Approval of Minutes for Meeting on June 18, 2024

XV. Period of Public Expression

- XVI. *Financial Reports:
 - A. *Approval of Warrants
 - B. *Financial Resolutions (if any)

XVII. Business Manager’s Report

XVIII. Previous Month’s Committee Reports (if any):

Budget & Finance	Charles Rosner and Ann Scolnick
Station Library	Kimberly Hawkins and Sam Sowyrda
Personnel	Pat McKenna-Bausch and Sam Sowyrda
By-laws & Policies	Kimberly Hawkins and Pat McKenna-Bausch
Foundation	Kimberly Hawkins and Pat McKenna-Bausch
Facilities and Renovation	Charles Rosner and Ann Scolnick
Labor Management	Charles Rosner and Ann Scolnick

XIX. *Personnel Report

XX. Station Branch Manager’s Report – J. Hernandez

XXI. Assistant Director’s Report – K. Casper

XXII. Director’s Report – J. Adam

XXIII. Unfinished Business

XXIV. New Business

XXV. Correspondence and Communications

- A. Thank you note from Ann Scolnick

XXVI. Period for Public Expression

XXVII. Executive Session (if needed)

XXVIII. Adjournment

Next Meeting: *August 20, 2024, 6:00 pm (Tentative)*
 September 17, 2024, 6:00 pm
 Huntington Station Branch
 1335 New York Ave.,
 Huntington Station., New York 11746

*Items Which Require Action