

HUNTINGTON PUBLIC LIBRARY
338 Main Street
Huntington, NY 11743

MINUTES

Approved

Of a Regular Meeting of the Library Board of Trustees
Held November 21, 2023
at the Station Branch Library

PRESENT: Trustees: Ann Scolnick, Pat McKenna-Bausch, Kimberly Hawkins, Chuck Rosner, Sam Sowyrda
Library Director: Joanne Adam; Assistant Library Director: Kristine Casper;
Station Branch Manager: Jose-Rodrigo Hernandez;
Administrative Assistant: Gabriele Guerra

EXCUSED: Business Manager: Jennifer Mulvihill

Mr. Rosner called the meeting to order at 6:02 p.m.

Ms. Scolnick made a motion, seconded by Ms. Hawkins, to approve the agenda as presented for the November 21, 2023, Board of Trustees Meeting. The vote was unanimous.

Ms. Hawkins made a motion, seconded by Ms. Scolnick, to approve the Library Board of Trustees Minutes of a meeting held October 17, 2023. The vote was unanimous.

No public present to offer a period of public expression.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner, that Warrant #17, October End of Month, totaling \$348,137.25, is paid. The vote was unanimous.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner, that Warrant #18, November Disbursements, totaling \$823,587.49, is paid. The vote was unanimous.

Business Manager, Jennifer Mulvihill's report was acknowledged in her absence. There were no questions.

Committee Assignments: The Personnel Committee consisting of Ms. McKenna-Bausch and Mr. Sowyrda met with Ms. Adam. They reviewed the open positions.

A motion was made by Ms. Scolnick, seconded by Ms. Hawkins, to accept the November 2023, Personnel Report, as presented. The vote was unanimous.

Station Branch Manager, Jose Hernandez, added to his written report that the Downtown Revitalization Initiative (DRI) has entered its last stage and the library is waiting to get final funding approval from New York State for the Station Branch's exterior project.

Assistant Library Director Kristine Casper added to her written report that our carbon monoxide alarm went off this past Friday. Out of an abundance of caution the building was evacuated and the fire department was called. It turned out to be a dirty detector which we then had cleaned by New York Fire Co. Ms. Casper also thanked the board for the privilege to attend the NYLA conference which she stated was very informative.

Library Director Joanne Adam added to her written report that a letter from the Huntington Fire Department Chief had been received regarding a partial property tax exemption for volunteer firefighters and ambulance workers. It is being confirmed that no action is required.

Unfinished Business: None

New Business: Ms. Adam gave a review of the proposed SCLS 2024 Annual Budget.

A motion was made by Ms. Scolnick, seconded by Mr. Rosner, to approve the SCLS 2024 Annual Budget, as presented. The vote was unanimous.

Correspondence & Communication: None

No public present to offer a period of public expression.

At 6:25 p.m., a motion was made by Ms. McKenna-Bausch, seconded by Mr. Sowyrda to enter Executive Session to discuss a personnel matter. The vote was unanimous.

At 7:08 p.m., a motion was made by Mr. Sowyrda, seconded by Ms. McKenna-Bausch to reconvene the public meeting. The vote was unanimous.

At 7:09 p.m., a motion was made by Ms. McKenna-Bausch, seconded by Ms. Scolnick to adjourn the meeting. The vote was unanimous.

The meeting was adjourned at 7:09 p.m.

Respectfully submitted:

Prepared by:

Ann Scolnick, Secretary

Gabriele Guerra, Administrative Assistant